



Republic of the Philippines
Department of Education



PROCUREMENT MANAGEMENT SERVICE

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines
Telefax: 633-93-43 ☎ 633-65-43 / email: depedcentral.bacsecretariat@deped.gov.ph

Bids and Awards Committee V

Minutes of Pre-Bid Conference

Project : **Design and Build, Renovation and Retrofitting of Various Buildings of the Department of Education Central Office**
ABC : **Php250,000,000.00**
Date & Time : **November 26, 2018, 2:00 P.M.**
Venue : **Bureau of Curriculum Development Conference Room, 3/F, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City**

Present:

Bids and Awards Committee (BAC) V: Dir. Rizalino Jose T. Rosales, Vice-Chairperson; Dir. Ronilda R. Co, Regular Member; and Mr. Cesar S. Abalon and Arch. Felix F. Villanueva, Jr., Provisional Members

Procurement Management Service: Atty. Salvador Malana III, Assistant Secretary; Mr. James Ronald G. Ybiernas, PDO III; Ms. Joyce Anne C. Morales, TA; Ms. Christa O. Nicolas, TA; and Mr. Homer A. Silva, AS (BAC Secretariat Division); and Mr. Joel Encarnacion, TA and Mr. Aldrin Lavilla, TA (CMD)

End-User Representative(s): Engr. Annabelle Pangan, Education Facilities Division

Technical Working Group: Ms. Evangeline C. Seng, Mr. Jason Almotte, Mr. Aldrin Tagao, Mr. Nathaniel Mendoza, Mr. Raymund Alcalar, Mr. John Paul B. Licardo, Mr. Neleru Rainier P. Sarmiento, Mr. Ralph R. Narcise and Ms. Diane C. Erlano

Observer(s): Mr. Randolph A. Jamias and Ms. Jodi Bermundo (BLSS), Ms. Pearl Amarles, Mr. Jay Santos and Atty. Sylvia Banda (OUA)

Prospective Bidder(s): 1.) E.R. Rodriguez (C.E. PADILLA); 2.) E.S. Piñero (CB GARAY PHILWIDE BUILDERS); 3.) Dante Cheung (VINHAR CONST.); 4.) Wennie A. Camero (AYLAN CONST. & TRADING); 5.) Corazon Siapno and Apple Cervantes (E.M. CUERPO, INC.); 6.) Roycelyn Paño and Melanie Meneses (VERZONTAL BUILDERS, INC.); 7.) Ian Dick Sabado (SYNDTITE CONSTRUCTION CORP); 8.) Abdulhakim Mijisa (R.M. MANGUBAT CONST.); 9.) Rondie Damondamon (PACIFIC SUMMIT CONST. GROUP INC.); 10.) Eugene dela Turidad (RONDANIEL CONST. CORP.)

I. CALL TO ORDER

Dir. Rizalino Jose T. Rosales, BAC V Vice-Chairperson, presided and called the pre-bid conference to order at 2:30 P.M. The BAC Secretariat documented the minutes of meeting.

57 II. CERTIFICATION OF QUORUM

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The BAC V Vice-Chairperson certified that the quorum of the BAC was present to transact business. He acknowledged the presence of the BAC members, BAC Secretariat, Technical Working Group, end-user representative, Assistant Secretary Salvador Malana III, and observers. The BAC V Vice-Chairperson made a roll call of the prospective bidders in the attendance registry.

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III. HIGHLIGHTS OF DISCUSSION

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The BAC V Vice-Chairperson welcomed everyone to the pre-bid conference.

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The BAC V Vice-Chairperson explained that there are 7 buildings/facilities covered in the project. Furthermore, he said that consistent with the provisions of Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA9184) and in the spirit of open and competitive bidding, observers were invited. He also laid down the flow of the meeting as follows: presentation of the project, question and answer and other matters which may include administrative announcements. He also explained that ASec. Salvador Malana III will give the general project presentation.

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ASec. Malana III proceeded with the presentation of the project profile of the procurement project at hand and focused on the salient features of the Bidding Documents as follows:

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The project is design and build in accordance with Annex G of IRR of RA 9184. To give an overview of the project, Part I- General Project Information Memorandum and Part II- Detailed Project Reference were also included in the Bidding Documents.

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Part I of the project memorandum indicates that the project covers Rizal Building, Alonzo Building, Amphitheater, Press Office, Director's Lounge, Bridge (connecting Bonifacio, Mabini and Alonzo Buildings), and Canteen Building. It also details the objectives of the project.

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Part II details the project components, eligibility and qualification process, eligibility requirements, conceptual design and site development plan.

