

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

December 8, 1989

DECS ORDER
No. 114, s. 1989

ADDENDUM TO DECS ORDER NO. 29, S. 1989
(Guidelines for the Administration
of the Study-New-Pay-Later Plan
Effective School Year 1989-1990)

To: Bureau Directors
Regional Directors
School Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities
Vocational School Superintendents/Administrators

The following supplementary guidelines on the regionalized administration of the SNPLP effective SY 1989-1990 are hereby issued as addendum to DECS Order No. 29, s. 1989 for the information, guidance and compliance of those concerned:

1. The Regional Director/Assistant Regional Director approves all SNPLP matters prepared by the Regional Coordinator of the program.

2. The unit in charge of SNPLP matters performs the following functions:

a. On Evaluation, Guidance and Counseling

- (1) Evaluates the scholastic records of on-going student-debtors for the issuance of certificates of loan continuance/discontinuance at the end of every semester;
- (2) Prepares recommendations for the continuance/discontinuance of loan assistance;
- (3) Conducts orientation meetings with student-debtors and school/division SNPLP Coordinators to update them on the new and existing guidelines, rules and regulations concerning the program;
- (4) Advises student-debtors on priority course choices and academic performance; and
- (5) Coordinates with the different government financing institutions (GFIs) for the speedy release of loans to schools and students concerned and in threshing out problems.

b. On Employment and Repayment

- (1) Conducts pre-employment seminar for graduating/graduated student-debtors at least once a year;
- (2) Establishes linkages and strengthens tie-ups with local government and private employment agencies;
- (3) Organizes a placement unit in the regional office to handle student-debtors who have finished or stopped their studies;
- (4) Prepares letters of recommendation for student-debtors seeking employment;
- (5) Follows up status of terminated student-debtors;
- (6) Monitors repayment of employed student-debtor graduates; and
- (7) Requires the unemployed student-debtor graduates to report once a year to the SNPLP regional unit for proper guidance and assistance.

c. On Data Requirements for Submission to the BHE

- (1) Submits semestral status report of SNPLP grantees following the attached form; and
- (2) Coordinates with the government financing institutions in the preparation of lists of student-debtors/defaulters for submission at the end of every semester.

3. The full cooperation of all concerned in this matter is enjoined.

(SGD.) LOURDES R. QUISUMBING
Secretary

Incl.:
As stated

Reference:
DECS Order (No. 29, s. 1989)

Allotment: 1-2-3-4--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

AMENDMENT
OFFICIALS
PROGRAM, SCHOOL

RULES & REGULATIONS
STUDENTS

(Inclusive to DECS Order No. 414, S. 1983)

STATUS OF "STUDY-NOW-PAY-LATER PLAN" GRANTEES UNDER DECS APPROPRIATION

Region _____
 Funding Institution: _____

Address _____
 Year of Grant _____

NAME OF GRANTEE	PLACEMENT HOME ADDRESS	SEX	STATUS #	COURSE	SCHOOL	EMPLOYER/ADDRESS	STATUS OF RETIREMENT	AMOUNT PAID	OUTSTANDING BALANCE	REMARKS

*STATUS OF GRANTEE:
 Use the following symbols:
 O - On-going T - Terminated
 M - Withdrawn G - Graduate