



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



Sama-Sama  
sa DECS

*Tanggapan ng Kalihim*  
*Office of the Secretary*

September 8, 1999

**DECS ORDER**  
**No. 97, s. 1999**

**FORMATION OF THE DECS-OSEC SPECIAL EVENTS UNIT  
FOR COORDINATION OF CULTURAL AND SPECIAL EVENTS  
OF DECS**

**To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Division Superintendents  
District Supervisors  
Head of Public and Private Elementary and Secondary Schools**

1. Executive Order No.80 of the President of the Republic of the Philippines, dated March 5, 1999, states that the policy and program coordination of all cultural agencies will now be transferred from DECS to the National Commission for Culture and Arts (NCCA). However, DECS has its own cultural and special events initiated by different DECS units and other events organized by outside agencies, where participation of DECS is needed.
2. Tasked to handle these cultural and special events is the newly formed SPECIAL EVENTS UNIT under the DECS-OSEC. The general function of the Special Events Unit is to coordinate cultural and special events with DECS-CO units; with the various DECS Regional, Division, Districts Units and Schools; and with outside agencies requesting DECS participation.
3. Specifically, the Special Events Unit will be involved in the following:
  - a. Government-initiated celebrations like the Civil Service Commission, Earth Day Movement, EDSA Commission Project, NCCA Cultural Activities, ERAP Cultural Summit, and DSWD projects for children, Earth Savers, etc...
  - b. DECS-CO special and cultural events like Family Week, UN Week, Linggo ng Wika, Christmas Celebrations, etc....
  - c. DECS-Regional/division/District/School Cultural and other related events and activities endorsed by a DECS Memorandum.

d. Special projects of private organizations, NGO's, which require DECS participation in educational and cultural projects like the NAMCYA for musically gifted children, and other projects for out-of-school youth and special children, etc...; projects with foreign embassies and international organizations like UNICEF, and other groups.

4. The DECS Special Events Unit under the Office of the Secretary is composed of the following:

Chairman ..... **DR. NILO L. ROSAS**  
*Undersecretary for Programs, Projects & Regional Operations*

Assistant Chairman ..... **ALICE A. PANARES**  
*NEAP Deputy Director*

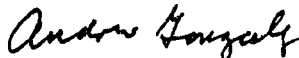
Liaison Officer ..... **ERNA G. AGANON**  
*Head Executive Assistant*

Project Development Officers .... **LUZVIMINDA F. DELA ROSA**  
*PDO II*

**CECILIA R. MENDIOLA**  
*PDO I*

5. The SPECIAL EVENTS UNIT is located at the 5<sup>th</sup> Floor, Bonifacio Building, University of Life Complex, Meralco Avenue, Pasig City, with Tel./Fax No. 637-58-34. It can also be reached at Tel. No. 632-13-61 (71) local No. 2210-2211.

6. Immediate dissemination of this Order is desired.



**ANDREW GONZALEZ, FSC**  
Secretary

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

**CULTURAL EVENTS**  
**OFFICIALS**