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DepED MEMORANDUM
No. 230 . s. 2004

MAY 24 2004

**SURVEY OF TRAINING PROGRAMS/SEMINARS CONDUCTED
IN ELEMENTARY EDUCATION**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. The Department of Education (DepED) through the Bureau of Elementary Education (BEE) is conducting a survey on the training programs/seminars initiated/conducted by the regions and the divisions in Elementary Education.
2. The survey aims to:
 - a. update the data on the training in English, Science, Mathematics, Filipino and other areas of training conducted by the region and the division from SY 2001 to the present;
 - b. update the data on the number of trained personnel; and
 - c. determine the priority areas of training for teachers, principals, supervisors, and other teaching personnel.
3. The region and division offices are requested to submit the accomplished Survey Form (copy enclosed) on or before June 28, 2004 to the:

Staff Development Division
Bureau of Elementary Education
2F Bonifacio Bldg., DepED Complex
Meralco Avenue, Pasig City

4. For inquiries, please contact the Staff Development Division-BEE at telefax no. (02) 687-2948 or telephone no. (02) 632-1361 local 2058/2173.
5. Immediate dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS
Secretary

Encl.: As stated
Reference: None
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

SEMINARS
SURVEY

OFFICIALS
TEACHERS

TRAINING PROGRAMS

Lilian/surveytraining BEE
May 20, 2004

TRAINING PROGRAMS / SEMINARS CONDUCTED

Region / Division _____

S.Y. _____

Instruction: Please provide the needed information/data or check the column corresponding to your answer.

Subject Area & Title of Training	Inclusive Dates	No. Trained					Level <i>(Pls. see Legend below)</i>				Trainers	Fund Source						
		Teacher	Principal/ Head Teacher	Supervisor	Planning Officer	Others <i>(Pls. specify)</i>	1	2	3	4		Region	Division	Registration Fee borne by pax	Others <i>(Pls. specify)</i>			

Legend:
Level
 1- Region 2- Division 3- District 4- School

Submitted by:

Noted:

Name / Designation

Name / Designation