



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

AUG 09 2001

DECS ORDER
No. **40** s. 2001

**GUIDELINES IN THE UTILIZATION OF THE ALLOCATION FOR THE
REGIONAL SCIENCE HIGH SCHOOLS FOR CY 2001**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Regional Science High School Principals

1. For CY 2001, all Regional Science High Schools (RSHSs) will be given financial aid in the amount of Two Million Pesos (P 2,000,000.00) each for specific purposes under budget line for Maintenance and Other Operating Expenses (MOOE).

2. The utilization of the said amount shall follow these specific guidelines:

- | | |
|----------------------|---|
| 50% (P 1,000,000.00) | Procurement of supplies and materials for Science and Mathematics only. This may also include cabinets for storage of equipment and for corrosive/non-corrosive reagents; |
| 5% (P50,000.00) | For internet installation and one year subscription; |
| 10 % (P 200,000.00) | Procurement of instructional materials including textbooks for each subject area, reference books, professional books, magazines, and CDs in Science and Mathematics; |
| 10 % (P 200,000.00) | For electric and water bills, maintenance and repair of previously owned science equipment, and computers/printers; |

- 17.5 % (P 350,000.00) Defray expenses for training/professional upgrading of all teachers/principals/OICs **directly** managing the RSHS, including attendance in seminars that may be sponsored by DECS or other agencies; and
- 10 % (P 200,000.00) Subsidy for student researches/projects.

3. The amount shall be released to the DECS Regional Offices in the form of Sub-Allotment Release Order (Sub-ARO) as follows:

Region	Sub-ARO Number
I	OSEC-1-01-04
II	OSEC-2-01-05
III	OSEC-3-01-06
IV	OSEC-4-01-07
V	OSEC-5-01-08
VI	OSEC-6-01-09
VII	OSEC-7-01-10
VIII	OSEC-8-01-11
IX	OSEC-9-01-12
X	OSEC-10-01-13
XI	OSEC-11-01-14
XII	OSEC-12-01-15
XIII	OSEC-13-01-16
CAR	OSEC-14-01-17
NCR	OSEC-15-01-18
ARMM	(cash advance)

4. Heads of agencies involved in the release of the said amount are reminded of the DBM Circular Letter No. 2000-13 dated August 18, 2000, that the appropriations for MOOE shall be valid for release and obligation until December 31, 2001 only.

5. A report of liquidation of expenses including the list of procured Science and Mathematics supplies and materials shall be made and submitted to the Regional Office, copy furnished the Bureau of Secondary Education (BSE), not later than January 31, 2002.

6. It is suggested that the summarized liquidation of the amount use the following format:

REPORT ON THE STATUS OF FUND ASSISTANCE TO REGIONAL SCIENCE HIGH SCHOOL Fiscal Year 2001				
Date _____				
Region _____				
Name of RSHS _____				
Allotment Received	Obligations Incurred	Obligations Liquidated	Unliquidated Obligations	Unobligated Balance
Prepared by: _____			Submitted by: _____	
Bookkeeper			Principal, RSHS	

7. Strict adherence to and compliance with the policies of expenditures stated here is directed.


ISAGANI R. CRUZ
 Undersecretary

Reference:

DECS Order: No. 63, s. 2000

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

EXPENSES
 FUNDS
 POLICY
 SCHOOLS
 SCIENCE EDUCATION