



MAR 17 2011

DepEd MEMORANDUM
No. **62** , s. 2011

NATIONAL EDUCATION CONFERENCE ON ASSESSMENT AND TRAINING OF TRAINERS (TOT) FOR THE MASS TRAINING OF SECOND YEAR TEACHERS ON THE 2010 SECONDARY EDUCATION CURRICULUM (SEC)

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools

1. The Bureau of Secondary Education (BSE) in partnership with the Fund for Assistance to Private Education (FAPE) shall conduct the **National Education Conference on Assessment and Training of Trainers (TOT) for the Mass Training of Second Year Teachers** on April 5-8, 2011 at the Manila Hotel, City of Manila. Drs. Janie Smith and Deborah Childs-Bowen, internationally renowned speakers from the Association of Supervision and Curriculum Development (ASCD), will serve as the resource persons.

2. The conference cum TOT is designed to enhance the knowledge and skills of teacher-trainers who have previously attended training on Understanding by Design (UbD) and who are actively involved in the implementation of the curriculum. It also aims to:

- a. equip teacher-trainers with a heightened understanding of their subject area content, assessment and instructional strategies that facilitate students' demonstration of understanding;
- b. enhance their skills in the preparation of assessment tools that will measure acquisition of information (knowledge), meaning-making (process/skills) and transfer of student learning; and
- c. provide a venue for the sharing of effective pedagogical practices through professional learning communities that advocate teaching for understanding.

3. The invited participants to this activity will come from selected public and private high schools.

PROVISIONS FOR PARTICIPANTS FROM PUBLIC HIGH SCHOOLS


- a. The participants from public high schools shall be recommended by their respective Regional Directors based on the following qualifications:
 - must have been teaching the subject for at least four (4) years and who are willing to teach at the second year level;
 - must have mastery of the subject area;
 - must possess excellent communication and facilitation skills;
 - preferably those who have attended the training of trainers (TOT) for first year teachers; and
 - must not be more than 50 years old.

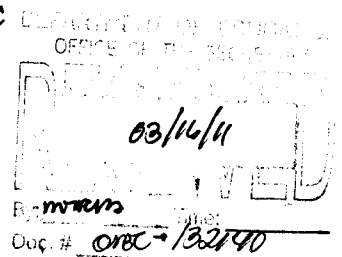


- b. Enclosure No. 1 specifies the number of teacher-trainers per subject area for each region;
- c. The registration fee, which covers the honoraria of resource persons, three books, handouts, lunch and snacks, travel expenses excluding per diem, board and lodging and other expenses relative to the conduct of the training, shall be charged to (Human Resource Training and Development (HRTD) Funds subject to the usual accounting and auditing rules and regulations; and
- d. Please submit the list of participants to BSE using the format in Enclosure No. 2 not later than March 21, 2011. For more information, please contact **Ms. Cristina Chioco and Ms. Marivic Tolitol** from the Curriculum Development Division, Bureau of Secondary Education (CDD-BSE) at telephone numbers (02) 632-7746 and (02) 636-5173.

PROVISIONS FOR PARTICIPANTS FROM PRIVATE HIGH SCHOOLS

- a. The first participant of an Education Service Contracting/Education Voucher System (ESC/EVS) participating school will pay a conference fee of Eight Thousand Pesos (PhP8,000.00), while the other participants will pay Ten Thousand Pesos (PhP10,000.00). The fee will cover only conference kits, lunch (4) and snacks (8) and ASCD books (3).
 - b. Registration to the conference will be done strictly on the internet at www.fape.org.ph and on the first come, first-served basis. The on-line registration will also include slot allocations for participants in the different breakout sessions throughout the conference. The participants of ESC/EVS participating schools should register using the option provided exclusively for their schools;
 - b. Before registering on-line, the participants must pay the conference fee through any branch of the Bank of Philippine Islands (BPI) using the Account Name PEAC Externally Funded Programs with Current Account (C/A) number 9661-0021-04 (BPI Pasay Road Branch). Payment details will be encoded on-line, so deposit slips should be safely kept.
 - c. **Only participants confirmed through the on-line registration shall form part of the official list of participants which total to 2,500.** No registration will be entertained at the start of the conference;
 - d. For inquiries, please contact Mrs. Carol Porio, FAPE Director at telephone nos.: (02) 818-7923 or (02) 384-8071.
4. Immediate and wide dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
 Secretary



Encls.:

As stated

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
CURRICULUM
TEACHERS
TRAININGS

R: Sally/JBM DM - tot mass training
March 11, 2011/3-14-11

**TRAINING OF TRAINERS FOR THE MASS TRAINING OF SECOND YEAR TEACHER-TRAINERS ON THE 2010
SECONDARY EDUCATION CURRICULUM**

Regional Distribution of Teacher-Trainers

Region	No. of Teacher-Trainers per Subject Area										SED Chief or Asst. Chief	Total No. of Teacher-Trainers
	Eng	Fil	Sci	Mat	AP	MA	PEH	EP	TLE			
I	8	8	8	8	8	8	8	8	11		1	76
II	3	3	3	3	3	3	3	3	10		1	35
III	12	12	12	12	12	12	12	12	13		1	110
IV A	12	12	12	12	12	12	12	12	17		1	114
IV B	6	6	6	6	6	6	6	6	13		1	62
V	10	10	10	10	10	10	10	10	15		1	96
VI	9	9	9	9	9	9	9	9	15		1	88
VII	5	5	5	5	5	5	5	5	8		1	49
VIII	4	4	4	4	4	4	4	4	10		1	43
IX	10	10	10	10	10	10	10	10	15		1	96
X	3	3	3	3	3	3	3	3	8		1	33
XI	4	4	4	4	4	4	4	4	6		1	39
XII	3	3	3	3	3	3	3	3	6		1	31
Caraga	3	3	3	3	3	2	3	2	5		1	28
ARMM	2	2	2	2	2	2	2	2	4		1	21
NCR	10	10	10	10	10	10	10	10	10		1	91
CAR	4	4	4	4	4	4	4	4	4		1	37

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Director IV *AS*

(Enclosure No. 2 to DepEd Memorandum No. 62, s. 2011)

**TRAINING OF TRAINERS (TOT) FOR THE MASS TRAINING OF SECOND YEAR TEACHERS
ON THE 2010 SECONDARY EDUCATION CURRICULUM (SEC)**

PROFILE OF PUBLIC SCHOOL PARTICIPANTS (SECOND YEAR TEACHER-TRAINERS)*

Region: (Ex.: Region V)

Subject Area: (Ex.: English)

Name (Caps, Surname first)	Designation/Position	Division	No. of Years Teaching the Subject Area	Age
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Subject Area: (Ex.: Filipino)

Name (Caps, Surname first)	Designation/Position	Division	No. of Years Teaching the Subject Area	Age
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Subject Area: (Ex.: Science)

Name (Caps, Surname first)	Designation/Position	Division	No. of Years Teaching the Subject Area	Age
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

*Refer to Enclosure No. 1 for the regional distribution of teacher-trainers per subject area.