

Regional Memorandum No. 38, s. 2017

**REGIONAL MONITORING OF 2017  
BRIGADA ESKWELA (BE) IMPLEMENTATION**

To: Schools Division Superintendents **004485**

1. Attached the DepEd Memorandum No. 43, s. 2017 dated March 9, 2017 which enjoins all regional offices (ROs) and schools division offices (SDOs) to conduct the weeklong Brigada Eskwela activities from May 15 to 20, 2017 with the theme, *Isang DepEd, Isang Pamayanan, Isang Bayanihan Para sa Handa at Ligtas na Paaralan*.

2. The Regional Kick-Off Program and Caravan is rescheduled from May 15, 2017 to **May 12, 2017 in the Province of Catanduanes**. The Caravan will start at 6 am from the Division Office of Catanduanes to Virac Central Elementary School. The indicative program of activities is attached as reference.

3. The list of the Regional Office monitoring supervisors and personnel and the monitoring templates are enclosed (see enclosure no. 2 and 3). They will be in-charge of monitoring Brigada Eskwela implementation in the schools divisions assigned to them and some schools for at least 2 days from May 15 to 16, 2017 only. All Schools Division Superintendents are directed to mobilize the Division/District Supervisors to conduct Brigada Eskwela Monitoring and Evaluation (M&E) in their respective divisions to ensure that public schools are ready for the opening of classes. All are encouraged to support the 2017 School Supply Campaign for the benefit of Bicolano children.

4. Travel and other incidental expenses shall be charged against Local Funds subject to the usual accounting and auditing rules and regulations.

5. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**RAMON FIEL G. ABCEDE**  
Regional Director

Encls.: As stated

References: DepEd Memorandum No. 43, s. 2017; DepEd ROV No. 35, s. 2017;

To be indicated in the Perpetual Index

under the following subjects:

EMPLOYEES	TEACHERS
OFFICIALS	BRIGADA ESKWELA
PARTNERSHIPS	ACTIVITIES
PROGRAMS	
SCHOOLS	



## INDICATIVE PROGRAM OF ACTIVITIES

DAY 1

MAY 12, 2017

6:00 AM	Caravan from Division Office to Virac Central Elementary School
8:00 AM	Registration and Commitment Signing
8:30 AM	Press Conference with Asec Revsee Escobedo, RD Ramon Fiel G. Abcede and SDS Socorro Dela Rosa
9:00 AM	Snacks
9:15 AM	Opening Program by Division of Catanduanes Invocation and National Anthem Welcome Remarks <b>Socorro Dela Rosa</b> , SDS Division of Catanduanes Intermission Number Pantomina Dance of Catanduanes Message <b>Hon. Joseph C. Cua</b> , Governor, Province of Catanduanes Message <b>Ramon Fiel G. Abcede</b> , Regional Director Intermission Number DepEd Division of Catanduanes Chorale Introduction to Asst. Secretary Revsee Escobedo <b>Ramon Fiel G. Abcede</b> , Regional Director, DepEd ROV <b>Keynote Address</b> <b>Revsee Escobedo</b> , Asst. Secretary, DepEd Awarding of Certificate and Token of Appreciation to Asec Revsee Escobedo Messages of Support PTA Federation President

NGA – RD Arnel Garcia, [DSWD FOV](#)  
NGO – Romeo Tan, President, [LCC Foundation Inc.](#)  
Corporate – [City Savings](#)  
[PPSTA](#) Atty. Moises A. Balon, Conservator

Awarding of Certificate of Appreciation to the partners

**Ceremonial Turn-Over of Items for Donations to the Division of  
Catanduanes by the External Partnerships Service (EPS)**

Acceptance Message

SDS Socorro Dela Rosa  
One teacher  
One pupil

Closing Message

**Tolentino G. Aquino**, OIC – Office of the Asst. Regional Director

Community Song

BE Jingle of Catanduanes National High School  
Ceremonial Releasing of Balloons

12:00 NOON

Lunch

1:00 PM-5:00  
PM

MONITORING OF SCHOOLS AND DISTRIBUTION OF SCHOOL  
SUPPLIES FOR THE 2017 SCHOOL SUPPLY CAMPAIGN



(Enclosure No. 2 List of Monitoring Supervisors and Personnel, Regional Memorandum No. 38, s. 2017)

