



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
*DepED Complex, Meralco Avenue, Pasig City*

*Office of the Secretary*

APR 27 2005

**MEMORANDUM**  
No. 133 s. 2005

**TO :** **Regional Directors**  
**Schools Division Superintendents**  
**Regional/Division Physical Facilities Coordinators**  
**DepED Project Engineers/PFSED Staff**  
**Concerned Central Office Staff**  
**All Others Concerned**

**SUBJECT :** **CONDUCT OF THE JOINT NATIONAL CONVENTION**  
**AND PLANNING OF PHYSICAL FACILITIES**  
**COORDINATORS AND DepED ENGINEERS AT ILOILO**  
**CITY ON MAY 31 TO JUNE 2, 2005**

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1. In view of the many developments in the Department, such as the merging of the Physical Facilities Division (PFD) and the Task Force Engineering, Assessment and Monitoring (TFEAM); the implementation of the New Procurement Reform Law (RA 9184); new policies and guidelines in the implementation of the DepED-Led P1B SBP, School-Based Repair and Maintenance Scheme (SBRMS), School Mapping Exercises (SME), Sagip Eskwela, Brigada Eskwela, Schools First Initiative (SFA), the SEMP Principal-Led School SBP, Heritage SBP, Library Hubs and Monitoring of the DPWH-Constructed SBP; and planning for the proposed reorganization plan of the Department, a **Joint National Convention & Planning of Physical Facilities Coordinators (PFCs) and DepED Engineers** will be conducted at Iloilo Grand Hotel, Iloilo City on May 31, 2005 to June 2, 2005.
  
2. The national convention and planning aims to: (1) orient the participants on the recent developments of the newly created PFSED; updates on its programs and projects, introduction of recent policies and guidelines for programs/projects implementation; decentralization and rationalization policies; (2) strengthen coordination between the PFCs and DepED Engineers on the management and delivery of various programs and projects; (3) share experiences, capabilities and best practices that will improve and enhance the technical and institutional framework in planning and delivering quality services; (4) identify issues,

concerns and problems in project implementation and formulate strategies to address them; and (5) formulate an Action Plan for the effective and efficient delivery of quality services and educational facilities to the clientele.

3. The expected outputs are: (1) awareness of the participants on recent developments in the Department; (2) forging of commitments and cooperation between PFCs and DepED Engineers for the efficient and effective delivery of quality educational facilities; (3) identification of best practices, expertise and capabilities to enhance and improve the delivery of quality services; (4) identify issues, concerns and problems in project implementation and strategies and how to address them; and (5) an Action Plan.
4. Participants are the Regional and Division Physical Facilities Coordinators, DepED Project Engineers, PFSED Staff and invited speakers/resource persons from Central Office.
5. To augment the budget for the conduct of the convention, regional and division participants will be charged a registration fee of One Thousand Five Hundred Pesos (PhP1,500.00) per participant and their travel allowances/expenses will be charged against local funds.
6. Expenses for board and lodging, supplies and learning kits of the participants will be charged against the collected registration fees and to the Administrative Funds for School Building Projects of the Central Office subject to the usual accounting and auditing procedures.
7. The convention will be undertaken by the Physical Facilities and Schools Engineering Division (PFSED). For more information, please contact PFSED Office, 4<sup>th</sup> Floor, Bonifacio Bldg., DepED Complex, Meralco Ave., Pasig City, at telefax nos. (02) 6384108 or (02) 6337263.
8. Immediate dissemination of this Memorandum is desired.

*R - R - Bacani*

**RAMON C. BACANI**

- Undersecretary for Regional Operations

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