

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Maynila

December 23, 1988

DECS O R D E R
No. 108, s. 1988

EXPEDITIOUS DISPOSITION OF COURT CASES
AFFECTING DECS OFFICIALS

To: Undersecretaries
Assistant Secretaries
Bureau Directors/Cultural Agency Directors
Regional Directors
Schools Superintendents
Chiefs of Services and Heads of Units/Centers
Vocational School Superintendents/Administrators

1. For the information and guidance of the field, attached is a copy of a letter dated October 20, 1988 of the Solicitor General on the subject "Expeditious Disposition of Cases", pursuant to Administrative Circular No. 4 of the Supreme Court, which is self-explanatory.
2. It is desired that this Order be given immediate and wide dissemination.
3. Strict compliance is likewise desired.

(SGD.) LOURDES R. QUISUMBING
Secretary

Incl.:
As stated

Reference:
None

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index under
the following subjects:

OFFICIALS

RULES & REGULATIONS

(Inclosure to DECS Order No. 108, s. 1988)

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati, Metro Manila, Philippines

October 20, 1988

Dr. LOURDES R. QUISUMBING
Secretary
Department of Education
and Culture & Sports
Palacio del Gobernador
Intramuros, Manila

Dear Sir:

On September 22, 1988, the Supreme Court issued Administrative Circular No. 4 to all trial courts in the Philippines on the matter of "Expeditious Disposition of Cases". The Circular directs the parties to a suit to agree on "(a) the number of witnesses to be presented; (b) the approximate number of hours that will be required by them for the presentation of their respective evidence; and (c) the specific trial dates needed to complete evidence presentation by all parties which must be within period of three (3) months from the first day of trial". The Circular also requires each party "to complete the presentation of his evidence within the trial dates assigned to him" and that "after the lapse of said dates, the party is deemed to have completed his evidence."

In anticipation of the implementation of said Circular and to enable this Office to fully protect the interest of the Government and/or its agencies and/or officials involved in a suit, please be informed that henceforth any request to file a complaint or petition should be accompanied with a memorandum of evidence; certified or authentic copies of documentary evidence; list of prospective witnesses with their present addresses and a summary of their expected testimony or their affidavits, and a statement that they are available. A request to defend your Office and/or its officials should similarly be accompanied by our aforementioned requirements. Unless there is full cooperation in this regard, this Office cannot possibly extend outright, full and effective legal assistance.

Very truly yours,

(SGD.) FRANCISCO I. CHAVEZ
Solicitor General

A true copy