**CY 2017 BRIGADA ESKWELA MONITORING SUPERVISORS & PERSONNEL**

MAY 15-20, 2017

<b>Provincial / City Divisions</b>	<b>Regional Chiefs/OIC- Chiefs/EPS/Staff</b>
Camarines Norte	<b>Ronald C. Asis</b>
	Roy T. Bañas
	Ar. Deo R. Moreno
	Lorenzo Avenido, Jr.
	Mark Kevin Arroco
Camarines Sur	<b>Haydee S. Bolivar</b>
	Evangeline A. Saculo
	Grace U. Rabelas
	Dr. Rosalia Vivien p. Maninang
	Teresa C. Arcayera
	Marites O. Rabulan
	Rene V. Tulalian
Albay	<b>Valeriano P. Garcia, Jr.</b>
	Jocelyn O. Dy
	Lauro B. Milano
	Francisco V. Bulalacao, Jr.
	Jinky A. Villareal
Catanduanes	<b>Maria Cristina G. Baroso</b>
	Santiago Jacky D. Villafuerte II
	Shannon D. Abogado
	Loreto Basco-Manuel
Masbate	Mayflor Marie L. Jumamil
	<b>Ricardo M. Tejerasas</b>
	Melanie Dayto-Encarnacion
	Amelia A. Tambago
	Christie L. Alvarez
	Daisy D. Moratalla
	Arnold N. Naag
Ma. Cecilia L. Alamarez	
Sorsogon	<b>Priscilla J. Ombao</b>
	<b>Catalina P. Garcia</b>
	Jocelyn C. Villanueva

	Rodel H. Lim
	Johanna Marie M. Llegado
Masbate City	<b>Rosemarie D. Rapuson</b>
Naga City	<b>Roey Jose C. Alferez</b>
	Glenn Almodal
Iriga City	<b>Casiano Perdigones</b>
Ligao City	<b>Sheldon N. Olea</b>
Legazpi City	<b>Shirley B. Borja</b>
Sorsogon City	<b>Joan L. Lagata</b>
Tabaco City	<b>Sancha M. Nacion</b>



(Enclosure No. 3 Monitoring Templates, Regional Memorandum No. 38, s. 2017)

2017 BRIGADA ESKWELA (BE)  
MONITORING TEMPLATE –DIVISION LEVEL

May 15-20, 2017

Division:	Schools Division Superintendent:
Address:	Asst. Schools Division Superintendent/s:
Name of SGOD Chief:	Name of Division BE Coordinator:
Number of elementary schools implementing BE:	Number of secondary schools implementing BE:
Number of elementary schools:	Number of secondary schools:
Date and Venue of the Division Brigada Eskwela Kick-Off Program and Caravan:	Number of attendees:
Major partners/stakeholders for Brigada Eskwela:	Type of support/s provided:
Total donations received for Brigada Eskwela:	
Number of school supplies distributed (in support to the 2017 School Supply Campaign):	Number of recipient schools for the 2017 School Supply Campaign (to attach the list of schools):

**ISSUES AND CONCERNS ENCOUNTERED (Describe briefly the problems encountered)**

**LESSONS LEARNED/BEST PRACTICES**

**SUGGESTIONS TO IMPROVE THE BRIGADA ESKWELA IMPLEMENTATION**

\_\_\_\_\_  
Name and Signature of the Division BE Coordinator

\_\_\_\_\_  
Name of Monitoring Supervisor/Personnel



**2017 BRIGADA ESKWELA (BE)  
MONITORING TEMPLATE –SCHOOL LEVEL**

District:	Name of School:
School Address:	
(Please check appropriate box)  Level:  <input type="checkbox"/> Elementary  <input type="checkbox"/> High School	Type of School  <input type="checkbox"/> Central School <input type="checkbox"/> Barrio School  <input type="checkbox"/> Integrated School  <input type="checkbox"/> Annex
School Head:	Contact Number:
Tentative Enrolment SY 2017 - 2018	Major partners/stakeholders:
Number of recipient pupils/students for the 2017 School Supply Campaign:	Number of packs of school supplies distributed:

