



Agapan ng Kalihim

Office of the Secretary

NOV 23 2004


DepED MEMORANDUM

No. **447**, s. 2004

**1ST NATIONAL TRAINING WORKSHOP FOR REGIONAL AND DIVISION
ICT COORDINATORS**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. In line with the modernization of the education sector, the **Department of Education (DepED)** in collaboration with the **Partners in Learning (PIL)** project, Microsoft Philippines, and the Philippine Business for Social Progress (PBSP), will conduct the **1st National Training Workshop for Regional and Division ICT Coordinators** to be held on **December 4-5, 2004** at **The Golden Peak Hotel & Suites Cebu, Escario cor. Gorordo Ave., Cebu City**.
2. The activity aims to:
 - (a) train the regional and division ICT coordinators as the communications backbone for the DepED ICT Monitoring Network (ICT Monet);
 - (b) monitor ICT resources and projects; and
 - (c) draft an ICT monitoring and communications workplan for 2005.
3. The tentative Program of Activities, list of participants from the DepED Central Office, and suggested lodging houses are in Enclosures 1, 2 and 3, respectively.
4. The participants in this activity shall be the 17 regional ICT coordinators, 183 division ICT coordinators nationwide, 8 personnel from the DepED-OSEC-Technical Service and 7 personnel from DepED-BSE-Curriculum Development Division. Their participation in this activity shall be on official business.
5. Travel and lodging expenses including breakfast and dinner of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations. The training cost including the kits, venue, 4 snacks and 2 noon meals shall be borne by the PIL project.
6. For more information, please contact the following: Director, DepED-OSEC-Technical Service, Ground Flr., Bonifacio Bldg., DepED Complex, Meralco Ave., Pasig City Attn.: Ms. Catherine Cleofe, EID-TS, Tel. (02) 6337254, mobile (0922) 4731036, e-mail: cccleofe@deped.gov.ph, or Mr. Jesus L. Huenda, DepED-PIL Coordinator, Telefax (02) 6327746, Mobile (0920) 9002256, e-mail jihuenda@deped.gov.ph, or Ms. CJ Javierto, Philippine Business for Social Progress, Intramuros, Manila, Telefax: (02) 5273743, Mobile: (0927) 8000568 email: cjpbsp@hotmail.com
7. Immediate dissemination of this Memorandum is desired.


FLORENCIO B. ABAD
Secretary

Encls.:

As stated

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

✓ INFORMATION TECHNOLOGY
✓ TRAINING PROGRAMS
WORKSHOPS

Madel:c: ICT MONET Memo
11-18-04

Suggested Lodging Houses in Cebu City

Mayflower Pension House: Villalon Drive, East Capitol Site, Cebu City, (032)

255-2800 / 2552700

Room Rates

Aircon:

Single - P480

Double - P630

Triple - P780

Quadruple - P930

Family (7 pax)- 1,380

Rates include Free Breakfast & Gov't Tax

Fan Room: (with common toilet and Bathroom)

Single - P260

Double - P380

3 pax - P500

Cebu Grand Hotel: N. Escaño St., Cebu City, (032) 254-6362 / 254-6362

Corporate Room Rates

Superior Room - P1,350 net/room/day

Deluxe Room - P1,450 net/room/day

Executive Suite - P2,800 net/room/day

Presidential Suite - P3,200 net/room/day

Extra Person - P572 net/person/day

*All rooms are Single or Double Occupancy

* With Daily Breakfast

Palazzo Pensionne: 49 Sepulveda St., Cebu City, (032) 255-0105 / 255-0159

Room Rates

Economy

Standard

Deluxe

Family

Extra Person

Extra Person w/ Bed

Single Occupancy

P545

P595

P795

Twin Sharing

P645

P695

P895

P1,195

P150

P200

- Rooms are inclusive of complimentary breakfast based on regular rate

Mango Park Hotel: Gen. Maxilom Ave., Cebu City, (032) 233-5679 / 4127005

Room Rates

Single Occupancy - P800/pax/night

Double Occupancy - P880/pax/night

Triple Sharing - P350/pax/night

Quadruple Sharing - P300/pax/night

Quintuple Sharing - P275/pax/night

Elicon House: P. Del Rosario Street, Cebu City, (032) 255-0300 / 255 - 0400

Room Rates

Deluxe Room - P750 (double occupancy)

P200 (additional person)

Standard Room - P480 (Single)

P150 (additional person)

(Enclosure No. 2 to DepED Memorandum No. 441, s. 2004)

PARTICIPANTS FROM DEPED CENTRAL OFFICE

DepED-OSEC-Technical Service:

1. Orlando O. Oxales
2. Demetria L. Manuel
3. Maribel P. Cabasal
4. Florelyn B. Morada
5. Froilan R. Pontevedra, Jr
6. Catherine C. Cleofe
7. Elinette B. Dela Cruz
8. Ma. Antoinette I. Montemayor

DepED-BSE-CDD:

1. Corazon L. Echano (Makabayan/Admin)
2. Jesus L. Huenda (Math/Admin)
3. Exzur J. Peralta (Makabayan)
4. Fernando M. Pantino (English)
5. Elizabeth G. Catao (Math)
6. Zenaida T. Geronimo (Math)
7. Ma. Amparo R. Ventura (Science)

SCHEDULE OF ACTIVITIES

DAY 1	
7:30 – 9:00 am	Registration and Snacks
9:00 – 10:30 am	Opening Program MONET Orientation
10:30 – 10:40 am	Open Forum
10:40 – 1:00 pm	Lunch / Shuttle Van to Hands-On Venue
1:00 – 5:00 pm	MONET Training by Softrigger (w/working snack)
5:00 pm	Shuttle Van back from Hands-On-Venue
DAY 2	
8:30 – 9:00 pm	Reflections / Insights gained in Day 1
9:00 – 10:30 am	Workshop Orientation
10:30 – 10:45 am	Snacks
10:45 – 11:00 am	Orientation on Template
11:00 – 2:00 pm	Workshop (w/ working lunch)
2:00 – 3:00 pm	Presentation of Outputs (w/ working snacks) Distribution of Certificate of Participation
EMCEE: Ms. JV Wong	