

Office of the Secretary

NOV 15 2005

DepED ORDER
No 61 s. 2005

SYNCHRONIZED PROGRAM AND FINANCIAL PLANNING (SPFP)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. In preparation of the Department's programs, projects and activities (PPAs), all DepED offices and schools nationwide shall pursue PPAs directly supportive of the policy directions identified in the "Schools First Initiative (SFI)". PPAs shall focus on helping all Filipino learners attain appropriate basic education competencies.

2. Furthermore, as agreed upon with the Department of Budget and Management (DBM), the Department PPAs must be within the Major Final Outputs (MFOs) found in Enclosure No. 1. These MFOs serve as DBM's guide for reviewing the Agency's Performance for a particular year, and results form the bases for future budgetary decisions by DBM.

3. Due to limited resources to support the above directions, the synchronized program and financial planning (SPFP) system tried out in FY 2004 for the FY 2005 budget and circularized through DepED Memorandum No. 185, s. 2004, is hereby institutionalized. To this end, a graphical presentation of the synchronized system is shown in Enclosure No. 2 with suggested timelines.

4. The DepED PPAs must be based on yearly or multi-year plans previously developed, and must contain specific measures to improve learning outcomes in all levels. For this purpose, everyone is expected to track closely the progress of PPA implementation and to report such progress in the quarterly report of agency performance.

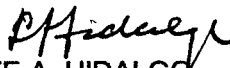
5. Enclosure 3 shows the list and functions of committees that will spearhead the SPFP activities at the Central level.

6. Only PPAs duly endorsed by both Program Committee (PROGCOM) and Finance Committee (FINCOM) will be acted upon by the Executive Committee (EXECOM) and which will be included in DepED's agency budget. Both committees are authorized to hold workshops/conferences and to tap resource persons, as may be deemed necessary, in the discharge of their respective functions.

7. DepED regional and division offices are encouraged to adopt a similar system of synchronized program and financial planning to optimize use of limited resources, and to ensure that to PPAs improve learning outcomes. The Planning Office is recommended to serve as the Secretariat for the Committee on Programs, while the Budget Office is recommended for the Committee on Finance.

8. All DepED Orders and other issuances inconsistent herewith are hereby revoked or modified accordingly.

9. Immediate dissemination of this Order is desired.


FE A. HIDALGO
Undersecretary
Officer-in-Charge

Encls:
As stated

Reference:
DepED Memorandum: (No. 185, s. 2004)

