



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Maralao Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

March 14, 2000

DECS ORDER
No. 16, s. 2000

**CLARIFICATION ON THE ISSUANCE OF SPECIAL ORDERS FOR GRADUATING STUDENTS
OF PHILIPPINE SCHOOLS ABROAD**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. In consonance with Article XIII, Section 73 of the Manual of Regulations for Philippine Schools Abroad, appropriate clarificatory guidelines on the issuance of Special Orders, are being given:

- a. Special Orders, issued by DECS (Attn.: Bureau of Secondary Education) are required only for graduates of the secondary education program. These are issued only for graduates of accredited Philippine schools abroad;
- b. In the case of elementary school graduates, only a certification on their skills proficiency achievement together with a notification of the completion of the program is required to be submitted to DECS (Attn.: Bureau of Elementary Education); and
- c. Application for Special Orders shall be filed by the school with DECS through the Department of Foreign Affairs (Attn.: Commission on Filipino Overseas) not later than sixty (60) days before the scheduled graduation. It shall include the list of names of prospective graduates duly certified as true and correct by the chairman of the school governing board.

5. Immediate and wide dissemination of this Order is directed.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Reference:

None

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

- / POLICY
- / SCHOOLS
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