



Republic of the Philippines
Department of Education

25 JUL 2019

DepEd MEMORANDUM
No. **096**, s. 2019

**3rd NATIONAL CONSULTATIVE CONFERENCE OF DEPED PRIVATE MADRASAH
AND APPLICATION PROCEDURES AND GUIDELINES FOR DEPED
FINANCIAL ASSISTANCE FOR SCHOOL YEAR 2019-2020**

To: Bureau and Service Directors
Regional Directors
Minister, Basic, Higher and Technical Education, BARMM
Schools Division Superintendents
Private *Madrasah* School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID), will conduct the **3rd National Consultative Conference of DepEd Private Madrasah** from August 6 to 9, 2019 in Region XII at a venue to be announced later.
2. The activity aims to:
 - a. provide policy direction,
 - b. clarify/address issues and concerns on the implementation of financial assistance, and
 - c. appraise the necessary documents required for participating in the financial assistance program.
3. The DepEd Financial Assistance to Private *Madrasah* Program shall be on application basis. In consonance with DepEd Order No. 97, s. 2009 wherein DepEd shall identify and prioritize applications, priority shall be given to renewal applications of 85 private *madaris* recipients during the School Year (SY) 2018-2019 with permit to operate (Government Permit or Recognition) for SY 2019-2020.
4. The participants to this activity shall be the school principals of the 85 private *madaris* as indicated in Enclosure No. 1. Only one representative per private *madrasah* is allowed and shall be accommodated to attend the conference. The principals are advised to bring the complete documentary requirements for appraisal, especially the original copies of the receipts, signed payroll of teachers and other requirements as listed in Items 16-19 of Enclosure No. 2. The guidelines for applications for DepEd Financial Assistance for SY 2019-2020 is contained in Enclosure No. 3.
5. The board and lodging of the participants shall be charged to *Madrasah* Education Program (MEP) 2019 Funds, subject to the usual accounting and auditing rules and regulations. The travel expenses of the DepEd management team, resource persons and other participants identified by the Central Office shall be charged to the project funds. Any deficiency in the amount downloaded shall be charged to the MEP 2019 Program Support Fund (PSF) of the region/schools


division; and/or other sources of funds, subject to the usual accounting and auditing rules and regulations. The travel expenses of participants of private *madrasah* going to and from the venue shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations

6. The participant's confirmation of attendance shall be done by accomplishing the confirmation sheet provided in Enclosure No. 4, to be sent to the BLD-SID on or before **July 19, 2019**.

7. The concerned regional office through the Regional ALIVE [Arabic Language and Islamic Values Education] Coordinator (RAC) is requested to inform and provide technical assistance to the private *madrasah* in preparation of documents to be inspected and verified by the DepEd Central Office Team of Evaluators.

8. For more information, please contact **Mr. Angelito R. Cortez Jr.**, Supervising Education Program Specialist, Bureau of Learning Delivery-Student Inclusion Division, Department of Education Central Office, Fourth Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City through email at bld.sid@deped.gov.ph or depedprivatemadrasah@gmail.com and telephone no. (02) 631-9993.

9. Immediate dissemination of this Memorandum is desired.


ATTY. NEPOMUCENO A. MALALUAN
Undersecretary
Officer-in-Charge

Encls.:
As stated

Reference:
DepEd Order (No. 97, s. 2009)

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
FUNDS
LEARNERS
MADRASAH EDUCATION
PERMIT
PROGRAMS

ENCLOSURE NO. 1. LIST OF PRIVATE MADRASAH TO ATTEND THE 3RD NATIONAL CONSULTATIVE CONFERENCE OF DEPED PRIVATE MADRASAH ON AUGUST 6-9, 2019 IN REGION XII

NATIONAL CAPITAL REGION (NCR)

1. Asia Academic Integrated School Foundation

IV-A (CALABARZON)

2. Islamic Studies, Call and Guidance School (ISCAG)
3. Amanah Integrated School, Inc.

IX (Zamboanga Peninsula)

4. Sarang Bangun Learning Center
5. Islamic Institute of the Philippines
6. Asia Academic School
7. HMIJ Foundation Philippine Islamic College

X (Northern Mindanao)

8. Moneerah Integrated School

XI (Davao Region)

9. Lupon Islamie Elementary School
10. Banaybanay Pilot Madrasah, Inc.
11. Al Munawwara Islamic School
12. Wisdom Islamic School

XII (SOCCSKSARGEN)

13. Noorul Eilm Academy
14. Dar Al Uloom Wal Hikman
15. Madrasah Abubakar Al-Islamie
16. Nahdah Central Academy
17. School of Character Inc.
18. Al Azharie Academy Center Inc.
19. Sultan Kudarat Islamic Academy (SKIA)
20. Kutawato Institute of Technology Foundation Inc.
21. IQRA Academy of Mindanao Inc.

