



Republic of the Philippines
Department of Education

DEPARTMENT OF EDUCATION
OFFICE OF THE UNDERSECRETAR
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PROCUREMENT MANAGEMENT SERVICE

Rm. M-511, 5th Floor, Mabini Bldg., DepEd Central Office Complex, Meralco Avenue, Pasig City, Philippines
☎ 633-93-43 / email: depedcentral.bacsecretariat@deped.gov.ph

Bids and Awards Committee I

Minutes of Pre-Bid Conference

Project(s) : **Printing (from Ready to Print Materials) of SY 2019-2020 Grades 4 and 10 Learning Resources, and Delivery to DepEd Central Office Warehouse, Public Schools District Offices and Public High Schools Nationwide**

ABC : **PhP359,980,506.00**

Date & Time : **August 7, 2018; 11:30 A.M.**

Venue : **Procurement Management Service Conference Room, Room M-419, Fourth Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

Present:

Bids and Awards Committee (BAC) I: Usec. Tonisito M.C. Umali, Esq., Chairperson; Usec. Lorna D. Dino, Vice-Chairperson; Dir. Edel B. Carag, Regular Member; and Ms. Besy C. Agamata and Ms. Louisa S. Roberto, Provisional Members

Procurement Management Service: Mr. Jose Antonio G. Flores, Administrative Officer IV; and Mr. Lee Jeffrey Roedell C. Oliva, Ms. Paula Janine L. Manuel and Ms. Phoebe Ann R. Wagan, Administrative Support (BAC Secretariat Division)

Observer: Mr. Jericho P. Bilaran (PAS-PD)

Prospective Bidder(s): 1. Ms. Lilibeth Manabat (Book Media Press, Inc.); 2. Ms. Lhen Villanueva (Bloombooks, Inc.); 3. Mr. Erick Colesto (Vibal Group, Inc.); 4. Ms. Kathy H. Silva and Ms. Anita T. Tumala (FEP Printing Corp.); and 5. Ms. Jessica Pineda (Studio Graphics Corporation)

I CALL TO ORDER

Usec. Tonisito M.C. Umali, Esq., BAC I Chairperson, presided and called the pre-bid conference to order at 11:50 A.M. The BAC Secretariat documented the minutes of meeting.

53 II CERTIFICATION OF QUORUM

54

55 The BAC I Chairperson certified that the quorum of the BAC was
56 present to transact business. He acknowledged the presence of the
57 BAC members, BAC Secretariat and observer, and made a roll call of
58 the prospective bidders in the attendance registry.

59

60 III HIGHLIGHTS OF DISCUSSION

61

62 The BAC I Chairperson welcomed everyone to the pre-bid conference.
63 Mr. Jose Antonio Flores, BAC Secretariat, read out the key points of
64 the project and important sections of the Bidding Documents such as
65 the Approved Budget for the Contract (ABC), Instructions to Bidders,
66 Special Conditions of the Contract, Schedule of Requirements,
67 Technical Specifications and the deadline for submission and opening
68 of bids.

69

70 The BAC I Chairperson opened the floor for queries.

71

72 The BAC I Chairperson noticed that the Approved Budget for the
73 Contract for Lot 2 is relatively high. He asked the prospective bidders
74 if they are willing to bid for Lot No. 2 considering the amount. Ms.
75 Lilibeth Manabat (Book Media Press, Inc.) and Ms. Jessica Pineda
76 (Studio Graphics Corporation) said they were.

77

78 The BAC I Chairperson suggested disaggregating Lot No. 2 per region.
79 Ms. Lilibeth Manabat (Book Media Press, Inc.) commented that if Lot
80 No. 2 will be disaggregated per region, it may incur larger cost. The
81 BAC I Chairperson stated that the BAC will have to further review this
82 matter and for the bidders to expect a reposting of this project if the
83 ABC will be changed.

84

85 On the Sealing and Marking of Bids, Mr. Flores stated that the bidders
86 may submit a USB in lieu of the CD. The BAC I Chairperson
87 announced that these changes will be included in the bid bulletin.

