



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
 Manila, and/or, Cebu City

OFFICE OF THE SECRETARY

March 11, 1997

MEMO ORDER
 No. 27, s. 1997

ISSUANCE OF STUDENT CREDENTIALS AT THE SECONDARY LEVEL

To: Bureau Directors
 Regional Directors
 Schools Superintendents

In view of the indiscriminate issuance of student credentials by some public high schools, the following guidelines shall be strictly enforced effective SY 1997-1998:

- a. Only school heads are authorized to sign the students' credentials.
- b. The credentials must be typed clearly on quality paper.
- c. The original copy of the credentials shall be issued only once for enrollment purposes.

For the guidance and compliance of all concerned.

R. T. Gloria
 RICARDO T. GLORIA
 Secretary

Reference:
 None

Attachment: 1--(M.D.) 1-B73

To be indicated in the Perpetual Index
 under the following subject:

Course of Study: SECONDARY
 POLICY
 SCHOOLS