

Office of the Secretary


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DepED MEMORANDUM
No. **418** s. 2003

**TEACHING SKILLS ENHANCEMENT TRAINING FOR SECONDARY PHYSICAL
EDUCATION (P.E.) TEACHERS**

To: Undersecretaries
Assistant Secretaries
Regional Directors
Schools Division/City Superintendents

1. As a continuing commitment to enhance the teaching skills of secondary P.E. teachers, this Department through the Bureau of Secondary Education (BSE) and the Task Force on School Sports (TFSS) shall conduct a Teaching Skills Enhancement Training for Secondary P.E. Teachers on December 12-16, 2003 at Teachers Camp, Baguio City.
2. The training aims to enhance the teaching skills of P.E. teachers in the following disciplines: athletics, badminton, baseball, basketball, dance, football, lawn tennis, sepak takraw, softball, swimming, taekwondo and volleyball.
3. There shall be two hundred fifty five (255) participants composed of the Regional PESS Chief/Asst. Chief, whenever possible, one (1) secondary P.E. teacher per discipline per region, and for athletics and dance, two (2) participants each per region. Participants should be physically fit, and not be more than 45 years old. It is understood that classes handled by participating P.E. teachers shall be provided with substitute teachers.
4. The participants from each region shall form the core of training teams who shall conduct echo training in the region/divisions.
5. Participants must bring with them appropriate attire such as t-shirts, shorts/jogging pants, and rubber shoes. Likewise, participants in badminton and lawn tennis are advised to bring their own rackets.
6. A registration fee of One Thousand Pesos (PhP1,000.00) shall be charged each participant to cover expenses for the training kit, honoraria of resource persons, extra essential services of training staff, and shuttle service of participants, chargeable against local funds. Transportation and other incidental expenses of participants to and from the venue shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Transportation, board and lodging of training staff shall be charged against BPESS funds, subject to the usual accounting and auditing rules and regulations. 

7. Registration shall start on December 11, 2003. Submission of the list of participants should be on or before November 24, 2003 to Mr. Feliciano N. Toledo II at telefax no. (02) 633-72-02 or Ms. Victoria S. Daoang at telefax no. (02) 637-42-14.

8. Immediate dissemination of this Memorandum is desired.


EDILBERTO C. DE JESUS
Secretary

Maricar/dm-sec. P.E.
Computer-sheila/10-20-03

Reference:

N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS
SECONDARY EDUCATION
TEACHERS
TRAINING PROGRAM