



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
Manila, January 20, 1997

OFFICE OF THE SECRETARY

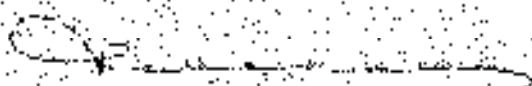
October 28, 1997

DECS ORDER  
No. 83, s. 1997

**GUIDELINES FOR ASSESSING LEARNER PERFORMANCE  
UNDER THE SECONDARY EDUCATION CURRICULUM  
FOR ADULT LEARNERS (SECAL)**

To: Bureau Directors,  
Regional Directors,  
School Superintendents,  
Private Secondary School Principals,  
Vocational High School Principals

1. The Department of Education, Culture and Sports, in collaboration with the Bureau of Nonformal Education (BNE), the National Educational Testing and Research Center (NETRC), and other participating agencies, is implementing beginning SY 1997-1998 the "Baiti Paaralan Para sa Out-of-School Adult (OSA) Program" initially in 13 high schools nationwide. Its main objective is to widen access to secondary education.
2. Owing to the nature of adult learning, a functional competency-based program called the Secondary Education Curriculum for Adult Learners (SECAL) has been developed to provide the learning and training experiences in employable and entrepreneurial skills. Conformably with this curriculum, a new set of guidelines is enclosed for assessing learner performance.
3. Feedback about the program, especially on the system of assessing learner performance, shall be part of the periodic report of the participating high schools.
4. Immediate and wide dissemination of this Order is expected.

  
ANTONIO EDUARDO B. NACHURA

Undersecretary  
Officer-In-Charge

Incl:

As stated

Reference:

DECS Order: No. 47, s. 1997

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

Course of Study, SECONDARY  
CURRICULUM  
PROGRAM, SCHOOL  
SCHOOLS

Form of Assessment

1. Philippine Educational Placement Test (PEPT)

- 1.1 This is given at the start of the program.
- 1.2 The aim is to determine the knowledge & skills already acquired by the learner prior to his/her entry into the program.
- 1.3 Result is used as basis for identifying the year placement of the learner.

2. Pre-Assessment

- 2.1 This is given at the start of each session (lesson).
- 2.2 The aim is to diagnose learning needs and provide directions.
- 2.3 If the diagnosis shows that at least 60% of the prerequisite knowledge/skills have been acquired, then proceed to the learning experiences. A mark below 60% means that remedial teaching is necessary prior to the lesson proper. If not, there is a need to give reinforcement or discuss the concept/principle reflected in the competency.

3. Formative

- 3.1 This is given during the activity.
- 3.2 It seeks to measure the progress of the learner and identifies the assistance that may be needed.
- 3.3 If the result shows that the requisite skills has been mastered, the learner may continue; if not, remedial activities may be given.

4. Post Assessment

- 4.1 This is given at the end of each session (lesson) or unit of study.
- 4.2 It is intended to measure the knowledge and skills acquired by the learner after completing the lesson.
- 4.3 The result will indicate if the learner can move on to the succeeding lesson, or do further remedial, reinforcement or enrichment work.

5. Validating Test

- 5.1 This is given during the curriculum year whenever the learner feels that he/she has already mastered the competencies and further work in the activities is deemed unnecessary.
- 5.2 If the result shows that at least 60% of the skill requirements have been satisfactorily demonstrated, then he/she may proceed to the next stage of competency development.

6. Achievement Test

- 6.1. This is given at the end of the curriculum year level.
- 6.2. If the result shows that at least 60% of the skill requirements for the year level have been satisfactorily demonstrated, then a certificate may be issued to the learner who may proceed to the next higher year level.

7. Advanced Placement Test

- 7.1. This is given when the learner feels that he/she has already acquired the knowledge and skills required without having to go through the activities for the curriculum year.
- 7.2. If the result shows that at least 60% of the skill requirements have been satisfactorily demonstrated then a certificate may be issued to the learner as having advanced to a higher level.
- 7.3. Thus, an adult learner who has completed the first year level, and passed the Advanced Placement Test for the second year, may enroll in the third year.

Republic of the Philippines  
Department of Education, Culture and Sports  
Division of \_\_\_\_\_

\_\_\_\_\_  
(School)

\_\_\_\_\_  
(Address)

### Performance Report Card

Name: \_\_\_\_\_ Subject: \_\_\_\_\_ Year Level: \_\_\_\_\_  
Curriculum: Secondary Education Curriculum for Adult Learners (SECAL) SY: \_\_\_\_\_

#### Descriptive Final Ratings

##### E - Excellent

1. Has mastered all the skills required by the program
2. Seeks assistance in not more than 10% of the tasks
3. Completes tasks within 50% of the time required
4. Can apply at least 75% of the skills acquired

##### VS - Very Satisfactory

5. Has mastered 75% of the skills required by the program
6. Seeks assistance in not more than 20% of the tasks
7. Completes tasks within 75% of the time required
8. Can apply at least 60% of the skills acquired

##### S - Satisfactory

9. Has mastered 60% of the skills required for the program
10. Seeks assistance in not more than 30% of the tasks
11. Completes tasks on time
12. Can apply at least 50% of the skills acquired

##### NA - Needs Assistance

13. Has mastered less than 60% of the skills required by the program
14. Seeks assistance in more than 30% of the tasks
15. Completes tasks beyond time due
16. Can apply less than 50% of the skills acquired

Comments/Recommendations:  
\_\_\_\_\_  
\_\_\_\_\_

Promoted/Retained:  
\_\_\_\_\_

\_\_\_\_\_  
Subject Facilitator

\_\_\_\_\_  
Principal/Coordinator



(Inclosure No. 3 to DECS Order No. 25, s. 1997)

Republic of the Philippines  
Department of Education, Culture & Sports  
Division of \_\_\_\_\_

\_\_\_\_\_  
(School)

\_\_\_\_\_  
(Address)

This  
**CERTIFICATE OF PROMOTION**

is presented to

\_\_\_\_\_

He/she has satisfactorily demonstrated the skill requirements of \_\_\_\_\_  
Test (Achievement Test/Advanced Placement Test) in Subject: \_\_\_\_\_  
Year Level: \_\_\_\_\_, Curriculum: Secondary Education Curriculum for Adult Learners (SECAL), set  
by the Department of Education, Culture and Sports, and is eligible for promotion to \_\_\_\_\_  
Year Level in Subject: \_\_\_\_\_ in any public/private secondary school participating  
in the Balik-Pasalang Para Sa Out-of-School Adults (BPA) Program.

\_\_\_\_\_  
Subject Examiner

\_\_\_\_\_  
Principal/Coordinator

\_\_\_\_\_  
School Division Superintendent