

RELEASED

By: [Signature]

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April 2, 2018

MEMORANDUM

No. 46, s. 2018

MASS TRAINING OF SENIOR HIGH SCHOOL (SHS) TEACHERS FOR THE ACADEMIC AND TECHNICAL-VOCATIONAL-LIVELIHOOD (TVL) TRACK

To: Schools Division Superintendents

1. The Department of Education National Capital Region through the Curriculum and learning Management Division will conduct the *Mass Training of Senior High School Teachers (MTOT) in Academic Track and Technical-Vocational-Livelihood Track*.
2. Details of the training are as follows:
 - a) List of Senior High School teachers trained in Common Topics and classified into clusters by school division offices is reflected in Enclosure No. 1.
 - b) The schedule of the MTOT is given in the table below:

Date	Venue	Track/Cluster
May 3-20, 2-18	Eurotel Hotel, Las Piñas City	Academic Track: E,F,G,H,K L (STEM,ABM)
May 3-20, 2018	Eurotel Hotel, Pedro Gil, Manila	Academic Track: A & B (English)
May 3-20, 2018	Eurotel Vivaldi – Cubao, Quezon City	Academic Track: C (Filipino) & I, J (HUMSS)
May 5-11, 2018	Eurotel Hotel, Makati City	TVL Track
May 4-12, 2018	Eurotel Hotel, Makati City	MAPEH

3. The funds for the MTOT shall be drawn from DepEd's Human Resource Training and Development (HRTD) covering board and lodging of participants, trainers, management staff, resource speakers, training materials and administrative cost of training including travel expenses of trainers and management staff, while travel expenses of participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.


4. All participants are requested to observe the following:

- a) Registration is 10:30 AM to 11:30 AM of day 1. First meal is lunch of the first day and last meal is afternoon snacks of the last day.
- b) Attend the Opening Program.
- c) Those who are not in the list of participants shall only be accommodated if endorsed by the Schools Division Superintendent.
- d) The activity is a live-in training. Participants are strictly advised to stay in the venue for the whole duration of the training.
- e) Bring own laptop, extension cord, reference materials (can be downloaded materials) and pocket wifi (if available).
- f) Those with hypertension, age 60 and above, pregnant women and with other health concerns are advised not to attend the training.

5. Management Staff and trainers for the first sessions are advised to be in the venue on the afternoon of day 0 for the orientation/simulation.

6. Participants, Trainers and Managements Staff shall be entitled to service credits in accordance with DepEd Order No. 53,s. 2003 entitled "*Updated Guidelines on the Grant of Vocation Service Credits to Teachers*". On the other hand, non-teaching personnel, including management staff shall be provided with Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

7. For strict compliance.


WILFREDO E. CABRAL
Officer-In-Charge
Office of the Regional Director

Clmd/fgm

**LIST OF SHS TEACHERS UNTRAINED PER DIVISION
MASS TRAINING OF SENIOR HIGH SCHOOL (SHS) TEACHERS FOR THE ACADEMIC
AND TECHNICAL-VOCATIONAL-LIVELIHOOD (TVL) TRACK**

Division	Name	SCHOOL	Cluster
Caloocan City	*BALAGTAS, ROMALYN	CALOOCAN CITY SCIENCE HIGH SCHOOL	H
	*DEL MUNDO, ERICKSON F.	CALOOCAN CITY SCIENCE HIGH SCHOOL	G
	*LEE, SHANIN	CALOOCAN CITY SCIENCE HIGH SCHOOL	G
	Astorga, Joann**	Cielito Zamora Senior High School	TVL - ICT
	Bartolome, Allen Carl	Cielito Zamora Senior High School	J
	Batac, Ador Antonio F.	Caloocan National Science and Technology High	E
	Beroy, Ferdinand R.	Caloocan National Science and Technology High	G
	Broqueza, Teresa P.	Cielito Zamora Senior High School	J
	Celi, Jeffrey	Cielito Zamora Senior High School	TVL - ICT
	Claire Anne P. Blanquiza	Cielito Zamora Senior High School	A
	Conopio, Ginalyn P.	Cielito Zamora Senior High School	C
	DELFIN C. DALANGIN	NHC	A
	Edna U. Frontuna	Cielito Zamora Senior High School	B
	Flordeluna M. Ora	Cielito Zamora Senior High School	C
	Gapusan, Noel A.	Cielito Zamora Senior High School	H
	GONZALES, JEIZL N.	CALOOCAN CITY SCIENCE HIGH SCHOOL	M
	Gonzales, Mercedita A.	Caloocan National Science and Technology High	A
	HELEN V. DIAZ	NHC	TVL - HE
	IreneoD.Seraspe, Jr.	Cielito Zamora Senior High School	TVL - ICT
	JOHN NICKLAUS B. ALHAMED	NHC	M
	Liezel Joy V. Ramirez	Caloocan City Business HS	A
	Mamangan, Evelyn P.	Caloocan National Science and Technology High	I
	Mañosca, Leogiver G.	Caloocan National Science and Technology High	B
	Maria Catherine DC Santos	Cielito Zamora Senior High School	K
	Marilyn T. Barnuevo	Cielito Zamora Senior High School	H
	Mary Joy Pesigan	Cielito Zamora Senior High School	J
	Melanie A. Lacsa	Cielito Zamora Senior High School	A
	Omadle, Catalina M.	Caloocan National Science and Technology High	A
	Paniamogan, Eleazar T.	Cielito Zamora Senior High School	G
	RAMEL B. ELECCION	NHC	F
	Roque, Rodolfo D.	Cielito Zamora Senior High School	D
	SUSANA A. REVITA	NHC	D