



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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DepED MEMORANDUM
No. 201 s. 2004

MAY 04 2004

BASIC MANAGEMENT COURSE FOR HEALTH AND NUTRITION
PROGRAM MANAGERS

To: Bureau Directors
Regional Directors
Directors of Services, Centers and Heads of Units
Schools Division/City Superintendents

1. In line with the Department of Education's (DepED) efforts to enhance capabilities of school administrators and program managers, the National Educators Academy of the Philippines (NEAP) and the Staff Development Division, Human Resource Development Service (SDD-HRDS), in coordination with the Health and Nutrition Center (HNC), announce the conduct of the Basic Management Course for the 1st batch of Health and Nutrition Program Managers at the regional and division levels on June 3-9, 2004 at NEAP, Teachers Camp, Baguio City.

2. The course aims to:

- enhance participants' knowledge on the nature and functions of management;
- increase understanding on the organizational structure and directions of the Department of Education as well as the relevant provisions of R.A. 9155 and the Basic Education Curriculum;
- provide the participants opportunities to re-examine their personal and professional readiness vis-à-vis the demands of their jobs and the over all direction of the Integrated School Health and Nutrition Program; and
- equip the participants with basic managerial competencies and leadership skills.

3. Participants are the medical officers and dentists at the regional and division levels who are tasked to manage the Integrated School Health and Nutrition Program. The enclosed list contains the names of those who are already endorsed by HNC to NEAP and SDD-HRDS.

4. The Health and Nutrition Center shall take charge of the travel expenses of participants and the registration fee of Seven Thousand Five Hundred Pesos (P7,500.00) per participant to defray expenses for board, handouts and reference materials, professional fee of resource persons, honorarium of facilitators and staff, rental of function room, supplies and materials including course kits, and other related training expenses. Expenses for travel, board and lodging of HNC officials who will be monitoring the activity and selected staff from the Accounting and Cash Divisions shall, likewise, be shouldered by HNC.

Members of HNC Technical Staff who will be participants in the training shall pay the registration fee. Expenses for lodging of participants, facilitators, staff and resource persons as well as the board, transportation and per diems of resource persons, facilitators and staff, shall be drawn from SDD-HRDS Training and Development Funds.

5. All participants are advised to report to the training venue in the afternoon of June 2, 2004 for registration, orientation and initial assessment. Participants who report in the afternoon of Day 1 **shall not be allowed** to proceed with the course.

6. For more inquiries, please contact the Office of the Health and Nutrition Center c/o Dr. Thelma R. Navarrez, Assistant Director or Ms. Rosario R. Magat, telephone nos. 632-1361 local 2152 or 2155.

7. Immediate dissemination of their Memorandum is desired.


EDILBERTO C. DE JESUS
Secretary

Encl.: As stated

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION
OFFICIALS
TRAINING PROGRAMS

Tentative List of Participants

Region/Division	Name of Participant	Designation
1. I	Dr. Maribel Aromin	Head, HNU
2. I	Dr. Rodolfo Jucutan	Supervising Dentist
3. Ilocos Sur	Dr. Marx Valdez	MO IV
4. Nueva Vizcaya	Dr. Minda Miemban	MO IV
5. II	Dr. Susana Ricafort	Supervising Dentist
6. Cagayan	Dr. Mar Wynn Bello	Medical Officer IV
7. III	Dr. Emmanuel Vera	Head, HNU
8. III	Dr. Maravia de Guzman	Supervising Dentist
9. Cabanatuan City	Dr. Frank Javier Narag	MO IV
10. IV-A	Dr. Soterania Macantan	Head, HNU
11. IV-A	Dr. Annaliza Araojo	Supervising Dentist
12. Rizal	Dr. Jose William Santos	MO IV
13. Cavite	Dr. Rainerio Reyes	MO IV
14. IV-B	Dr. Richell Corilla	HEPO I on detail
15. Palawan	Dr. Livia Caliwag	MO IV
16. Oriental Mindoro	Dr. Coralyn Bautista	MO IV
17. V	Dr. Romulo Retuerma	Head, HNU
18. V	Dr. Ma. Rosalia Vivien Maninang	Supervising Dentist
19. Legaspi City	Dr. Armi Sison	MO IV
20. VI	Dr. Leda Ibañez	Supervising Dentist
21. Bacolod City	Dr. Ma. Hema Montinola	MO IV
22. San Carlos City	Dr. Milagros Reyes	MO IV
23. VII	Dr. Nora Fe Matig-a	Head, HNU
24. VII	Dr. Berna Ysulan	Supervising Dentist
25. Cebu City	Dr. Josephine Valencia	MO IV
26. VIII	Dr. Thelma Myra de Veyra	Head, HNU
27. VIII	Dr. Arsenio Nudalo	Supervising Dentist
28. Eastern Samar	Dr. Socorro Campo	MO IV
29. IX	Dr. Miriam Indin	Head, HNU
30. IX	Dr. Sitti Aisa Alpha	Supervising Dentist
31. Zamboanga del Norte	Dr. Sonia Uy	MO IV
32. X	Dr. Ella Cecilia Naliponguit	Head, HNU
33. X	Dr. Richard Reyes	Supervising Dentist
34. Bukidnon	Dr. Maya Luna	MO IV
35. XI	Dr. Mariblanca Piatos	Head, HNU
36. XI	Dr. Judith Jabonero	Supervising Dentist
37. Davao City	Dr. Gracita Berguia	MO IV
38. XII	Dr. Sylvia Vivian Galang	Head, HNU
39. XII	Dr. Abdul Pagayao	Supervising Dentist
40. Cotabato	Dr. Jessie Paigalan	MO IV
41. Caraga	Dr. Gregorio Gabriel	Supervising Dentist

42. Butuan City	Dr. Amelia Avila	MO IV
43. Surigao del Sur	Dr. Mantovani Dueñas	MO IV
44. CAR	Dr. Elsie Fontanos	MO IV on Detail
45. CAR	Dr. Juliet Pontino	Supervising Dentist
46. Mt. Province	Dr. Claire Hilda Suarez	MO IV
47 Maguindanao	Dr. Maimona Candao	MO IV
48. NCR	Dr. Victoria Macato	Head, HNU
49. NCR	Dr. Gloria Perez	Dentist II on detail
50. Pasay City	Dr. Ma. Rocelle Enriquez	MO IV
51-57. HNC Technical Staff		