



*Tanggapan ng Kalihim*  
*Office of the Secretary*

Direct Line: 633-7208 / 7228  
Fax: 636-4876  
DETxt: 0919-4560027  
E-Mail Address: [osec@deped.gov.ph](mailto:osec@deped.gov.ph)  
Website: <http://www.deped.gov.ph>

DepED MEMORANDUM  
No. 47, s. 2004

JAN 30 2004

**CONSERVATION OF WATER CONSUMPTION**

To: Bureau Directors  
Regional Directors  
Directors of Services/Centers and Heads of Units  
Schools Division/City Superintendents  
Chiefs of Divisions  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a letter from Secretary Elisea G. Gozun, Department of Environment and Natural Resources (DENR), requesting the conservation of water consumption by following the aforementioned measures in the work place.
2. Secretary Gozun has likewise requested the use of the December 2003 office's water bill as baseline data to monitor the water consumption in order to determine the effectiveness of the conservation measures.
3. Immediate dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS  
Secretary

Encl.:

As stated

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS & OFFICES  
ENVIRONMENTAL EDUCATION  
OFFICIALS

Use Banner  
Use Logo  
on M/L/EC

(Enclosure to DepED Memorandum No. 47, s. 2004)



Republic of the Philippines  
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City  
Tel. Nos. (632) 920-4301 \* (632) 928-0691 to 928-0692  
924-2540 \* 928-8592  
929-6626 loc. 2012 - 2014

DEPARTMENT OF EDUCATION  
OFFICE OF THE SECRETARY  
RECEIVED  
1-15-04  
Dr. OLIVER  
Doc # 24160

13 January 2004

**HON. EDILBERTO C. DE JESUS**

Secretary  
Department of Education (DepEd)  
2/F Rizal Bldg. 1, University of Life  
Meralco Ave., Pasig City

Dear **Secretary DE JESUS**:

We are now facing a serious water shortage, the adverse consequences of which, will lead to crisis proportions if conservation measures are not adopted and if the rains do not come. In light of this, we are encouraging the public as well as government offices, to conserve water to prevent its extreme consequences.

In this regard, may we request your office to please observe the following water conservation measures in your work places, among other things:

1. Repair all leaks in your offices (faucets, toilets, pipes, etc.);
2. Use glass or tumbler when brushing teeth;
3. Use water basin in washing dishes;
4. When washing service vehicles, use a pail instead of a hose and a cotton cloth instead of a sponge; and
5. Watering of plants should be done during the cool part of the day, early morning or late afternoon to minimize evaporation.

Please disseminate the above information to all your officials and employees. May we also request you to use your office's water bill for December 2003 as baseline data to monitor your water consumption. This will allow us to determine the effectiveness of our conservation measures.

Thank you and regards.

Very truly yours,

*Elisea G. Gozun*  
**ELISEA G. GOZUN**  
Secretary

