

REPUBLIC OF THE PHILIPPINES
Department of Education
REGION V

REGIONAL CENTER SITE, RAWIS, LEGAZPI CITY 4500

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REGION V BICOL

ADVISORY

001853

February 22, 2017

(Unnumbered Memorandum dated February 6, 2017 re: Consultative Conference on the Implementation of Policies and Guidelines on the Management and Operations of Private Schools in Region V)

To: School Division Superintendents/ Assistant Schools Division Superintendent
Attention: Chief, SGOD, EPS, SEPS/SMME
ROV OIC of Quality Assurance Division and
ROV Chief of Legal Section

Please be informed that the Consultative Conference on the Implementation of Policies and Guidelines on the Management and Operations of Private Schools in Region V scheduled on **March 2, 2017, 8:00 a.m – 5:00 p.m** will be held at **RELC, Conference Hall, Rawis, Legazpi City**.

Be guided accordingly.

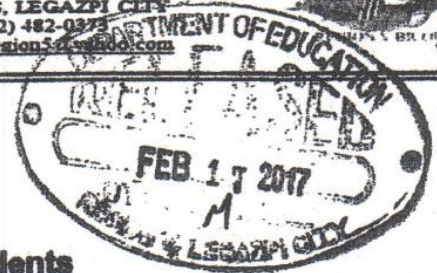

RAMON FIEL G. ABCEDE
Regional Director



REPUBLIC OF THE PHILIPPINES
Department of Education

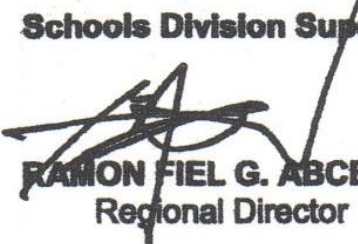
REGION V

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MEMORANDUM

TO : Schools Division Superintendents

FROM : 
RAMON FIEL G. ABCEDE
Regional Director

SUBJECT : Consultative Conference on the Implementation of Policies and Guidelines on the Management and Operations of Private Schools In Region V

DATE : February 06, 2017

001631

1. This Office through the Quality Assurance Division (QAD) shall conduct the **Consultative Conference on the Implementation of Policies and Guidelines on the Operations and Management of Private Schools In Region V**, on **March 02, 2017** at a venue to be announced later.
2. The consultative conference aims to:
 - a. provide updates on the applications of Private Schools and issuance of Government Permit/Recognition for School Year 2016-2017 and Applications for School Year 2017-2018;
 - b. present the draft Regional Memoranda on Private Schools concerning the application for Securities and Exchange Commission (SEC), Tuition and Other School Fees (TOSF) and Private Schools "With NO Authority to Operate" before the start of classes, for feedback and finalization; and
 - c. address other Private Schools-related concerns.
3. The participants to this activity are the thirteen (13) Division Private Schools Management and Operations Teams headed by Schools Division Superintendent/Assistant Schools Division Superintendent (1) with members, such as Chief, Schools Governance and Operations Division (SGOD) (1), Education Program Supervisor (EPS)/Senior Education Program Specialist (SEPS) (1) and SEPS for School Monitoring and Evaluation (SMME) (1), RO-Quality Assurance Division (QAD) Personnel (7), Support Staff (2) and RO-Legal Unit Personnel (2).

4. ***This is a one-day live-out activity. Participants are advised to report on time as reflected in the conference schedule. Expenses relative to the conduct of this activity such as materials, venue, meals (breakfast, AM&PM, lunch and dinner), transportation of RO participants shall be charged to the Regional Office Funds. On the other hand, accommodation and transportation expenses of SDO participants shall be charged to their respective local funds subject to the usual auditing rules and regulations.***

5. **For more information, all concerned may contact the RO-Quality Assurance Division (QAD) c/o Dr. Jocelyn O. Dy at mobile no. 0917-5595-160 or at email address: qad.depedro5@gmail.com.**

6. **For information, guidance and compliance.**

Encl.: As stated/QAD/jody02/06/17/Consultative Conference on the Implementation of Policies and Guidelines on the Operations and Management of Private Schools in Region V

**Consultative Conference on the Implementation of Policies and Guidelines
on the Management and Operations of Private Schools in Region V**

