

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
UL Complex, Pasig, Metro Manila

June 29, 1992

DECS O R D E R  
No. 72, s. 1992

COMPLIANCE WITH OMBUDSMAN MEMORANDUM CIRCULAR NO. 3

To: Undersecretaries  
Assistant Secretaries  
Bureau/Cultural Agency Directors  
Regional Directors  
Directors of Services/Centers and Heads of Units  
Schools Superintendents  
Presidents, State Colleges and Universities  
Vocational School Superintendents/Administrators  
Chiefs of Divisions

1. For the information and guidance of all concerned, reproduced on the reverse side is Memorandum Circular No. 4, s. 1992 of the Office of the Ombudsman, requesting full compliance with the procedures and guidelines laid down under Memorandum Circular No. 3, s. 1992 for obtaining an Ombudsman clearance.

2. Beginning June 16, 1992, no retiring or resigning employee shall be allowed to personally file and follow up his application for clearance with the Office of the Ombudsman.

3. It is desired that this Order be given immediate and wide dissemination.

(SGD.) ISIDRO D. CARINO  
Secretary

Reference:

DECS Order: No. 22, s. 1992

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS & OFFICES  
EMPLOYEES  
LEGISLATION  
OFFICIALS  
RETIREMENT  
RULES & REGULATIONS

OFFICE OF THE OMBUDSMAN  
NWSA Building, 176 Arroceros Street, 1099 Manila, Philippines

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MEMORANDUM CIRCULAR NO. 4  
Series of 1992.

T O : ALL HEADS OF DEPARTMENTS, OFFICES, BUREAUS  
AND AGENCIES OF THE NATIONAL AND LOCAL  
GOVERNMENTS, INCLUDING GOVERNMENT-OWNED  
AND CONTROLLED CORPORATION.

R E : COMPLIANCE WITH MEMORANDUM CIRCULAR NO. 3

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In Memorandum Circular No. 3, the responsibility for obtaining an Ombudsman clearance as required by Memorandum Circular No. 1 was given to the respective heads of departments/offices/agencies/bureaus/regional offices or their duly authorized representatives, with the end in view of minimizing, if not totally eliminating the burden and rigors of personal application and follow-up by the retiring or resigning employee concerned. It has been observed, however, that despite the issuance of said circular, and the wide publicity made therefor, resigning or retiring employees continue to swarm this Office and personally apply for and follow-up the release of the required clearance.

It is in this regard that full compliance with the procedures and guidelines laid down under Memorandum Circular No. 3 is enjoined. Consequently, beginning June 16, 1992, no retiring or resigning employee shall be allowed to personally file and follow-up his application for clearance with this Office.

Please extend widest dissemination of this circular to all concerned.

(SGD.) CONRADO M. VASQUEZ  
Ombudsman

May 27, 1992

A true copy