88

89 Ms. Manabat (Book Media Press, Inc.) also requested to identify the
90 colors of the inside pages in the Technical Specifications. She also
91 requested for the allocation lists for this project to be provided. The
92 BAC I Chairperson stated that they will have to check on this matter
93 and instructed the BAC Secretariat to include the allocation list in the
94 bid bulletin. The BAC Secretariat concurred.

95

96 Ms. Manabat also asked for clarification on page 37 of the Bidding
97 Documents, specifically ITB Clause 27, Domestic Preference. She
98 shared that they have tried getting a certification of domestic
99 preference from Department of Trade of Industry but failed to secure
100 one because DTI said that they do not issue such certification.

101

102 The BAC I Chairperson reviewed ITB Clause 27.1 and 27.2 and
103 discussed it with the prospective bidders. The BAC I Chairperson

104 requested for Ms. Manabat to formally write DepEd about their
105 experience with DTI so that the DepEd can help them address the
106 issue.

107
108 The BAC I Chairperson gave a rundown of the issues raised and items
109 that need to be clarified. He announced that any changes in the
110 Bidding Documents will be issued through a bid bulletin.

111
112 Having no other matters to discuss, the pre-bid conference was
113 adjourned at 1:04 P.M.

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117 Prepared by:

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PHOEBE ANN R. WAGAN
121 Administrative Support
122 BAC Secretariat Division

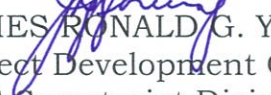
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125 Reviewed by:

Noted by:

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JOSE ANTONIO G. FLORES
129 Administrative Officer IV
130 BAC Secretariat Division

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JAMES RONALD G. YBIERNAS
132 Project Development Officer III
133 BAC Secretariat Division

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Minutes of Pre-Bid Conference

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139 Project(s) : **Printing (from Ready to Print Materials) of SY 2019-**
140 **2020 Grades 4 and 10 Learning Resources, and**
141 **Delivery to DepEd Central Office Warehouse, Public**
142 **Schools District Offices and Public High Schools**
143 **Nationwide**

144 ABC : **PhP359,980,506.00**

145 Date & Time : **August 7, 2018; 11:30 A.M.**

146 Venue : **Procurement Management Service Conference Room,**
147 **Room M-419, Fourth Floor, Mabini Building, DepEd**
148 **Complex, Meralco Avenue, Pasig City**

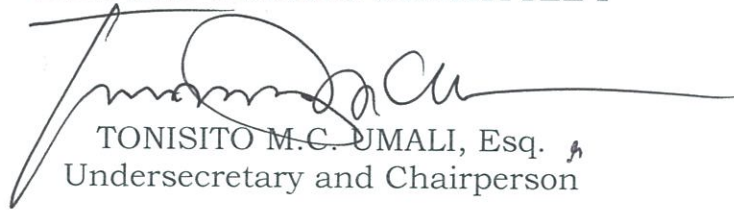
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Concurred by:
BIDS AND AWARDS COMMITTEE I



TONISITO M.C. UMALI, Esq.
Undersecretary and Chairperson



LORNA D. DINO
Undersecretary and Vice-Chairperson



EDEL B. CARAG
Director III and Regular Member



LOUISA S. ROBERTO
Provisional Member



PROCUREMENT MANAGEMENT SERVICE

Room 511, 5th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City, Philippines

Website: <http://www.deped.gov.ph>; email: depedcentral.bacsecretariat@deped.gov.ph

Direct Line / Telefax: 633.93.43 / 636.65.43

BIDS AND AWARDS COMMITTEE I
ATTENDANCE SHEET FOR BIDDERS

◇ Pre-Procurement ◇ Pre-Bid Conference ◇ Bid Opening ◇ Other BAC Meeting

Project(s) : **Printing (from Ready to Print Materials) of SY 2019-2020 Grades 4 and 10 Learning Resources, and Delivery to DepEd Central Office Warehouse, Public Schools District Offices and Public High Schools Nationwide**

Date : **August 7, 2018** Time: **11:30 AM**

Venue : **ProcS Conf. Rm., 4th Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City**

PLEASE PRINT LEGIBLY.