EXECUTIVE/TECHNICAL STAFF/COMMITTEES

ADVISORY/EXECUTIVE COMMITTEE

RAMON FIEL G. ABCEDE
Regional Director

TOLENTINO G. AQUINO
OIC-Assistant Regional Director

TERESA C. ARCAYERA
Supervising Administrative Officer
OIC-Finance Division

TECHNICAL COMMITTEE

JOCELYN O. DY – OIC, QAD - Chairman
MONICA B. LLORIN – EPS, QAD - Co-Chair
All QAD EPSs - Members

WORKING COMMITTEES

Committees	Chairman/Focal Person
<ul style="list-style-type: none">• Program/Invitation (Opening & Closing Program)	Rosemarie D. Raposon and Sheldon N. Olea
<ul style="list-style-type: none">• Catering Services• Preparation and Follow-ups of PR/OR	Monica B. Llorin and Francia D. Borromeo
<ul style="list-style-type: none">• Coordination with the Venue• Backdrop/ Session Hall Preparation	Mr. Sheldon N. Olea and Monica B. Llorin
<ul style="list-style-type: none">• Reproduction of Handouts/Supplies and Materials• Preparation of Attendance Sheets and Certificates	Ma. Corazon A. Aler and Francia D. Borromeo
<ul style="list-style-type: none">• Documentation/Narrative Report (document the suggestions/feedback and agreements for presentation before the end of the conference thru a Ppt)	Ma. Corazon A. Aler Amelia A. Tambago

**Consultative Conference on the Implementation of Policies and Guidelines on the Management and Operations of Private Schools in Region V
March 02, 2017**

SCHEDULE OF ACTIVITIES

<i>Time</i>	<i>Activity</i>	<i>Person In-Charge/Facilitator/ Panel of Reactors</i>
8:00 AM – 8:30 AM	Registration	Ma. Corazon A. Aler and Francla D. Borromeo
8:30 AM – 9:00 AM	Soft Opening Program	Rosemarie D. Raposon and Sheldon N. Olea
9:00 AM – 10:00 AM (Working Break)	Updates on the applications of Private Schools and issuance of Government Permit/Recognition for SY 2016-2017 and Applications for SY 2017-2018	Ma. Corazon A. Aler and Rosemarie D. Raposon
10:00 AM – 11:00 AM	Overview on the Draft Regional Memoranda (RM) Groupings	Jocelyn O. Dy
11:00 AM – 11:30AM	W1 on RM1: Facilitating Applications of private Schools for Favorable Indorsement to the Securities and Exchange Commission (SEC)	Monica B. Llorin
11:30 AM – 12:00 NN	W2 on RM2: Reminders to the Private Schools "With NO Authority to Operate Before the Start of Classes Effective School Year 2017-2018"	
12:00 NN-1:00 PM	Lunch Break	
1:00 PM – 1:30 PM	W3 on RM3: Expediting Application of Private Schools for Approval of Tuition and Other School Fees (TOSF) Starting School Year 2017-2018.	Monica B. Llorin
1:30 PM – 2:00 PM	Presentation and Critiquing of Outputs for RM1 by Group	ARD Tony Aquino, SDS/ASDS, Chiefs, QAD Team and RO-Legal Unit-Atty. Sherryl S. Blanquisco and Jacky Santiago Villafuerte, Jr.
2:00 PM – 2:30 PM	Presentation and Critiquing of Outputs for RM2 by Group	ARD Tony Aquino, SDS/ASDS, Chiefs, QAD Team and RO-Legal Unit -Atty. Sherryl S. Blanquisco and Jacky Santiago Villafuerte, Jr.
2:30 PM – 3:00 PM (Working Break)	Presentation and Critiquing of Outputs for RM3 by Group	ARD Tony Aquino, SDS/ASDS, Chiefs, QAD Team and RO-Legal Unit-Atty. Sherryl S. Blanquisco and Jacky Santiago Villafuerte, Jr.
3:00 PM – 4:00 PM	Finalization of Outputs	RD R. Abcede, ARD Tony Aquino, SDS/ASDS, Chiefs and RO-Legal Unit-Atty. Sherryl S. Blanquisco and Jacky Santiago Villafuerte, Jr.
4:00 PM – 4:30 PM	Presentation of Agreements thru a Powerpoint Presentation	Corazon A. Aler and Amelia A. Tambago
4:30 PM – 5:00 PM (Dinner)	Closing Program	Rosemarie D. Raposon and Sheldon N. Olea