



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
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DepEd MEMORANDUM  
No. 208, s. 2003

**JUL 03 2003**

DepEd NATIONAL ENGLISH PROFICIENCY PROGRAM (NEPP)  
PHASE III: ORIENTATION FOR ADMINISTRATORS  
TO SUPPORT THE MENTOR PROGRAM

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public Secondary Schools

1. The Department of Education launched the **National English Proficiency Program (NEPP)** last April 2003 in answer to the directive of President Gloria Macapagal Arroyo and the Department of Education to take urgent measures to improve the teaching of English in all schools.

2. The NEPP is a five-phased integrated program that includes the following activities:

Phase I - **Self-Assessment Test (SAT)** – a two-hour test administered to selected high school teachers of Math, Science and English. The test indicates areas of strength and weakness in English comprehension.

Phase II - **Mentor Training Program (MTP): Facilitating Mentor Learning (for Teachers)** – is for teachers who are high scorers in the Self-Assessment Test, have at least 3 years of teaching experience, have good communication skills and have potential to be trainers and mentors. The training is handled by the Ateneo Center for Language Teaching (ACELT) with faculty coming from Ateneo University, Far Eastern University, Philippine Normal University and the Department of Education.

Phase III - **National Trainers Training in Mentoring** – is a two-day training by the ACELT faculty to transfer the knowledge and process of mentoring to selected DepEd trainers who have taken the 10-weeks training in England under the Philippine English Language Training (PELT) and who are regular trainers. They will be co-trainers of the ACELT faculty and later will take charge of the Mentor Training in the regions.

Phase IV - **Orientation for Administrators to Support the Mentor Program** – Administrators of schools where the trained teacher-mentors come from will be given a one-day orientation, which includes an overview of the framework, philosophy, and implementation of the Mentor Program, so

that they can define their role in supporting the implementation of the school-based Mentor Program.

**Phase V - Monitoring and Follow-up of the NEPP-MTP**

Selected sites and schools will be monitored where the trained teacher-mentors are implementing their mentoring of co-teachers. A NEPP Newsletter will be published to record best practices and a National Conference will be held with representatives from all the regions to synthesize results of the school-based Mentoring Program.

3. To strengthen the implementation of the program, the Department of Education will conduct Phase IV – Orientation for Administrators to Support the Mentor Program with the following objectives:

- a. to orient administrators on the concept and processes of the Mentor Program;
- b. to present to them school-based Mentoring Plans made by the trained teachers who were trained in the 6-day Mentor Training Program which required them to mentor at least 20 co-teachers for the first year;
- c. to discuss support mechanisms on their level, to institutionalize the Mentor Program in the schools; and
- d. to draw up division and regional plans to implement, support and sustain the Mentor Program with the present trained teachers and for future training of more teachers who will be mentors in the division.

4. In line with this, the Department of Education will conduct the Orientation for Administrators to Support the Mentor Program right after the six-day Mentor Training Program for Teachers on the following dates and venues:

- NCR – July 8, 2003, Bulwagan ng Karunungan, DepEd, Pasig City
- Visayas – July 28-29, 2003, Ecotech, Lahug, Cebu City
- Luzon – August 11-12, 2003, Legenda Suite, Subic, Zambales
- Mindanao – October 27-28, 2003, Grand Regal Hotel, Davao City

5. A total of 915 administrators will be invited to the orientation as follows:

NCR	–	218 administrators
VISAYAS	–	203 administrators
LUZON	–	279 administrators
MINDANAO	–	215 administrators

(Please see Enclosure for breakdown of participants)

6. For National Capital Region (NCR) administrator-participants, they are expected to register at the Department of Education at 7:00 a.m. For Luzon, Visayas and Mindanao, administrators are expected to check-in at the site at 1:00 p.m. of the first day. The Orientation will end at 4:00 p.m. of the second day. Region and division administrators are requested to submit by fax the names of participants with their position and contact numbers to National Educators Academy of the Philippines, telefax no. 638-8638, attention to Marina Cruz, Maria Fe Moncada or Pearl Intia.

7. Expenses for the Orientation which includes board and lodging of participants except for NCR, handouts and other materials will be charged to OSEC funds, however, transportation will be charged against local funds.

8. Other expenses which include honoraria, board and lodging of external resource persons, transportation, board and lodging and TEV's, overtime pay for NEAP-SDD staff, supplies, handouts, rental of equipment and facilities, communication costs and other incidental expenses will be charged against OSEC funds subject to the usual accounting and auditing rules and regulations.

