



MAY 25 2011

DepEd O R D E R  
No. **42**, s. 2011

**GUIDELINES ON THE UTILIZATION OF SUPPORT FUNDS IN SUSTAINING  
THE IMPLEMENTATION OF THE ACCREDITATION PROGRAM  
FOR PUBLIC ELEMENTARY SCHOOLS (APPES)**

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary Schools  
All Others Concerned

1. In line with the thrust of enhancing quality elementary education, the Department of Education (DepEd), through the Bureau of Elementary Education (BEE), is sustaining the implementation of the Accreditation Program for Public Elementary Schools (APPES) in the regions, divisions and schools.
2. The support funds in the amount of **Three Million Six Hundred Fifty Four Thousand Five Hundred Pesos (PhP3,654,500.00)** shall be downloaded to the different sixteen (16) regions to augment the expenses related to the conduct of the APPES activities. The downloaded funds shall be allocated to the regions based on the number of schools granted Levels 1 and 2 status. This excludes the Autonomous Region for Muslim Mindanao (ARMM). Enclosure No. 1 contains the allocation per region.
3. The support funds shall be utilized by the regions for the following:
  - a. Advocacy including orientation and training of potential APPES qualified schools;
  - b. Technical assistance to be provided to qualified schools for APPES;
  - c. Training of regional and division level accreditors and actual evaluation of schools recommended for APPES; and
  - d. Incentives like monetary incentives, bronze/silver marker, plaque of recognition for the principal, certificate of commendation to teachers and instructional materials of Levels 1 and 2 accredited schools and other incentives/benefits stipulated in the APPES Manual.
4. Upon receipt of the funds from the Department of Budget and Management (DBM), the Budget Division, Finance and Management Service (FMS), DepEd Central Office shall immediately issue Sub-Allotment Release Orders (Sub-AROs) to the regional offices (ROs) concerned for the implementation of the program.



5. The regional directors (RDs) shall assign personnel and staff to be accountable for the judicious disbursement and allocation of downloaded funds with proper liquidation subject to the usual accounting and auditing requirements.
6. The BEE shall monitor the utilization of funds and shall oblige the regions to submit project report using the enclosed format (Enclosure No. 2) and a copy of liquidation report which is due in March 2012.
7. The regional offices (ROs) are encouraged to recognize schools granted with Levels 1 and 2 accreditation status in a ceremony to be arranged by the regional office. It is during the ceremony when incentives and other benefits will be formally awarded to the accredited schools.
8. For more information, please contact **Ms. Fe M. Villalino**, Chief, or Mr. Abelardo B. Medes, Senior Education Program Specialist (SEPS), Staff Development Division, BEE, DepEd Central Office, Meralco Avenue, Pasig City at telephone no.: (02) 687-2948 or send a message through e-mail address: [bee\\_sdd.deped@yahoo.com.ph](mailto:bee_sdd.deped@yahoo.com.ph).
9. Immediate dissemination of and compliance with this Order is directed.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary 

Encls.: As stated

Reference: DepEd Order: No. 79, s. 2010

To be indicated in the Perpetual Index  
under the following subjects:

ACCREDITATION	PROGRAMS
FUNDS	SCHOOLS
POLICY	

(Enclosure No. 1 to DepEd Order No. 42, s. 2011)

ALLOCATION PER REGION OF THE DOWNLOADED FUNDS  
(According to the Number of Schools Granted Levels 1 and 2 Status)  
Based on the List Submitted as of April 8, 2011

Regions	Number of Schools			Amount Downloaded
	Level 1	Level 2	Total	
Region 1	4	0	4	P 64 969.90
Region 2	13	0	13	P 211 148.85
Region 3	19	0	19	P 308 602.20
Region 4-CALABARZON	0	0	0	0.00
Region 4-MIMAROPA	19	0	19	P 308 602.20
Region 5	7	1	8	P 129 937.75
Region 6	0	0	0	0.00
Region 7	42	0	42	P 682 173.25
Region 8	11	0	11	P 178 664.40
Region 9	0	0	0	0.00
Region 10	5	0	5	P 81 211.10
Region 11	18	2	20	P 324 844.40
Region 12	4	2	6	P 97 453.30
Caraga Administrative Region	34	1	35	P 568 477.70
Cordillera Administrative Region	25	0	25	P 406 055.00
National Capital Region	18	0	18	P 292 359.95
T o t a l	219	6	225	P 3,654, 500.00

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(Enclosure No. 2 to DepEd Order No. 42, s. 2011)

**APPEs ACTIVITY IMPLEMENTATION REPORT**

School Year: \_\_\_\_\_

**A. Reference**

Funds Used: \_\_\_\_\_ Project Title: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

Implementing Agency: \_\_\_\_\_

**B. Details of Implementation**

Location of Activity: \_\_\_\_\_

Date/s of Implementation: From: \_\_\_\_\_ To: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Categories of Participants: \_\_\_\_\_

Nature of Activity: \_\_\_\_\_

( Training) Specify Topics \_\_\_\_\_

\_\_\_\_\_  
(Technical Assistance)  
Specify Nature of Assistance \_\_\_\_\_

\_\_\_\_\_  
(Purchase/Acquisition of Materials)  
Specify Materials Acquired: \_\_\_\_\_  
Actual Outputs of the Activity: \_\_\_\_\_

\_\_\_\_\_  
Major Problems encountered in the implementation (Name reasons for shortfall or deviations from target, if any)

\_\_\_\_\_  
Main Lessons learned (in bullets please):

\_\_\_\_\_  
Follow-up actions (in bullets please):

\_\_\_\_\_  
Feedback on how else the project could be facilitated:

\_\_\_\_\_  
Prepared by:

\_\_\_\_\_  
Noted by:

\_\_\_\_\_  
Signature over Name of Coordinator

Date: \_\_\_\_\_

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