



Republic of the Philippines
Department of Education
OPERATIONS

15 May 2023

ARIEL F. NEPOMUCENO

Undersecretary for Administration
Office of the Civil Defense
Executive Director, NDRRMC
Camp Aguinaldo, Quezon City

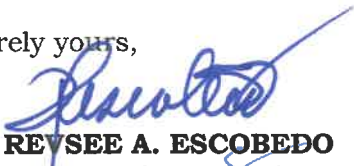
Dear **Undersecretary Nepomuceno**,

The Department of Education (DepEd) respectfully submits its first quarter status reports on the utilization of the DepEd Quick Response Fund (QRF) sourced from the 2022 and 2023 General Appropriations Act (GAA), the National Disaster Risk Reduction and Management Fund (NDRRMF) 2022, and Cash Donations as of March 31, 2023. Please see attached reports.

For inquiries and/or concerns, please contact Atty. Christian E. Rivero, Ed.D, Director IV of the Disaster Risk Reduction and Management Service (DRRMS), through 657-4933 or 635-3764 and e-mail at drms.od@deped.gov.ph or drmo@deped.gov.ph.

Thank you.

Sincerely yours,



Atty. REYSEE A. ESCOBEDO
Undersecretary for Operations

cc: **SARA Z. DUTERTE**
Vice-President of the Republic of the Philippines
Secretary, Department of Education

ANNALYN M. SEVILLA
Undersecretary for Finance

EPIMACO V. DENSING III
Undersecretary for School Infrastructure and Facilities

Report on the Receipt and Utilization of DRRMF Sourced from GAA and Cash Donations

Department of Education
As of March 31, 2023

Report on the Receipt and Utilization of DRRMF Sourced from GAA

Date	Reference	Particulars	Balance, Beginning	Receipt	Utilization	Balance, End	Disbursement	Unpaid Obligation
			(a)	(b)	(c)	(d=a+b-c)	(e)	(f=c-e)

Prepared by: _____

Certified correct: _____

Status of Funds

Date	Reference	Particulars	Balance, Beginning	Receipt	Utilization	Balance, End
			(a)	(b) Jan-Dec., 2022	(c) Jan-Dec., 2022	(d=a+b-c)
	OSEC TRUST		1,395,921.72	-	1,395,921.72	-
	DRRM CALAMITY FUND		14,027,702.86	1,402.58	5,329.38	14,023,776.06

Prepared by: _____

Certified correct: _____

Generosa K. Belgica
GENEROSA K. BELGICA

Accountant III, Accounting Division

Ma. Rhunna L. Catalan
MA. RHUNNA L. CATALAN

Chief Accountant, Accounting Division

Report on the Receipt and Utilization of DRRMF Sourced from GAA and Cash Donations
 Department of Education
 As of March 31, 2023


Report on the Receipt and Utilization of DRRMS SOURCED FROM GAA

Date	Reference	Particulars	Balance Beginning	Receipt	Utilization	Balance, End	Disbursement	Unpaid Obligation
			(a)	(b)	(c)	(d=b-c)	(e)	(f=c-e)
31-Mar-23	GAAAO-DPRP	Allotment for FY 2022 (Continuing) Allotment for FY 2023 (Current)	2,137,694,000.00	33,859,384.62	10,235,591.61	23,623,793.01	9,512,464.15	723,127.46
				136,204,000.00	3,601,971.96	132,602,028.04	2,785,139.88	816,832.08

Prepared by:


EARL B. BUNYI
 Administrative Officer IV

Certified Correct:


CHOLITA V. TIONG
 Chief Administrative Officer
 Budget Division

NOTE: Source: Final Consolidated SAAODB as of March 31, 2023 (4-28-2023)

Report on the Receipt and Utilization of DRRMF Sourced from GAA and Cash Donations
 Department of Education
 As of March 31, 2023

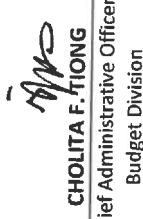
Report on the Receipt and Utilization of DRRMS SOURCED FROM GAA

Date	Reference	Particulars	Balance Beginning (a)	Receipt (b)	Utilization (c)	Balance, End (d=b-c)	Disbursement (e)	Unpaid Obligation (f=c-e)
		Allotment for FY 2022 (Continuing)		304,752,121.94	102,785,501.95	201,966,619.99	31,421,314.44	71,364,187.51
	GAAAO-QRF							
31-Mar-23		Allotment for FY 2023 (Current)	2,000,000,000.00	2,000,000,000.00	-	2,000,000,000.00	-	-
		National Disaster Risk Reduction and Special Purpose Management Fund - Fund (Quick Response Fund) (Continuing)		2,000,000,000.00	218,966,580.74	1,781,033,419.26	1,277,772.52	217,688,808.22

Prepared by:


EARL B. BUNYH
 Administrative Officer IV

Certified Correct:


CHOLITA F. TIONG
 Chief Administrative Officer
 Budget Division

NOTE: Source: Final Consolidated SAAODB as of March 31, 2023 (4-28-2023)

**HONORABLE SARA Z. DUTERTE**Vice President and Secretary
Department of Education
DepEd Complex, Meralco Ave.,
Pasig City

03 MAY 2023

Thru: **USEC EPIMACO V. DENSING III**
Senior UndersecretaryDear **Vice President Duterte**:

