



Office of the Secretary

OCT 07 2005

DepED MEMORANDUM
No. **311**, s. 2005

**CONDUCT OF CONTENT EVALUATION WORKSHOPS FOR MAPEH TEXTBOOKS
AND TEACHER'S MANUALS UNDER SEDIP**

To: Bureau Directors
Regional Directors
Directors of Services/Centers and Heads of Units
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools
All Others Concerned

1. The Department of Education (DepED) will conduct a series of Content Evaluation Workshops to evaluate textbooks and teacher's manuals (TXs/TMs) for 1st to 4th Year Music, Arts, Physical Education, and Health (MAPEH) which will be submitted during a bidding on October 7, 2005 under the Secondary Education Development and Improvement Project (SEDIP). The dates and venues of the live-in workshops will be announced later.
2. Content evaluation of the MAPEH TXs/TMs will be managed and supervised by the DepED-Instructional Materials Council Secretariat (IMCS) and the Bureau of Secondary Education (BSE).
3. Teams of evaluators and reviewers who will participate in these workshops shall be represented by discipline and curriculum experts, master teachers, principals, supervisors, and members of the academe from both public and private sectors. They will look into the following main areas of concern:
 - a. Coverage of learning competencies;
 - b. Subject matter content; and
 - c. Presentation and language.
4. The DepED policy prohibiting teachers to be pulled out from their classes during schooldays shall not apply to teachers who will serve as textbook evaluators and reviewers provided that necessary arrangements are made to ensure continuation of classes in their absence.
5. Selected evaluators will be informed in writing and directly contacted by DepED-IMCS before the workshops. Participants are expected to be at the venue by 8:00 a.m. on the first day of their respective workshops.
6. Necessary and allowable expenses for these workshops such as travel expenses, per diem and board and lodging of evaluators, resource persons, facilitators and workshop staff, payment for services of evaluators and reviewers and extra duty allowance of resource persons, facilitators, and workshop staff, contingency funds, and other incidental expenses are chargeable against SEDIP and subject to the usual accounting and auditing rules and regulations.

7. For any queries or clarifications, please contact the DepED-IMCS Evaluation and Training Division (Attention: **Ms. Ma. Leonor M. Barraquias** or **Ms. Editha F. Esperida**) at tel. nos. (02) 631-9294, (02) 634-1054, or telefax no. (02) 634-1072.

8. Immediate dissemination of this Memorandum is desired.

Ramon C. Bacani
RAMON C. BACANI
Undersecretary
Officer-in-Charge

Reference:

N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS
WORKSHOPS

Madel:c:MAPEH
10-5-05