9. Immediate and wide dissemination of this Memorandum is desired.



EDILBERTO C. DE JESUS  
Secretary

Rhea/Sheila, MPPD, DM, NEPP  
07-03-03

Encl.:

As stated

Reference:

Unnumbered Memoranda dated April 1 and May 16, 2003  
DepEd Memorandum: No. 200, s. 2003

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, ENGLISH  
OFFICIALS  
TEACHERS  
TRAINING PROGRAMS

**National English Proficiency Program (NEPP)  
List of Schools in NCR where teachers were Trained for Mentor Training (3 pp.)**

**DIVISION OF MANILA**

1. M.A. Roxas High School
2. Carlos P. Garcia High School
3. Raja Soliman High School
4. José P. Laurel High School
5. Dr. J. Nolasco High School
6. Manuel L. Quezon High School
7. Claro M. Recto High School
8. F. G. Calderon Integrated High School
9. E. Abada High School
10. Jose Abad Santos High School
11. General E. Aguinaldo Integrated School
12. G. Perfecto High School
13. C. Arellano High School
14. Tondo High School
15. Lakan Dula High School
16. Maceda Integrated School
17. Ramon Magsaysay High School
18. A. J. Villegas Voc. High School
19. Torres High School
20. T. Alonzo High School
21. Dr. Juan G. Nolasco High School
22. Antonio A. Maceda Integrated School
23. Villamor High School
24. Mnila High School
25. Mariano Maren Mem. High School
26. R. Soliman High School
27. T. Paez Integrated School
28. Gregorio Pedro High School

**DIVISION OF LAS PINAS**

1. Las Pinas National High School
2. Las Pinas East National High School
3. Laas Pinas National High School -- CAA Annex
4. Rose of Heaven Drive
5. Las Pinas North National High School
6. Las Pinas – Talon VII – Annex

**DIVISION OF CALOOCAN**

1. Sampaguita High School Annex
2. CHS Maria Clara Annex
3. Talipapa High School
4. Kalayaan National High School
5. Amparo High School
6. Cadene de Amor High School
7. Caloocan City Science High School
8. Camarin High School
9. Deparo High School
10. M.B. Asistio Sr. High School
11. Bagumbong High School
12. M.L.Q. High School
13. Baesa High School
14. Caybiga High School
15. N.H.C. High School
16. Bagong Barrio National High School
17. Tala High School

18. Phase 3- Bagong Silang High School
19. Bagumbong High School
20. Llano High School
21. Pangarap High School
22. Caloocan High School

**VALENZUELA**

1. Malinta National High School
2. Lawang Bato National High School
3. Dalandan National High School
4. General T. De Leon National High School
5. Carumay National High School
6. Caruhatan National High School
7. Maysan National High School
8. Parada National High School

**MUNTINLUPA**

1. Pedro E. Diaz High School
2. Pedro Diaz High School – Annex
3. Muntinlupa National High School
4. Muntinlupa Science High School

**MAKATI**

1. Gen. Pio del Pilar National High School
2. Benigno Aquino High School
3. Makati Science High School
4. San Isidro National High School
5. Fort Bonifacio High School
6. San Antonio National High School
7. Makati High School

**MARIKINA**

1. Concepcion Integrated School
2. Tanong High School
3. Marikina Science High School
4. Sta Elene High School
5. Marikina High School
6. Marikina High School- Marikina Heights Annex
7. E. Quirino High School
8. Parang High School

**PARANAQUE**

1. Dr. Arcadio Santos National High School
2. Paranaque National High School
3. Paranaque NHS – Baclaran Annex
4. Paranaque Science High School

**PASAY**

1. Pasay City East High School
2. Pasay City West
3. Pasay City South
4. Pasay City North
5. Gen. Pio del Pilar National High School

**MANDALUYONG**

1. Mandaluyong National High School
2. Mataas na Paaralan Neptali Gonzales
3. Mandaluyong Science High School
4. Bonifacio Javier National High School

**MALABON/NAVOTAS**

1. Tugatog National High School
2. Trajeros National High School

3. Kaunlaran National High School
4. Tangos National High School
5. Navotas National High School
6. San Rafael National High School
7. Potrero National High School
8. Pangulo National High School
9. Malabon National High School
10. San Roque National High School

**Quezon city**

1. E. Garcia High School
2. Sta Lucia High School
3. Flora A. ylagan High School
4. Culiati High School
5. Simforosa High School
6. Lago High School
7. Commonwealth High School
8. E. Rodrigues Jr. High School
9. North Fairviw High School
10. Ismael Mathay High School
11. Judge Juan Luna High School
12. Carlos P. Garcia High School
13. Sergio Osmena Sr. High School
14. San Francisco High School
15. Pugad Lawin High School
16. Carlos L. Alberto High School
17. Juan Sumulong High School
18. Manuel A. Roxas High School
19. Don Roses High School
20. New Era High School
21. Camp Crame High School
22. Payatas High School
23. Balasa High School
24. Maligaya High School
25. Quirino High School
26. Bagong Silang High School
27. Dr. Josefa Jara Martinez High School
28. P. Bernardo High School
29. Ernesto Rondon High School
30. Don Quintin Paredes High School
31. Krus na Ligao High School
32. Jose P. Laurel Sr. High School

**TAGUIG/PATEROS**

1. General Ricardo Papa Sr. National High School
2. Western Bicutan National High School
3. Pateros National High School
4. Bagumbayan National High School
5. Pateros National High School
6. Taguig National High School

**VALENZUELA**

1. Maysan National High School
2. Valenzuela National High School
3. Malinta National High School
4. Polo National High School
5. General Tiburcio De Leon National High School
6. Parada National High School
7. Dalondanan High School