This has reference to COA Circular No. 2014-002 dated 15 April 2014 with Subject: Accounting and Reporting Guidelines on the receipt and utilization of NDRRMF, cash and in-kind aids/donations from local and foreign sources, and funds allocated from the agency regular budget for DRRM program. As provided under Section V.1 on Reporting Guidelines of the said circular, national and local agencies with DRRMF allocation from the GAA and/or cash donations received from local and/or foreign sources shall prepare and submit the following reports to NDRRMC through the Office of Civil Defense on the 5th day following the end of each month:

1. Report on the Receipt and Utilization of the DRRMF sourced from GAA, and;
2. Report on the Receipt and Utilization of Cash Donations

As of 15 April 2023, under RA 11639 or the General Appropriations Act (GAA) of FY 2022, DepEd has a total DRRMF allocation of Four Billion Pesos (Php4,000,000,000.00), details as follows:


Particulars	Amount
Agency Specific (QRF)	Php2,000,000,000.00
NDRRMF (Additional funding requirements for QRF)	2,000,000,000.00
Total	Php4,000,000,000.00

In this regard, may we respectfully request for the submission of the Receipt and Utilization for the said fund and the Receipt and Utilization of Cash Donations for CY 2022, if any, as prescribed under the above cited COA circular five (5) days upon receipt hereof.

The DRRM Fund Management Division of the Recovery and Rehabilitation Management Service (RRMS-DFMD) of the Office of Civil Defense (OCD) with contact numbers 0917-154-6672 and email address drmmfmd@ocd.gov.ph will coordinate with the DepEd regarding this matter.

Thank you and best regards.

Very truly yours,


UNDERSECRETARY ARIEL F. NEPOMUCENO
Executive Director, NDRRMC and
Administrator, Office of Civil Defense ✓

Copy Furnished: Chief Accountant, DepEd

Report on the Receipt and Utilization of DRRMF Sourced from GAA

Agency _____
 For the Month Ending _____

Date	Reference	Particulars	Balance, Beginning (a)	Receipt (b)	Utilization (c)	Balance, End (d = a + b - c)	Disbursement (e)	Unpaid Obligation (f - c - e)
2013								
		Total						

Prepared by: _____

Budget Staff

Certified correct: _____

Head, Budget Unit

Accounting Staff

Head, Accounting Unit

Noted: _____

Agency Head/Authorized Representative



Annex H

Report on the Receipt and Utilization of DRRMF sourced from GAA

INSTRUCTIONS

A. This report shall be accomplished as follows:

1. *Agency* - name of the agency
2. *Report Date* - covering month
3. *Date* - date of source/reference document
4. *Reference* - source document such as GAA and SARO
5. *Particulars* - first entry shall be the beginning balance, if any, with breakdown as to SARO No.
6. *Balance, Beginning*- the amount of unutilized allotments from previous month
7. *Receipt*- amount of allotments received or amount allotted from the agency's regular budget
8. *Utilization*- amount of allotments obligated
9. *Balance, End*- amount of unutilized allotment
10. *Disbursements* - amount paid
11. *Unpaid Obligation* - difference of amount obligated and paid
12. *Prepared By* - printed name and signature of the Budget and Accounting staff who prepared the report
13. *Certified Correct* - printed name and signature of the Head of Budget Unit and Accounting Unit
14. *Noted* - printed name and signature of the Head of Agency or authorized representative

B. The information/data shall be based on the Registry of Allotment and Obligations (RAO).

C. This report shall be prepared in four copies to be distributed as follows:

1. NDRRMC thru OCD
2. COA Auditing Unit of the agency
3. Budget Unit
4. Accounting Unit

Report on the Receipt and Utilization of Cash Donations
(Agency)
For the Month Ending _____

Date	Reference	Particulars	Balance, Beginning (a)	Receipt (b)	Utilization (c)	Balance, End (d = a + b - c)	Disbursement (e)	Unpaid Obligation (f = c - e)
		Total						

Prepared by:

Budget Staff

Certified correct:

Head, Budget Unit

Accounting Staff

Head, Accounting Unit

Noted:



Agency Head/Authorized Representative

Annex I

Report on the Receipt and Utilization of Cash Donations

INSTRUCTIONS

- A. This report shall be accomplished as follows:
1. *Agency* - name of the agency
 2. *Report Date* - covering month
 3. *Date* - date of source/reference document
 4. *Reference* - source document such as Official Receipt No. and JEV No./credit memo
 5. *Particulars* - first entry shall be the beginning balance, if any, with breakdown as to name of donor, purpose, etc.; succeeding entries shall state the name of donor and purpose
 6. *Balance, Beginning*- the amount of unutilized cash donations of previous month
 7. *Receipt* - amount of cash donations received
 8. *Utilization* - amount of cash donations earmarked based on Cash Donation Utilization Request (CDUR)
 9. *Balance, End* - amount of unutilized cash donations
 10. *Disbursements* - amounts paid out of the cash donations
 11. *Unpaid Obligations* - difference of cash donations earmarked and disbursements/payments made
 12. *Prepared By* - printed name and signature of designated staff who prepared the report
 13. *Certified Correct* - printed name and signature of the Heads of the Accounting Unit
 14. *Noted* - printed name and signature of the Head of Agency or Authorized Representative
- B. The information/data shall be based on the Registry of Cash Donations and Utilization (RCDU).
- C. This report shall be prepared in four copies to be distributed as follows:
1. NDRRMC thru OCD
 2. COA Auditing Unit of the agency
 3. Budget Unit
 4. Accounting Unit