No.	FULL Name of Company	Name of Representative	Contact No.	Signature	Bidder has purchased BDs	Date & Time of Submission of Bids (for BO only)
1	Book Media Press Inc	Lilibeth Marabed	09178397933	<i>[Signature]</i>		
2	Bloombooks Inc.	Len Villanueva	09054289324	<i>[Signature]</i>		
3	VIBAL GROUP INC.	ERICK COLESTO	09157449077	<i>[Signature]</i>		
4	FOP PRINTING COM.	KATHY H. SILVA	09175824668	<i>[Signature]</i>		
5		ANITA T. YUMAKA	09178630711	<i>[Signature]</i>		
6	Studio Graphics	Jessica Pineda	09175978932	<i>[Signature]</i>		
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Bids and Awards Committee I

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Date : **August 7, 2018**

Time

11:30 AM

Venue : **ProcS Conference Room, Rm. M-419, 4/F, Mabini Building, DepEdCO Complex, Meralco Ave., Pasig City**

Name / Office	Signature	Name / Office	Signature	Name / Office	Signature
I. BAC Officials					
Chairperson		Provisional Members			
Usec. Tonisito M.C. Umali, Esq. <i>Legislative Affairs & External Partnerships</i>		Mr. Cesar S. Abalon <i>Chief, SSD</i>		Mr. Abelardo B. Medes <i>CEPS, BEA-EAD</i>	
Vice-Chairperson		Ms. Maritess L. Ablay <i>CAO, AMD</i>		Dr. Ella Cecilia G. Naliponguit <i>Director II, BLSS</i>	
Usec. Lorna D. Dino <i>Curriculum and Instruction</i>		Ms. Besy C. Agamata <i>CEPS, BLR-LRPD</i>		Atty. Cornelio A. Pacala <i>Chief, Investigation Division</i>	
Regular Member		Ms. Mariel C. Bayangos <i>PDO V, PRDD</i>		Engr. Luis G. Purisima, Jr. <i>Asst. Chief, EFD</i>	
Dir. Edel B. Carag <i>Bureau of Learning Resources</i>		Engr. Benjamin D. Caburnay <i>PEO IV, BLR</i>		Ms. Louisa S. Roberto <i>Chief, EAMD</i>	
II. Office of the Asst. Sec. for Finance-BPM and Procurement		Ms. Sonia R. de Leon <i>Chief, Cash Division</i>		Mr. Antonio L. Tan <i>SEPS, BLR</i>	
Ramon Fiel G. Abcede <i>Assistant Secretary</i>		Mr. Francis Allen B. Dela Cruz <i>CAO, Personnel Division</i>		Mr. Robertson M. Tuliao <i>AO V, AMD</i>	
III. Procurement Management Service		Engr. Rommel L. Esplana <i>Engineer II, EFD</i>		Arch. Felix F. Villanueva, Jr. <i>Architect II, EFD</i>	
Joel S. Erestand, Director IV		Mr. Deogracias B. Genito, Jr. <i>ITO I, EMISD</i>			

Procurement Planning and Management Division / BAC Secretariat Division

Adonis R. Barraquias, CAO		Marilou A. Caagbay, AO II		Andrew M. Felipe, AS
Ma. Teresa S. Fulgar, CAO		Raquel S. Familara, AA III		Maribeth A. Fernando, AS
Belinda T. Argonza, SAO		Marlgin de Jack S. Salayon, AA III		Mary Gae P. Has, AS
James Ronald G. Ybiernas, PDO III		Ivy E. Acebo, TA		Paula Janine L. Manuel, AS
Enrique P. Borja, AO V		Lady Love S. Arenas, TA		Reymark C. Nagallo, AS
Jose Antonio G. Flores, AO IV		May Ann D. Escorsa, TA		Lee Jeffrey Roedell C. Oliva, AS
Mark Lester V. Taca, AO IV		Christa O. Nicolas, TA		Paula Janine L. Manuel, AS
Solomon T. Bagcal, AO II		Lauro L. Roberto, Jr., TA		Phoebe Ann R. Wagan, AS
Jessa B. Buela, AO II		Ace SJ. Buenaventura, AS		

Name / Office	Signature	Name / Office	Signature
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IV. Technical Working Group (TWG)

V. End-User Representative(s)

VI. Observer(s)