BARMM-MAGUINDANAO I

22. Gani L. Abpi Colleges
23. Hadji Ali Baganian Memorial School, Inc.
24. Datu Ibrahim Pendatun Paglas III Foundation
25. Mahad Kutawato As Sharqi Al Islamie
26. Shariff Aguak Ibn Ampatuan Islamie Memorial Academy
27. Madrasatul Irshadil Al Islamie Ibtiddaiyyah
28. Mohammad Bin Al Daherie Islamic Academy, Inc.
29. Mahad Saada Al Arabie Integrated School
30. Markaz Al-Huzaim Inc.
31. Southern Philippine Academy College, Inc.
32. Kayaga Integrated Academy, Inc.
33. Hikmatul Ijtimaey Institute, Inc.

BARMM-MAGUINDANAO II

34. Madrasa Datu Mangunda Timan
35. Ibn Taimiyah Foundation Academy
36. Sharif Awliya Academy (Main)
37. Jumeeyyatul Dar-Al Khairie
38. Sharif Awliya Academy (Annex)
39. Madrasatul Rahmanie, Inc.
40. Sakeenah Al-Islamiyah Institute

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BARMM-LANAO I

41. Ma'had Lanao Al-Islamie (Formerly Mahad Malabang)
42. Ma'ahad Al-Irshad Al-Islamie, Inc.
43. Ma'had As-Saqafah Al-Islamia, Inc.
44. Maahad Camalig Al-Islamie, Inc.
45. As-Salihein Integrated School Foundation
46. Ma'had Falah Al-Khairie
47. Ma'ahad Addinie Al-Islamie Integrated School
48. Hayat Integrated Academy Inc.
49. Ma'had Binidayan Al-Arabie Al-Islamie Ibn Khaldon Integrated School
50. Ma-Ahad Al-Khairiah Al-Shamilah Al-Islamiah
51. Madrasah Norol Jaded Al Islamia Pilot Madrasah
52. Binnor Pangandaman Integrated Madrasah
53. Madrasatul Faidah Macauyag Al-Islamiah, Inc
54. Maahad Al-Aziziah Al-Arabie Al-Islamie (MMAI) Inc.
55. Wao Integrated Academy

BARMM-LANAO II

56. Ma'had Madalum Al-Islamie
57. Sha'arawi Integrated Pilot Madrasah
58. Asnora Islamic Learning Center, Inc
59. Ganassi Arabic Islamic Institute
60. Buad Agricultural School (Datu Blo Umpar Adiong Agri. Sch. Fdn.)

BARMM-Marawi

61. Khadija Pilot Madrasah
62. Dhayfullah Islamic Institute Foundation, Inc.
63. Saphiyyah Integrated School Foundation, Inc.
64. Integrated School for Science of Peace (ISSP), Jaltek
65. Ranao Institute for Science and Technology (RIST)
66. Masiricampo Abantas Memorial Islamic and Science Academy
67. Phil. Integrated School (PIS) Foundation, Inc.
68. Jamiatu Janoubel Filibbien, Inc.
69. Philippine Engineering and Agro Industrial College, Inc. (PEACI)
70. Amanoddin Mascara Integrated Learning Center, Inc.
71. Ibn Siena Integrated School Foundation

BARMM-BASILAN

72. Ma'had Da'wah Al-Islamiyah (Islamic Call Institute of Lamitan)
73. Madrsatul Zehra School of Religious & Modern Science
74. Ma'had Shuhada Al-Islamia, Inc.
75. Ma'had Maluso Al Arabie Al Islamie, Inc.
76. Mahad Addirasat Al Islamia
77. Attaqaddumiy Islamiya Tuburan
78. Maahad Daril Ulum Al-Hadith, Inc.
79. Mahad Muballigeen Al-Islamie, Inc.
80. Badja Institute of Islamic Teaching, Inc.

