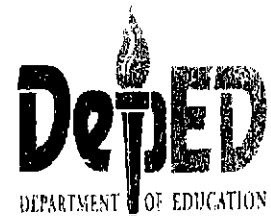




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
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DepED MEMORANDUM
No. 436, s. 2003

NOV 10 2003

ADDENDUM TO DEP ED MEMORANDUM NO. 213, s. 2003
(EXECUTIVE PROJECT MANAGEMENT COURSE)

To: Regional Directors
Bureau Directors
School Division Superintendents

1. As part of the competency-based training scheme of the Human Resource Development Service for non-teaching personnel and due to the clamor of central office personnel involved in projects, a second batch of the Project Management Course will be jointly conducted on December 1-5, 2003 at ECOTECH, Cebu City by the Staff Development Division-HRDS and the Center for International Education Global Colleges, Inc. (CIEGC)
2. The course aims to provide the participants with a) opportunity to engage in intensive applied learning experience on project management from conceptualization, planning, implementation and evaluation and b) exposure on computer-based application of completing and implementing feasible project plans.
3. Participants to the course are planning officers and technical staff involved in projects from the central and regional offices. There will be 70 participants to this course. Each region is requested to send three participants while the central office is given 25 slots. For purposes of proper recording of officially-endorsed participants, please send all endorsements to the Staff Development Division, HRDS (c/o Ms. Susan Dela Merced) at fax no. 638-8638. All participants are expected to be in the venue in the afternoon of November 30 for registration, checkpoint and opening program/orientation.
4. Traveling expenses and per diem of participants (for travel time only) are chargeable against local funds while those of SDD-NEAP facilitators and project staff are chargeable against HRDS training and development funds. Board and lodging of participants and staff, training package cost with CIEGC, supplies, function room rentals, socials and other incidental expenses are chargeable against HRDS training and development. All expenses are subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

R. - 4 - Bacani
RAMON C. BACANI
Undersecretary
Officer-in-Charge

Reference:

DepED Memorandum No. 213, s. 2003

Allotment: 1—(D.O. 50-97)

**To be indicated in the Perpetual Index
under the following subjects:**

**PROJECTS
SEMINARS
TRAINING PROGRAM**

**Title: DM Addendum DM 213
Adams, 11-03-03
Edited: Jovy/JoM**