



MAR 16 2011

DepEd MEMORANDUM
No. **60**, s. 2011

**RECONSTITUTING THE NATIONAL AND REGIONAL SEARCH COMMITTEES
FOR THE THIRD LEVEL POSITIONS**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. The National Search Committee (NSC) is reconstituted to evaluate the candidates/applicants for the third level positions such as Regional Director (RD), Assistant Regional Director (ARD), Schools Division/City Superintendent (SDS) and Assistant Schools Division/City Superintendent (ASDS).

2. The NSC shall be composed of the following:

Chair : **Undersecretary Rizalino D. Rivera**
Regional Operations

Co-Chairs : **Undersecretary Francisco M. Varela**
Finance and Administration

Undersecretary Yolanda S. Quijano
Programs and Projects

Members : **Assistant Secretary Reynaldo D. Laguda**
Chief of Staff

Dr. Isabelita M. Borres
Regional Director, DepEd Region XII
OIC-President, Association of DepEd Directors (ADD)

Dr. Elena C. Ruiz
OIC-Regional Director, DepEd NCR
President, Philippine Association of Schools
Superintendents (PASS)

Atty. Ma. Antoinette V. Allones
Executive Director, Career Executive Service Board

Head of the Secretariat : **Ms. Leonila G. Joson**
OIC, Personnel Division

Member : **Atty. Ma. Carolina P. Orias-de Ocampo**
Office of Undersecretary for Regional Operations



3. The NSC shall review the proposed National Search Process and other guidelines to ensure compliance with the Department's existing executive orders and other regulations on the selection and appointment of the third level positions. It shall submit shortlisted candidates and recommendations to the Secretary who shall make the necessary recommendations to the President of the Philippines.

4. The composition of the Regional Search Committee (RSC) shall be based on the provisions of DepEd Memorandum No. 366, s. 2010. The RSC shall perform the following functions:

- a. Accept applications;
- b. Profile professional qualifications based on
 - Education,
 - Training,
 - Experience, and
 - Outstanding accomplishments;
- c. Conduct initial interviews of applicants; and
- d. Submit recommendations to the NSC together with supporting documents such as ranking and candidate portfolio.

5. Expenses to be incurred by the NSC such as professional fees for external members of the committee, and other incidental expenses shall be charged to HRTD Funds, while those incurred by the RSC shall be charged to local funds subject to the usual accounting and auditing rules and regulations. In this connection, the Regional Directors are hereby authorized to allocate funds for this purpose. This Memorandum will also serve as authority for the members of the NSC, RSC and candidates to attend activities related to the search process and to use local funds for their travelling expenses.

6. For more information, please contact Ms. Leonila G. Joson, Head of the Secretariat, DepEd Central Office, at telephone no.: (02) 636-6546.

7. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary 

Reference: DepEd Memorandum: (No. 366, s. 2010)

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES
OFFICIALS
SEARCH