



February 9, 2017

REGIONAL MEMORANDUM
No. 18 s., 2017

TRAINING OF TRAINERS ON PERSONAL FINANCE FOR MENTORS (PerForM)

To: Schools Division Superintendents
Regional Functional Division Chiefs/OICs

1. In support of RA 10922 (*An Act Declaring an Economic and Financial Literacy Week*) and to strengthen and sustain the implementation of Project PerForM, DepEd ROV through the Field Technical Assistance Division (FTAD) in partnership with Bangko Sentral ng Pilipinas will conduct a Training of Trainers on Personal Finance for Mentors (PerForM) on **March 1-3, 2017** at a venue to be announced later.

2. At the end of the training, participants are expected to:

- recognize the need to sustain the program for personal finance education;
- provide technical assistance in learning more about personal financial education through curriculum integration and
- provide support that will enhance values and competencies along personal financial education.

3. Each division should send a maximum of five (5) participants following the template below. A list of participants per division must be submitted not later than February 24, 2017 at ftadrov@gmail.com.

Division	Name of Participants	Position/Designation	Live-In (please check)	Live-Out
	1.	EPS Mathematics		
	2.	EPS AP		
	3.	EPS ESP		
	4.	EPS TLE/EPP		
	5.	SEPS HR		

4. Participants are expected to bring a report or documentation of activities in relation to PerForM, and at least one (1) laptop per division. The training matrix is enclosed.

5. In preparation for the training proper, a staff orientation-workshop will be conducted on **February 26-28, 2017** at the venue of the training. The following personnel are advised to participate in this workshop:

Evangeline A. Saculo	Chief, FTAD
Grace U. Rabelas	EPS, CLMD
Leilani R. Lorico	EPS, CLMD
Catalina P. Garcia	EPS, HRDD
Nora J. Laguda	EPS, CLMD
Teresa C. Arcayera	SAO, OIC-BFD
Casiano B. Perdigonos Jr	EPS, FTAD
Bernadette M. Robles	Sr. Admin Asst. 1
Pandora N. Cielo	Administrative Assistant
Angelica A. Moral	Administrative Assistant
Maylani L. Galicia	EPS, Albay
Corazon Fatima A. Silerio	EPS, Naga City

6. Participants in the training may check-in at the venue in the afternoon of February 28. Check-out is 12NN of March 3, 2017.

7. Expenses for board and lodging, training venue, supplies, training materials, transportation expenses of training staff and other operational expenses relative to the conduct of this activity will be charged against regional funds while transportation and other incidental expenses of participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

8. For information, guidance and strict compliance of all concerned.


RAMON FEL G. ABCEDE
Regional Director

References: RA 10922 and RA 10679
To be indicated in the PERPETUAL INDEX under the following subjects:

TRAINING TEACHERS
FINANCIAL LITERACY

Frad/ghie

Enclosure No. 1 to Regional Memo No. 18 s, 2017

TRAINING MATRIX
March 1-3,2017

Time	Day 1	Day 2	Day 3
8:00-8:30	Registration and soft opening program	Preliminaries	Preliminaries
8:30-9:30		Closing the Gaps	Achieving From Inside Out
9:30-9:45	GTKY and Leveling of Expectations	Health Break	
9:45-10:45	Wish Ko Lang	↓	↓
10:45-12:00 N	Gains of the Program	Session TITLE from DepEd 49, s. 2007	Making Sense of Division Data SDO Development Planning
12:00 – 1:00	Health Break		
1:00 – 3:00	Gallery Walk	Take It from the Experts: BSP on Financial/Debt Management	Action Planning Integration
3:00-3:15	Health Break		
3:15-5:00	Let's PerForm	↓	Closing Program