**SCHOOL SAFETY AND PREPAREDNESS GUIDE -CHECKLIST**

<b>SAFE LEARNING FACILITIES</b>			
	Evident	Not Evident	Remarks
1. Facilitate the assessment of school electrical system to make necessary repairs and/or upgrades to prevent fire incident.			
2. Repair minor classroom damages such as broken windows, doors, blackboards, roofs,			



etc.			
3. Install appropriate and available fire suppression equipment or resources such as fire extinguishers, water source, and other indigenous materials.			
4. Ensure that corridors and pathways are free from any obstruction and that all sharp, protruding objects which may cause harm to students are removed.			
5. Clean and clear drainage to provide clogging. Cover drainage canals and provide necessary warnings.			
6. Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings.			
7. Secure cabinets and drawers and ensure that heavy objects are below head level.			
8. Post safety measures in laboratories and workshops.			
9. Prepare an evacuation/exit plan and directional signage on every floor of the building.			
10. Identify an evacuation/exit plan and directional signage on every floor of the building.			
11. Identify evacuation areas and classrooms that can be used as temporary shelters during disasters and emergencies.			
12. Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property.			
<b>SCHOOL DISASTER MANAGEMENT</b>			
13. Post a directory of emergency contact numbers of relevant government agencies and offices, in various areas of the school.			
14. Establish early warning mechanisms and inform all students and personnel on this.			
15. Equip school with first aid kits, flashlights, megaphones, and other necessary supplies that may be needed in times of emergencies. Ensure that these items can be easily located and accessed.			
16. Identify alternative sources and/or maintain supply of drinking water within the school.			
17. Ensure that students, teachers, and personnel have identification cards with relevant information.			
18. Create database of student and their family contact details.			
19. Secure vital records and store in safe locations.			
20. Coordinate with barangay officials on pedestrian safety of students.			
21. Document accidents experienced by students and personnel within the school to improve prevention and mitigation measures.			
22. Well-maintained and clean comfort rooms			
23. With adequate number of handwashing facility			



24. With source of potable drinking water			
ABOT ALAM DESK			
GULAYAN SA PAARALAN			

**ISSUES AND CONCERNS ENCOUNTERED (Describe briefly the problems encountered)**

**LESSONS LEARNED/BEST PRACTICES**

**SUGGESTIONS TO IMPROVE THE BRIGADA ESKWELA IMPLEMENTATION**

\_\_\_\_\_

Name and Signature of the School BE Coordinator

\_\_\_\_\_

Name of Monitoring Supervisor/Personnel





Republic of the Philippines  
**Department of Education**

09 MAR 2017

DepEd MEMORANDUM

No. **43** s. 2017

**2017 BRIGADA ESKWELA IMPLEMENTING GUIDELINES**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Division Chiefs and Unit Heads  
Public Elementary and Secondary Schools Heads  
All Others Concerned

1. The Department of Education (DepEd) will conduct the **2017 Brigada Eskwela** with the theme *Isang DepEd, Isang Pamayanan, Isang Bayanihan Para sa Handa at Ligtas na Paaralan* from May 15 to 20, 2017. The *Brigada Eskwela* is the National Schools' Maintenance Week that aims to bring together all education stakeholders to participate and contribute their time, effort and resources to prepare public school facilities ready for the opening of the School Year in June.
2. On May 15, regional offices (ROs) and schools division offices (SDOs) shall hold a caravan to launch the first day of *Brigada Eskwela*. A kick-off ceremony will be held in a public school offering Senior High School Program, which will also be the final stop of the caravan. This year's national kick-off ceremony will be held in a public secondary school in Region VII, the host region.
3. All regional directors and schools division superintendents shall mobilize their Adopt-a-School Program/*Brigada Eskwela* coordinators to ensure the six-day implementation of *Brigada Eskwela* in all public elementary and secondary schools and to ensure involvement of the community and local stakeholders.
4. School Heads (SHs) shall take the lead role in planning the activities geared on making schools ecologically conscious, resilient, clean and conducive to learning. Important reminders to SHs in the conduct of this activity are indicated in Enclosure No. 1.
5. Individuals or groups from the national government agencies, local government units, private sector, international organizations and other parties, who are interested to help the schools and to volunteer may coordinate with the Office of the Assistant Secretary for Partnership and External Linkages, External Partnerships Service in the Central Office (CO), Education Support Services Division in the regional offices, Social Mobilization and Networking Section under the Schools Governance and Operations Division in the SDOs and /or the beneficiary school itself, for guidance.



