



12 APR 2017
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RELEASED

Region Advisory No. 44, s. 2017

This Advisory is issued for the information of SDSs as regards to the Enterprise Human Resource Information System (EHRIS) Rollout and Training of Trainers (TOT) on the Time and Attendance Management System (TAMS) & Service Requests (SR) in the Regional Office Proper and Schools Division Office Proper, and Level 1 TOT on the Electronic Personal Data Sheet (ePDS) Encoding by School Personnel.

(Visit depedreg10.net)

April 12, 2017

The Information and Communication Technology Service (ICTS), in partnership with the Personnel Division (PD) of the Central Office will conduct a 2-day EHRIS Rollout and TOT on the TAMS & SR in the Regional Office Proper and Schools Division Office Proper, and Level 1 TOT on ePDS Encoding by School Personnel on April 17-18, 2017 at NEAP 10.

Participants of this activity are two (2) staff from the Personnel Section (HRMO and HR staff), Information and Technology Officer and at least six (6) school personnel (with at least one (1) non-teaching personnel) per division with the following schedule:

Division	Date	Participants
All Divisions	April 17	1 ITO 1 HRMO 1 HR Staff
1. Bukidnon 2. Misamis Oriental 3. Cagayan de Oro City	April 18 a.m.	1 ITO 1 HRMO 1 HR staff 13 school personnel
4. Lanao del Norte 5. Iligan City	April 18 a.m.	1 ITO 1 HRMO 1 HR Staff 11 school personnel
6. El Salvador City	April 18 a.m.	1 ITO 1 HRMO 1 HR Staff 7 school personnel

7. Camiguin	April 18 a.m.	1 ITO 1HRMO 1HR Staff 8 school personnel
8. Misamis Occidental 9. Ozamiz City 10.Malaybalay City 11.Gingoog City	April 18 p.m.	1 ITO 1 HRMO 1 HR staff 10 school personnel
12.Oroquieta City 13.Tangub City 14.Valencia City	April 18 p.m.	1 ITO 1HRMO 1 HR Staff 8 school personnel

Participants are expected to bring laptops and extension wires.

Board and lodging and travelling expenses of the participants shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.

Please be guided accordingly.

for: pin ocmart
ALLAN G. FARNAZO
Director IV

Adm/jessie