



Office of the Secretary

NOV 18 2005

DepED MEMORANDUM

No. 344 s. 2005

ANNUAL CONFERENCE OF CITIZENSHIP ADVANCEMENT
TRAINING (CAT) IMPLEMENTORS

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools

1. To ensure the effective implementation of Citizenship Advancement Training in both public and private secondary schools, this Department through the Bureau of Secondary Education (BSE), shall conduct the Annual Conference of Citizenship Advancement Training (CAT) implementers on December 5-7, 2005 at La Concyn Rich Resort, Parang, Calapan City.
2. The conference aims to: (a) share and draw promising practices in the implementation of the program; (b) address potential issues relative to the program implementation; and (c) review the existing materials of the program.
3. Participants to the conference are the Division and Regional Coordinators, and four (5) coordinators from the private secondary schools per region. Each regional participant or representative is requested to make a report reflective of the aims of the conference that should be submitted on the first day of the conference.
4. Travelling expenses and per diem of participants are chargeable against local funds. Board and lodging of participants from the Division and Regional Offices and management staff, travelling expenses, per diem, honoraria of resource speakers and other incidental expenses of the conference shall be charged against BSE funds, subject to the usual accounting and auditing rules and regulations. However, each participant from the private secondary schools shall be charged a registration fee of Two Thousand Five Hundred Pesos (PhP2,500.00) to cover their board and lodging and other incidental expenses of the conference.
5. For confirmation of attendance, please submit the list of participants to Mr. Exzur Peralta of the Curriculum Development Division-Bureau of Secondary Education on or before November 25, 2005. For more inquiries, please call CDD-BSE at tel. no. (02) 632-7746.
6. Immediate and wide dissemination of this Memorandum is desired.

FE A. HIDALGO
Undersecretary
Officer-in-Charge

Reference:

DepED Memorandum: No. 448, s. 2005

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
SECONDARY EDUCATION

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