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He also explained the salient provisions of the Bid Data Sheet (BDS), to wit: BDS Clause 5.1 states the eligibility requirements. Eligible bidders must be a holder of a valid Philippine Contractors Accreditation Board (PCAB) license Category at least A and registration for Size Range at least Medium B. The

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category, license classification and size range come from the most recent PCAB resolution. In case of a joint venture, the venturing partners must individually be a holder of a valid PCAB license of the said category and size range but not necessarily be the same if they are of bigger size range or classification. The license must have the following specialty or other classification: Air-conditioning or Refrigeration Work, Plumbing & Sanitary Work, Fire Protection Work, Structural Demolition, Electrical Work and Mechanical Work. If any of these specialties or other classifications are not found on the submitted PCAB license, then this will be a ground for disqualification. The joint venture must have obtained and must submit as part of its bid a special PCAB license for joint venture at the time of bid

111 submission. Under RA 4566, the bidder must be a holder of a valid PCAB
112 license at the time of participation to a bidding. Moreover, a bidder must be
113 ISO 9001:2015 certified. In the case of a joint venture, each of them must
114 individually be certified by the said ISO standard. The bidder must have
115 successfully undertaken and completed at least one design and construction
116 contract of similar type, i.e. building, construction with site development
117 with costing of at least 50% of the ABC of the project within the past 10
118 years. For this purpose, design and construction projects/contracts shall
119 refer to Detailed Architecture and Engineering Designs (DAED) and design
120 and construction of buildings. The bidder may opt to engage an independent
121 architectural and design firm that must have successfully undertaken and
122 completed at least one full design project with costing of at least
123 PhP125,000,000.00. The design project must include relevant engineering
124 discipline and architectural. The bidder may also use its own or in-house
125 architectural and design team. The bidder may enter into a memorandum of
126 agreement with a designing firm or prove that they have an in-house
127 capability. The contractor must assign to the project, qualified key personnel
128 with their complete qualification and experience data as shown in their
129 respective Curriculum Vitae, and copies of their PRC licenses as may be
130 applicable during the construction and design phase. ASec. Malana III
131 further explained the eligibility requirement stated in BDS Clause 12.1. He
132 reminded the bidders of the importance of stating all on-going contracts. He
133 explained that the bidder may wittingly or unwittingly failed to state all the
134 on-going projects/contracts which can be a ground for disqualification. For
135 example, in case the BAC finds out that the omitted project significantly
136 affects the bidder's absorptive capacity or NFCC, such may be a ground for
137 disqualification. Failure to state the on-going projects does not only impinge
138 the absorptive capacity but also the availability of equipment to be used for
139 the project. For purposes of the NFCC in case of joint venture, it must be
140 shown by the lead partner. The Certificate of Site Inspection duly issued by
141 DepEd's authorized representative will be provided by the end-user. Affidavit
142 of site inspection will not be acceptable. Bidders are also required to submit
143 organizational chart. List to of equipment unit must indicate which are
144 owned, leased, and/or under purchase agreements. For equipment unit
145 leased, it must be supported by a certificate of availability of the equipment
146 leased for the duration of the project. BDS Clause 13.1 states that the
147 second envelop (Financial Proposal) shall contain all the required documents
148 for infrastructure projects under Section 25.3 of the IRR of RA 9184 and the
149 following additional requirements: i). Lump sum bid prices in the Bill of
150 Quantities, which shall include the detailed engineering cost, in the
151 prescribed Form; ii). Detailed estimate including a summary sheet indicating
152 the unit prices of construction materials, labor rates and equipment rentals
153 used in coming up with the bid; iii). Cash flow by quarter and payment
154 schedule. For the detailed bid estimate, the bidder must come up with a
155 lump sum bid prices for the work items and come up with the cash flow on
156 such basis. The bidder is bound by the template provided by DepEd. Work
157 items may not be reduced by the bidder as it may be a ground for
158 disqualification for being non-responsive. Partial bid is not allowed. The

159 bidder must bid for all the work items including design. Furthermore, he
160 also enumerated the post-qualification requirements.


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162 Special Conditions of Contract states that the project has to be completed
163 within 345 calendar days. For purposes of contract implementation, Annex E
164 of IRR of RA 9184 will be the basis. In the design and build as a general rule,
165 variation order is not allowed. Progress payment was divided into two
166 phases, namely: design and construction phase. Design Phase- upon
167 submission and acceptance of Schematic Drawings/ Conceptual Designs
168 (20%); upon approval of the final set Design Development Drawings (30%);
169 upon approval of the DAED and Detailed Estimates (50%). Construction
170 Phase- Minimum 20% accomplishment per progress billing. The advance
171 payment will be deducted from each progress payment.

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173 After the presentation, the Committee opened the floor for questions and
174 clarifications. The BAC V Vice-Chairperson clarified that the Committee will
175 only be entertaining questions and clarification from bidders who purchased
176 the bidding documents. At any rate, those who have not purchased the
177 bidding documents, they can do so in writing at least 10 days before the
178 deadline of the opening of bids. The BAC V Vice-Chairperson asked the BAC
179 Secretariat to identify the bidders who purchased the bidding documents.
180 Mr. James Ronald G. Ybiernas answered that there were two prospective
181 bidders who purchased, namely: E.M. Cuerpo and CB Garay Philwide
182 Builders. There were no questions and clarifications from the bidders.