BARMM-SULU

81. Sahaya Integrated Islamic Learning Center
82. Nannah Islamic Institute
83. Southern Philippine Islamic Institute Foundation, Inc.

BARMM-TAWI-TAWI

84. Ilmoh Foundation
85. Al-Qudwa Integrated Learning (AQIL) Center



**ENCLOSURE NO. 2. NON-NEGOTIABLE DOCUMENTARY REQUIREMENTS
FOR RENEWAL APPLICATIONS OF PRIVATE MADRASAH FOR SY 2019-2020**

1. Letter of Application for DepEd Financial Assistance.
2. Endorsement from the Regional Director/Minster of Education, BARMM recommending the application.
3. Madrasah Information Sheet
4. Certified true copy and/or authenticated copy of Government Permit for SY 2019-2020 or Government Recognition.
5. For private madrasah in BARMM, Certification from the Bureau of Elementary Education that the school is compliant with the K to 12 (elementary) requirements.
6. School ID.
7. School Forms 1 and 6 signed by the principal/school head.
8. Certification signed by the academic head and the president of the private madrasah stating that the old curriculum of madrasah shall be gradually phased-out.
9. Board Resolution adopting the K to 12 Curriculum.
10. Official statement signed by the Academic Head or Registrar AND the President of the madrasah stating that the tuition fee collected is not less than Php 5,000.00 per student/school year.
11. Schedule of tuition and other fees signed by the school registrar and approved by the school head.
12. Updated list of K-12 Teachers teaching secular subjects for SY 2019-2020 (include the profile of teachers indicating the degree earned, LET, number of teaching in the madrasah, etc.).
13. Updated list of Teachers teaching religious subjects (include the profile of asatidz teaching Islamic Studies and Arabic Language-ISAL).
14. Matrix of Teachers' / Teachers' Program (K to 12 and ISAL subjects).
15. Copy of K to 12 ISAL Curriculum prepared by the school.
16. Number of Learners enrolled per Grade Level and per Section/s, certified by the registrar and school head. The LRN must be indicated.
17. Report on the utilization of financial assistance with supporting evidences such as original official receipt, payroll duly signed by teacher recipients and other pertinent documents to be examined by the Accounting Officers.
18. List and photographs of projects previously completed.
19. Photocopy of LBP Bank Account
20. Copy of STI-1 issued by Land Bank of the Philippines.



**ENCLOSURE NO. 3. APPLICATION PROCEDURES AND GUIDELINES FOR
DEPED FINANCIAL ASSISTANCE FOR SCHOOL YEAR (SY) 2019-2020**

1. In accordance with pertinent provisions of Republic Act No. 10533 otherwise known as the **Enhanced Basic Education Act of 2013** and for the purpose of mainstreaming the *Madrasah* Education as a component of the K to 12 program, and pursuant to D.O. No. 81, s. 2007, D.O. No. 18, s. 2008 and D.O. No. 97, s. 2009 that provide incentive to private *madrasah* adopting the K to 12 Curriculum in addition to Islamic Studies and Arabic (ISAL) subjects, the Department of Education (DepEd) through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) hereby announces the **3rd National Consultative Conference of DepEd Private *Madrasah* and Application Procedures and Guidelines for DepEd Financial Assistance for School Year (SY) 2019-2020.**
2. In consonance with DepEd Order No. 97, s. 2009, DepEd shall identify and prioritize applications thus, **priority shall be given to the renewal of the 85 private *madaris* recipients of the grant for SY 2018-2019** with Government Recognition and/or Government Permit for grade levels (kindergarten to elementary) for SY 2019-2020.
3. Considering the administrative, financial and logistical requirements, only the 85 principals from private *madaris* applying for renewal of financial assistance shall attend the consultative conference. Hence, new applications of private *madrasah* shall not be entertained during the said activity.
4. Applicants must bring the complete documentary evidences during the consultative conference. In compliance with DepEd Order No. 81, s. 2007, DepEd Order No. 18, s. 2008 and DepEd Order No. 97, s. 2009, all levels of governance in the Department must ensure compliance with DepEd issuances by the private *madrasah* prior to endorsing the applications.
5. For private *madrasah* in BARMM, there is a need to secure a Certification from the Bureau of Elementary Education (BEE). In view of this, BEE must ensure that the private *madrasah* has fully complied with the K to 12 Curriculum as mandated in RA 10533.
6. In compliance with DepEd Order No. 3, s. 2018 that institutionalized the basic enrollment process of the Department, and to ensure that only reliable and valid data will be used given that the enrollment data for Beginning of School Year (BoSY) 2019-2020 is incomplete, **previous enrollment data for SY 2018-2019** generated from the EBEIS-DepEd Central Office shall be considered for financial assistance. This shall be done in order to expedite the payment for this SY 2019-2020, while ensuring the accuracy of data of Muslim learners enrolled in a private *madaris* through the EBEIS.
7. Incomplete and/or non-compliant application documents shall not be processed. The applicants are directed to prepare and submit non-negotiable documentary requirements as indicated in Enclosure No. 2. In addition, the application for renewal must be endorsed by the Regional Director (for outside BARMM) and Minister of Education (for applicants from BARMM); and the documentary requirements must be complete upon submission of the application during the consultative conference.

