



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
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DEPARTMENT OF EDUCATION
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DepEd MEMORANDUM
No. 232, s. 2003

JUL 16 2003

DepEd NATIONAL ENGLISH PROFICIENCY PROGRAM (NEPP)
Phase II: MENTOR TRAINING PROGRAM FOR TEACHERS

To: Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. The Department of Education launched the National English Proficiency Program (NEPP) last April 2003 in answer to the directive of President Gloria Macapagal Arroyo and the Department of Education to take urgent measures to improve the teaching of English in all schools.

2. The NEPP is a five-phased integrated program that includes the following activities:

Phase I : Self-Assessment Test (SAT) is a one-hour and twenty minutes test administered to selected high school teachers of English, Science and Mathematics. The SAT measures their English proficiency particularly in structure (grammar) written expression (identifying errors) and reading comprehension.

Phase II : Mentor Training Program (MTP) which has the theme "Facilitating Mentor Learning" is intended for teachers who scored high and belong to the top 10% in the SAT. They should have at least 3 years of teaching experience, have good communication skills and are potential mentors. This training is conducted by the Ateneo Center for Language Teaching (ACELT) with faculty coming from Ateneo de Manila University (ADMU), Far Eastern University (FEU), Philippine Normal University (PNU) and facilitated by the NEAP, Department of Education.

Phase III : National Trainers Training in Mentoring is a two-day training by the ACELT faculty to transfer the knowledge and process of mentoring to selected DepEd trainers who have taken a 10-week training at the Institute for English Language Education (IELE), Lancaster University, UK under the Philippine English Language Training (PELT) Project and who are regular DepEd trainers. They will be co-trainers of the ACELT faculty and later will take charge of the Mentor Training in their respective regions. ↑

Phase IV : Orientation for Administrators to Support the Mentor Program, which includes giving overview of the MPTP to Administrators of the trained mentors, so that they can define their roles in supporting the implementation of the School-Based Mentor Program.

Phase V : Monitoring and Follow-up of the NEPP-MTP includes monitoring of schools where the trained mentors implement their School-Based action plans. A NEPP Newsletter will be published to record best practices. In addition to this, national conference will be held with representatives from all the regions to synthesize results of the school-based Mentoring Program.

3. The Mentor Training Program aims to build a core group of mentors in the public school system who will help in developing the capability of teachers to improve their English language skills and competence. The trained mentors are expected to conduct continuous school-based mentoring program with their co-teachers and shall receive credits for their attendance in the training and in implementing their action plans in their own schools.

4. At the end of the six-day training, participants should have:

- developed awareness of the principles and practice of learning-centered and process-oriented mentoring;
- enhanced their capacity to develop skills and attitudes of active listening, feedback-giving, building trust, critical questioning, and supportive observation; and
- produced an action plan for mentoring in the context of their school.

5. This Training will be held on the following dates and venues:

- Visayas : Ecotech, Cebu City (Batch III: 217 teachers)
July 20 – 26, 2003
- Luzon : Legenda Suites, Subic (Batch IV: 260 teachers)
August 3-9, 2003
- Mindanao : Grand Regal Hotel, Davao City (Batch V: 217 teachers)
October 19-25, 2003

4. Participants to the Mentor Training Program are to be selected based on the Guidelines and Allocation for Luzon, Visayas and Mindanao (Please refer to the enclosure). Names of participants specifying their area of subject currently taught, number of years teaching and their division/school represented are to be sent to the National Educators Academy of the Philippines (NEAP), attention to any of the following: Perla Intia, Marina Cruz and Maria Fe Moncada at tel/fax no 638-86-38.

5. Participants are expected to check in at 1:00 p.m. on the first day for registration, program engagement and dinner. The six-day intensive live-in training requires participants full attendance and active involvement.

6. The training is free, which includes board and lodging, training kit with handouts and supplies. However, transportation expenses of participants will be charged to local funds. T

7. Expenses for the training will be charged against OSEC funds subject to the usual accounting and auditing rules and regulations. These include honoraria, board and lodging of the ACELT training team and regional co-trainer's transportation, board and lodging as well as overtime pay for NEAP-SDD, OSEC staff, supplies and kits, rental of equipment, facilities and communication costs.

8. Immediate and wide dissemination of this Memorandum is desired.



EDILBERTO C. DE JESUS
Secretary

Lilian, MPPD-TS, DepEd Mentor Training Program
07-14-03

Encl.:

As stated

References:

DepEd Memoranda Nos. 200 and 208, s. 2003

Unnumbered Memoranda dated April 11, May 16 and July 3, 2003

Allotment: 1—(D.O 50-97)

To be indicated in the Perpetual Index
under the following subjects:

Learning Area, ENGLISH
OFFICIALS
TEACHERS
TRAINING PROGRAMS

PHASE II: MENTOR TRAINING PROGRAM (MTP)

A) Distribution of Participants per Region and Division

VISAYAS: Batch III – 200 participants at Ecotech, Ceby City, July 20-26, 2003

Region	Number of Divisions	No. of Teachers for MTP
6	17	78
7	14	72
8	9	60
Total: 3 regions	40 divisions	200 teachers

LUZON: Batch IV – 20 participants at Legenda Suites, Subic, Aug. 3-9, 2003

Region	Number of Divisions	No. of Teachers for MTP
1	9	35
2	6	35
3	14	40
4A	12	40
4B	7	35
5	13	40
CAR	7	35
TOTAL: 7 regio s	68 divisions	260 teachers

MINDANAO: Batch V – 200 participants at Grand Royal Hotel, Oct. 19-25, 2003

Region	Number of Divisions	No. of Teachers for MTP
9	9	40
10	9	40
11	8	40
12	8	40
CARAGA	8	40
TOTAL: 5 regions	42 divisions	200 teachers

B. Guidelines for Selection of Participants

Phase II – Mentor Program: Facilitating Mentor Learning

1. The total distribution of participants from each region is as follows:

- Each division will choose a school as PiloT Mentornng School
- Number of participants from the Pilot Schools should be;

2 teachers who scored high in the Self Assessment Test (SAT)

2 Master teachers or Department Heads of either English, Mathematics or English.

(The rest of the participants based on your allocation will be for subject area supervisor in the division)

2. Other criteria to be considered in the selection of participants to the Mentor Training Program (MTP) are;

- skilled in English Communication
- taught no less than three years either Math, Science or English
- a potential mentor with good interpersonal skills