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184 There being no questions, the BAC V Vice-Chairperson proceeded with other
185 matters and administrative announcements. He stated that bids must be
186 duly received by the BAC Secretariat at the address provided on or before
187 December 10, 2018 at 10 A.M. The clock in the Bulwagan ng Karunungan
188 will be the basis of the time. All bids must be accompanied by a bid security
189 or any of the acceptable forms. Likewise, the bid opening will be on
190 December 10, 2018, 10:30 A.M. at Bulwagan ng Karunungan, Alonso
191 Building. Late bids shall not be accepted. Deadline for letters of clarification
192 will be on November 29, 2018 at 5:00 P.M.


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194 Having no other matters to discuss, the pre-bid conference was adjourned at
195 3:30 P.M.

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199 Prepared by:

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202 CHRISTA O. NICOLAS
203 Technical Assistant
204 BAC Secretariat Division
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Noted by:


JAMES RONALD G. YBIERNAS
Project Development Officer III
BAC Secretariat Division

Concurred by:
BIDS AND AWARDS COMMITTEE V


RIZALINO JOSE T. ROSALES
Director IV and Vice-Chairperson


RONILDA R. CO
Director IV and Regular Member


CESAR S. ABALON
Provisional Member


ARCH. FELIX F. VILLANUEVA, JR.
Provisional Member

Minutes of Pre-Bid Conference

Project : **Design and Build, Renovation and Retrofitting of Various Building of the Department of Education Central Office**
ABC : **Php250,000,000.00**
Date & Time : **November 26, 2018, 2:00 P.M.**
Venue : **Bureau of Curriculum Development Conference Room, 3/F, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City**



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Bids and Awards Committee V
ATTENDANCE SHEET

◇ Pre-Procurement Conference ◇ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting:
 : Design and Build, Renovation and Retrofitting of Various Building of the Department of Education Central Office
 : Ph₱ 250,000,000.00

End User : Education Facilities Division

Date : November 26, 2018

Venue : BCD Conference Room, 3rd Floor, Bonifacio Building, DepEd Complex, Meralco Ave. Pasig City

Time : 2:00 PM

I. BAC Officials		Name / Office	Signature	Name / Office	Signature
Chairperson				Provisional Members	
Usec. Alain Del B. Pascua Administration		Mr. Cesar S. Abalon Chief, SSD		Mr. Abelardo B. Medes CEPS, BEA-EAD	
Vice-Chairperson		Ms. Maritess L. Ablay CAO, AMD		Dr. Ella Cecilia G. Naliponguit Director III, BLSS	
Dir. Rizalino Jose T. Rosales Bureau of Learner Support Services		Ms. Besy C. Agamata CEPS, BLR-LRPD		Atty. Cornelio A. Pacala Chief, Investigation Division	
Regular Member		Ms. Mariel C. Bayangos PDO V, PRDD		Engr. Luis G. Purisima, Jr. Asst. Chief, EFD	
Dir. Ronilda R. Co Disaster Risk Reduction and Management Service		Engr. Benjamin D. Caburnay PEO IV, BLR		Ms. Louisa S. Roberto Chief, EAMD	
II. Office of the Asst. Sec. for Procurement		Ms. Sonia R. de Leon Chief, Cash Division		Mr. Robertson M. Tuliao AO V, AMD	
Atty. Salvador Malana, Assistant Secretary		Mr. Francis Allen B. Dela Cruz CAO, Personnel Division		Arch. Felix F. Villanueva, Jr. Architect II, EFD	
III. Procurement Management Service		Engr. Rommel L. Esplana Engineer II, EFD			
Joel S. Erestain, Director IV		Mr. Deogracias B. Genito, Jr. ITO I, EMISD			

BAC Secretariat Division

Name / Office	Signature	Name / Office	Signature
Adonis R. Barraquias, CAO		Ivy E. Acebo, TA	
James Ronald G. Ybiernas, PDO III		Lady Love S. Arenas, TA	
Jose Antonio G. Flores, AO IV		May Ann D. Escorsa, TA	
Mark Lester V. Taca, AO IV		Johanna E. Estonanto, TA	
Solomon T. Bagcal, AO II		Christa O. Nicolas, TA	
Jessa B. Buela, AO II		Lauro L. Roberto, Jr., TA	
Marilou A. Caagbay, AO II		Andrew M. Felipe, AS	
Raquel S. Familara, AA III		Paula Janine L. Manuel, AS	
Marlgin de Jack S. Salayon, AA III		Reymark C. Nagallo, AS	

IV. Technical Working Group (TWG)

Name / Office	Signature	Name / Office	Signature
EMANUELENE C. SENE		JOHN PAUL B. LICARDOS	
KEVIN ACUATE		Nelma Rainier P. Samikent	
AUDRIN TAGAO		ROBERT R. NARCISE	
KATHARINE WENDUZA		DIANE C. ERLAND	

V. End-User Representative(s)

Annabelle Pangon			
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VI. Observer(s)

ALDRIN LAVILLA		OD PMS	
JOSE N. ENCARNAION		OD PMS	
RANDOLPH A. JARAMAS		BLESS - OD	
JODI BERMUNDO		BLESS - OD	
PEARL AMARILES			
Jay Santos			
MARY SYLVIA BANIDA			

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