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

✓ COMMITTEES
✓ FUNDS

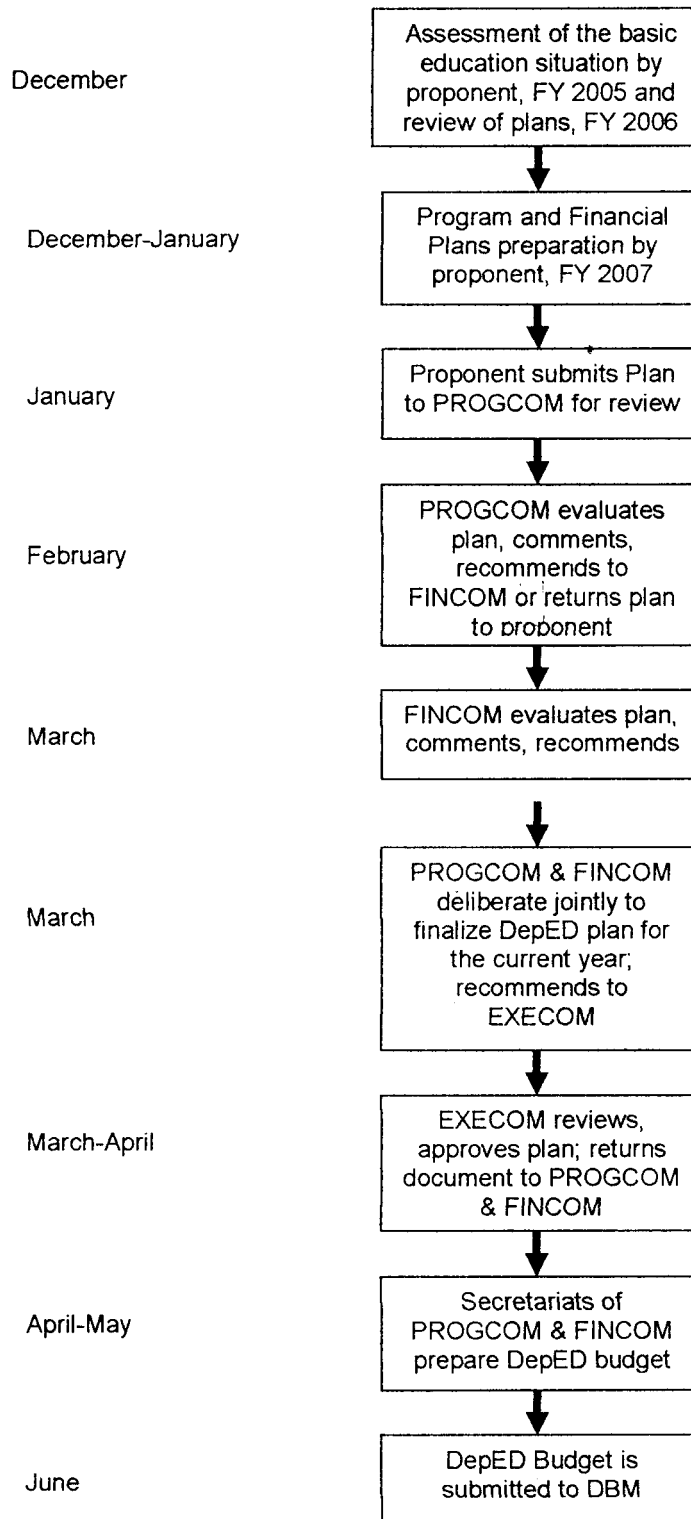
✓ OFFICIALS

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10-25-05

(Enclosure No. 1 to DepED Order No. 61, s. 2005)

	MFO 1: Provision of Formal Basic Education	MFO 2: Provision of Alter- native Learning System	MFO 3: Regulatory and Developmental Services
WHAT	Provision of access to quality basic education in public and private schools	Provision of access to quality basic education through alternative learning system	Provision of services relative to standards setting and policy development/formulation (research, assessment and evaluation and other developmental services)
WHY	To make all Filipinos functionally literate and capable of further self-development	To make all Filipinos outside of the formal school system functionally literate and enable them to pursue further self-development	To improve the internal efficiency of basic education
WHO	Children aged 6-11 and 12-15	Out of school youths and adults needing basic education (16 and above)	All public and private schools, learning centers and other service providers
HOW	Through the formal school system in public and private schools	Through nonformal and informal delivery systems, accreditation and equivalency services and effective networking/coordination with other service providers.	Policy formulation and standards setting

SYNCHRONIZED PROGRAM AND FINANCIAL PLANNING EXAMPLE: FY 2007 BUDGET PREPARATION



(Enclosure No. 3 to DepED Order No. 61, s. 2005)

PROGRAMS COMMITTEE (PROGCOM)

Chair : Undersecretary for Programs
Co-Chair : Undersecretary for Regional Operations
Vice-Chair : Asst. Secretary for Programs and Projects
Members : Special Asst. to the Secretary of Mindanao
Asst. Secretary for Planning and Development
Directors, Bureaus of Elementary, Secondary and Alternative Education
Director, National Educators Academy of the Philippines
Director, National Educational Testing and Research Center
Director, Health and Nutrition Center
Director, EDPITAF
Director, National Science Teaching and Instrum. Center
Director, IMC Secretariat
Director, TEC Secretariat
Head, LCC Secretariat
Head, Center for Students and Co-Curricular Affairs
Chief, Staff Development Division or Personnel Division
2 Representatives, Association of DepED Directors
Representative, Philippine Association of Schools Superintendents
Representative, Philippine Association of Elementary School Administrators
Representative, Philippine Association of Secondary School Administrators
Resource Persons : Mr. Mario Taguiwalo
Fr. Jose Marie B. Legaspi
Secretariat : Planning & Programming Division, Office of Planning Service
2F Rizal II Bldg., OPS, DepED Central Office
Tel. Nos. (02) 633-7216; 632-13-61, locals 2214, 2050
Fax No. (02) 638-86-34
E-mails: milatt114@yahoo.com; ppd@deped.gov.ph

General Terms of Reference:

1. Serve as clearing house for all PPAs proposed for implementation.
2. Review budget proposals of central and regional offices and occasionally, divisions and schools, as to their consistency with agency directions and objectives.

FINANCE COMMITTEE (FINCOM)

Chair : Undersecretary for Finance and Administration
Co-Chair : Undersecretary for Legal Affairs
Vice-Chair : Asst. Secretary for Finance
Members : Asst. Secretary for Legal Affairs
Chief, Management Division
Chief, Personnel Division
Chief, Accounting Division
Finance Officers, Regions NCR and IV-B
Secretariat : Budget Division, Financial Management Service
GF, Bonifacio Bldg., DepED Central Office
Tel. Nos. (02) 637-6203; 632-1361, locals 2009, 2162
Fax No. (02) 637-4214
E-mails: mandycruiz@yahoo.com

General Terms of Reference

Determine the appropriateness, completeness and reasonableness of the cost estimates reflected in the PPAs recommended by PROGCOM.