8. The 85 private *madrasah* must prepare the original receipts, liquidation reports, trial balance, etc. which shall be presented to the Accounting Officers during the consultative conference. Incomplete, tampered and erroneous documents shall be sufficient ground for disqualification in receiving financial assistance in accordance with government accounting and auditing rules and regulations.
9. All private *madaris* that do not meet the non-negotiable requirements for financial assistance program shall be encouraged to apply next year; and their application shall be treated as new application.
10. Should there be any minor deficiencies, the private madrasah shall only be given 5 days to submit the lacking documents.
11. Funds for financial assistance to private madrasah shall be charged against MEP 2019 Funds, subject to the usual government accounting and auditing rules and regulations.
12. The BLD-SID shall prepare and recommend the final list of qualified private madaris for approval of the Undersecretary for Curriculum and Instruction, DepEd Central Office. After which, the process of fund transfer to the private *madrasah* shall commence. However, the process for private *madrasah* in BARMM shall follow any applicable rules, regulations and agreements to be set forth by DepEd, BARMM and DBM. Should there be any new guidelines to be released on this matter, the new issuance shall prevail over the previous guidelines.

References:

1. D.O. 81, s. 2007 "Assistance to Private Madrasah: An Incentive to Adopt the Standard Curriculum as Authorized under DepEd Order No, 51, s. 2004 and Total Mainstreaming of Madrasah Education as a Component of the National System of Basic Education".
2. D.O. 18, s. 2008 "Implementing Guidelines for DepEd Order No. 81, s. 2007 re: Financial Assistance to Private Madrasah".
3. D.O. 97, s. 2009 "Additional Guidelines on the Renewal for the Grant of Financial Assistance to Recipient Madaris and New Applicants".



ENCLOSURE NO. 4. CONFIRMATION OF ATTENDANCE

**3RD NATIONAL CONSULTATIVE CONFERENCE OF PRIVATE MADRASAH FOR
SCHOOL YEAR (SY) 2019-2020
August 6-9, 2019 * Region XII**

**CONFIRMATION SHEET
(Pre-registration)**

Name of Principal : _____
(participant)

Position : _____

Name of School : _____

Address : _____

Region & Division : _____

Mobile Number : _____ Telefax: _____

Email Address : _____

*Except for Telefax, all entries should be accomplished by the private madrasah.

Submitted and approved by:

President/Administrator of Private Madrasah

Reminders:

1. Only the **principals of the 85 private madaris** recipient of DepEd financial assistant for SY 2018-2019 are eligible to attend the conference hence, they are guaranteed slots for board and lodging, as well as meals during the event. **No new applications will be entertained during the conference.**
2. Strictly **one (1) representative per private madrasah**; in this case, the principal shall be responsible in the preparation and presenting the application documents to the DepEd Team of Evaluators.
3. Priority shall be given to the participants with confirmation from the Bureau of Learning Delivery-Student Inclusion Division.
4. The private madrasah is requested to submit the accomplished confirmation sheet (pre-registration) through Telefax **(02) 631-9993** or email address: **depedprivatemadrasah@gmail.com** on or before **July 19, 2019**.