



February 20, 2017

REGIONAL MEMORANDUM  
 NO. 23 S. 2017

**YEAR-END REVIEW AND PERFORMANCE ASSESSMENT OF THE  
 SPECIAL PROGRAM IN THE ARTS (SPA)**

**To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 Education Program Supervisors in charge of SPA  
 Heads of Implementing Schools  
 MAPEH Department Heads  
 School SPA Coordinators  
 Teachers**

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1. The Annual Year-End Review and Performance Assessment of the Special Program in the Arts (SPA) will be conducted in all schools implementing the SPA in Region V on March 6 – 24, 2017.
2. Focusing on the theme, "Bicol Appreciation and Promotion Program," the activity is geared towards the following objectives:
  - a. Highlight the accomplishments of the SPA as it promotes local culture in the school and District in the Division, Regional, National and International levels;
  - b. Provide technical assistance to node schools and benchmark best practices from performing schools;
  - c. Strengthen the managerial and supervisory skills of school heads, Senior High School and SPA coordinators and teachers in schools with Arts and Design track and Special Program in the Arts; and
  - d. Espouse Public and Private Partnership for the sustainability of the program.
3. All Schools Division Offices, through the Division SPA coordinators, are advised to take major actions in monitoring the said activity in their respective divisions. School Heads and teachers are likewise encouraged to give their full support to ensure its success. School SPA Coordinators shall submit a hard copy of the Annual Accomplishment Report highlighting the recital as the culminating activity to the Regional Office through Mr. Francisco B. Bulalacao Jr., Regional SPA Coordinator, a week after the recital has been conducted.
4. In order to assist the three (3) newly approved SPA schools, the following specialists/artists are expected to grace the recital and thereafter provide the necessary technical assistance to the school heads, teachers and students, to wit:

Schools	Date	Monitoring Team	
a. Pag-Asa National HS	March 17, 2017	Dr. Jobert Narvadez	Team Leader
		Cecilia Pontuya	Asst. Team Leader
		Dr. Marilyn Manoloto	Secretary
		Ferdinand Lamadrid	
		David Caballero	



<b>b. Cataingan NHS</b>	<b>March 6, 2017</b>	<b>Jovencio F. Alvina</b>	<b>Team Leader</b>
		Cloyd Lagyap	Asst. Team Leader
		Catherine Tino	Secretary
		Ana Marie Embido	
<b>c. Salvador Arollado MHS</b>	<b>March 7, 2017</b>	<b>Ma. Teresa Borbor</b>	<b>Team Leader</b>
		Francis Eleazar Fernandez	Asst. Team Leader
		Antonette Perdigon	
		Leticia Bernadette Benavidez	
		Rhande I. Ted	

5. The following coordinators/artists/specialists are assigned to grace and provide technical assistance to the following schools:

Host School	Date	Visiting Coordinators Artists/Specialists	Designation
<b>a. Polangui General CHS</b>	<b>March 8, 2017</b>	<b>Cloyd C. Lagyap</b>	<b>Team leader</b>
		Tessie Breta	Asst. Team Leader
		Eleanor M. Bongcayao	Secretary
		Nelson Darilay	
		Joseph Bros Tito	
<b>b. Masbate NCHS</b>	<b>March 9, 2017</b>	Marma Capellan	Team Leader
		Hazel Albano	Asst. Team Leader
		Phoebe Permelona	Secretary
		Charlie Lambujon	
		Joyce D. Fesico	
<b>c. Gallanosa NHS</b>	<b>March 10, 2017</b>	Perla Vicente Reyes	Team Leader
		Myrna Aldea	Asst. Team Leader
		Alili Balingbing	Secretary
		Rachel Retuerma	
		David Caballero	
<b>d. Sto. Domingo NHS</b>	<b>March 13, 2017</b>	<b>Ma. Teresa P. Borbor</b>	<b>Team Leader</b>
		Imelda Nardo	Asst. Team Leader
		Cloyd C. Lagyap	Secretary
		Eleanor Bongcayao	
		Nelson Darilay	
<b>e. MORMS</b>	<b>March 14, 2017</b>	Jobert Narvadez	Team Leader
		Cynthia Montanez	Asst. Team Leader
		Joyce D. Fesico	Secretary
		Rhoderick Bigueja	
		Lito Zafe	
<b>f. Aroroy NHS</b>	<b>March 15, 2017</b>	Imelda Bachiller	Team Leader
		Janet Cuya	Asst. Team Leader
		Dolores Ocfemia	Secretary
		Frank Belbes	
		Christian Brigala	
<b>g. Pilar NHS</b>	<b>March 16, 2017</b>	<b>Dr. Marilyn Manaloto</b>	<b>Team Leader</b>
		Aaron Manaloto	Asst. Team Leader
		Antonette Perdigon	Secretary
		Rhande Ted	
		Melvin Panol	

g. J Panganiban NHS	March 22, 2017	Ma. Teresa P. Borbor	Team Leader
		Imelda Nardo	Asst. Team Leader
		Cloyd C. Lagyap	Secretary
		Eleanor Bongcayao	
		Nelson Darilay	
h. Aroroy NHS	March 22, 2017	Imelda Bachiller	Team Leader
		Marma Capellan	Asst. Team Leader
		Dolores Ocfemia	Secretary
		Frank Belbes	
		Christian Brigala	
i. Vinzons Pilot HS	March 23, 2017	Marma Capellan	Team Leader
		Nelson Gomez	Asst. Team Leader
		Phoebe Permelona	Secretary
		Alili Balingbing	
		Joyce D. Fesico	
j. San Rafael NHS	March 24, 2017	Jobert Narvadez	Team Leader
		Imelda Nardo	Asst. Team Leader
		Hazel Albano	Secretary
		Charlie Lambujon	
		David Caballero	

6. In order to improve the level of competence and performance, teachers, coordinators and SHs of the following SPA schools shall grace and benchmark best practices in the following host schools:

Host School	Guest Schools	Date
a. Baao National High School	Pag-Asa National High School Polangui GCHS	March 20, 2017
b. Tabaco National High School	Cataingan NHS Pilar NHS	March 21, 2017
c. Zeferino Arroyo NHS	Catanduanes NHS Salvador Arollado Mem. HS	March 22, 2017
d. Ligao National HS	Gallanosa NHS Masbate NCHS	March 23, 2017
e. Cam. Sur NHS	MORMS Sto. Domingo NHS	March 24, 2017

7. Team leaders/asst. team leaders shall facilitate the post conference and debriefing activities after the performance evaluation. The report shall be consolidated by the secretary and shall be signed by all members of the team prior to its inclusion in the school annual accomplishment report, per item No. 3 of this memorandum.

8. SPA teachers of guest schools shall submit their individual observation report by learning discipline, consolidated by the coordinator to be submitted to the host school for inclusion in the accomplishment report.

9. Members of the monitoring team shall request an Authority to Travel endorsed by the respective Schools Division Superintendents and approved by the Regional Director. Travelling expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.



10. To promote further the Special Program in Arts in the district and division, it is encouraged to invite students, teachers from nearby schools and other stakeholders to witness the cultural presentation as scheduled.

11. School SPA Coordinators are advised to coordinate with the team leader should there be changes of schedule in their recital.

12. For information, guidance and compliance.



RAMON FIEL G. ABCEDE  
Regional Director  
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Ankie/clmd