6. All DepEd employees are encouraged to join the *Brigada Eskwela* activities by offering their skills and by sharing their time or providing their assistance in-kind, and by supporting public schools near their respective residences. Interested employees are given two days to do volunteer work on *official time*, provided that such work is approved by their heads of offices.

7. The CO Key Officials are enjoined to participate in activities related to the implementation of *Brigada Eskwela*.

8. Schedules of activities for the *2017 Brigada Eskwela* implementation are as follows:

Activity	Schedule
a. Pre-Implementation Stage of <i>Brigada Eskwela</i> (Assessment of Physical Facilities and Maintenance Needs of the Schools, Resource Mobilization, Organization of <i>Brigada Eskwela</i> Committees and their Orientation on Specific Roles and Tasks, among others)	March 1-May 13, 2017
b. <i>Brigada Eskwela</i> National Kick-off Program and Caravan	May 11, 2017
c. <i>Brigada Eskwela</i> Regional and Schools Division Kick-off Program and Caravan	May 15, 2017
d. <i>Brigada Eskwela</i> Implementation and Monitoring of Schools	May 15 to 20, 2017
e. Submission of Consolidated <i>Brigada Eskwela</i> Accomplishment Reports by the Regional Coordinators to the External Partnerships Service	July 30, 2017
f. Regional Selection and Deliberation of <i>Brigada Eskwela</i> Awards Candidates	July 1-August 8, 2017
g. Submission of Final List of School Candidates as <i>Brigada Eskwela</i> National Awardees to External Partnership Service, including the submission of rating sheets reflecting the ranks of the candidate-awardees	On or before August 15, 2017
h. National Validation of the 2017 <i>Brigada Eskwela</i> Best Implementing Schools	September 1-October 31, 2017
i. Conduct of <i>Brigada Eskwela</i> Regional Awarding Ceremony	Within October 2017
j. Conduct of <i>Brigada Eskwela</i> National Awarding Ceremony	Within November 2017

9. To implement effectively the selection process in the Search for ***Brigada Eskwela Best Implementing Schools***, DepEd issues a set of criteria, details of which are provided in Enclosure No. 2.



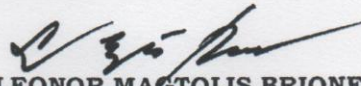
10. The SH shall make the *Brigada Eskwela* Program not just a tool for improving the school facilities, but also as a catalyst for achieving a higher learning outcome for the school. **Brigada Eskwela Plus** will be the mechanism to elevate the level of participation, the amount of resources generated, the number of volunteer turn-out and the level of awareness. The implementation of **Brigada Eskwela Plus** will focus on the following three main activities:

- a. School maintenance activities throughout the school year;
- b. Community-led effort to improve student participation and reduce dropouts or enrol in the Alternative Learning System; and
- c. Community-led effort to improve student performance.

11. All *Brigada Eskwela Hall of Fame Awardees* shall serve as pilot schools to implement innovative and community-led effort of the new **Brigada Eskwela Plus 2017**, the details of which shall be contained in a separate issuance.

12. For more information, all concerned may contact **Mr. Rolly V. Soriano**, Project Development Officer III, External Partnerships Service, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 638-8637 or (02) 638-8639 or email at [rolly.soriano@deped.gov.ph](mailto:rolly.soriano@deped.gov.ph).

13. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encls.:

As stated

Reference:

DepEd Memorandum No. 35, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

EMPLOYEES  
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PARTNERSHIP  
PROGRAMS  
SCHOOLS  
TEACHERS