



**AUG 02 2011**

DepEd MEMORANDUM  
No. **174**, s. 2011

**DISTRIBUTION OF ORAL HEALTH BUNDLES TO GRADE ONE PUPILS  
IN PUBLIC ELEMENTARY SCHOOLS**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary Schools

1. The Colgate Palmolive Philippines, Inc. (CPPI) and the Department of Education (DepEd) have signed a Memorandum of Agreement (MOA) in February 2011 to provide Grade I pupils with Colgate toothbrushes, toothpastes and oral health educational materials for three (3) years. This is in line with *the Bright Smiles, Bright Futures Program (BSBF)* that promotes oral health education among public school children.
2. Last School Year (SY) 2010-2011, the CPPI and this Department through the Health and Nutrition Center (HNC) and Adopt-a-School Program (ASP) Secretariat have provided 2,929,800 Colgate toothbrushes, toothpastes and some oral health educational posters to Grade I pupils in 37,178 public elementary schools.
3. For the BSBF Program for SY 2011-2012, the CPPI has increased its allocation to 2,990,000 Colgate toothbrushes and toothpastes to Grade I pupils in 37,178 public schools. This covers almost 100% of Grade I pupils nationwide. Enclosure No. 2 contains the allocation per region/division.
4. For SY 2011-2012, the BSBF box includes one (1) toothbrush and toothpaste for each Grade I pupil and one (1) set per school of developed Oral Health Educational Materials integrated in Grade I English.
5. The distribution of toothbrushes and toothpastes supports the *7 o'clock School-Based Toothbrushing Program* pursuant to DepEd Memorandum No. 394, s. 2007. These toothbrushes and toothpastes are for school use only and *must not be brought home by the pupils*. The distribution guidelines is contained in Enclosure No. 1.
6. It is encouraged that in each classroom, one (1) corner of the room be provided with toothbrush holders to store the toothbrushes and toothpastes. The Grade I teachers should control the pea-size use of the toothpaste by opening one (1) sachet at a time to maximize use and minimize waste toothpaste.
7. The BSBF boxes will be delivered to DepEd division offices. The expected date of arrival of the BSBF boxes for each division is detailed in Enclosure No. 3.
8. The regional supervising dentists (RSDs) are requested to monitor the distribution of BSBF boxes and to ensure that all divisions under their regions shall submit the Division Monitoring Form (DMF). The RSDs who have completed the Regional Monitoring Form (RMF) will be provided with BSBF Program Incentives and Recognition Certificates. Enclosure No. 4 contains the School, Division and Regional Monitoring Forms.



9. For more information, please contact **Dr. Thelma Aljibe**, HNC, DepEd at telephone no.: (02) 638-8525 or **Mr. Iam Guerrero**, BSBF-CPPI Monitoring Team at telephone no.: (02) 724-8306 or at mobile phone nos.: 0915-490-7607, 0929-672-4387 or send a message through e-mail address: [bsbf.phils@gmail.com](mailto:bsbf.phils@gmail.com).

10. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUSTRO FSC**  
Secretary *ML*

Encls.:

As stated

References:

DepEd Memorandum: Nos. (394, s. 2007) and 232, s. 2009

To be indicated in the Perpetual Index  
under the following subjects:

FORMS  
HEALTH EDUCATION  
PUPILS  
SCHOOLS  
TEACHERS

SMA/Madela DM Distribution of Oral Health Bundles  
July 21, 2011/7-25/7-28



**COLGATE and DEPED'S BRIGHT SMILES BRIGHT FUTURES PROGRAM  
DISTRIBUTION OF ORAL HEALTH BUNDLES TO GRADE ONE PUPILS IN PUBLIC ELEMENTARY SCHOOLS FOR SCHOOL  
YEAR 2011-2012**

**ANNEX A: DISTRIBUTION GUIDELINES**

The Colgate Palmolive Philippines, Inc. (CPPI) and the Department of Education have signed a Memorandum of Agreement last February 4, 2011 to provide grade one pupils with Colgate toothbrushes, toothpastes and oral health educational materials for a period of three (3) school years. This is in line with the Bright Smiles, Bright Futures Program (BSBF) that promotes oral health education among public school children.

Last School Year 2010-2011, CPPI and the Department of Education under the Health and Nutrition Center and Adopt-A-School Program have provided 2,929,800 Million Colgate toothbrushes, toothpastes and some oral health educational posters to grade one pupils in 31,178 public schools.

For the BSBF program's fifth School Year 2011-2012, CPPI and the Department of Education has increased its allocation to 2,990,000 Million Colgate toothbrushes and toothpastes to grade one pupils in 37,178 public schools. This covers almost 100% of grade one pupils nationwide.

For SY 2011-2012, BSBF BOX includes the following: one (1) Colgate toothbrush and toothpaste for each grade one pupils and one (1) set per school of the developed Oral Health Educational Materials integrated in Grade One Pupils English Subjects. One set of the Oral Health Educational Materials includes one (1) flipbook on the story of Dr. Rabbit and the Legend of the Toothkingdom and one (1) Lesson Plan Guide / Teacher's Guide.

Distribution of Colgate toothbrushes and toothpastes supports the 7 o'clock School-Based Toothbrushing Program -- detailed in another DepEd Memorandum. To ensure that these toothbrushes and toothpastes are being used in school and not brought home by the pupils, schools are encouraged to provide toothbrush and toothpaste holders in one corner of the classroom.

**1. What RSDs should do to monitor distribution of BSBF Boxes in divisions and schools?**

- a. All RSDs must have a copy of the following information:
  - i. BSBF Distribution Guidelines (Annex A)
  - ii. BSBF Region and Division Allocation (Annex B)
  - iii. List of BSBF Schools (Provided in CD)
  - iv. Delivery Schedules (Annex C)
  - v. Monitoring Forms (Annex D)

These information can be obtained from Dr. Thelma Aljibe of the Health and Nutrition Center or Mr. Iam Guerrero of CPPI.

- b. All RSDs must take note of their region allocation and delivery schedule of their divisions.
- c. RSDs must inform all Division DICs about all these information and ensure that they too have a copy.
- d. Upon arrival of BSBF Boxes in the division offices, RSDs must be made aware by the DICs.
- e. RSDs must monitor the completion of the distribution of the BSBF Boxes by accomplishing the REGION MONITORING FORM (See Annex D).
- f. REGION MONITORING FORM must be mailed back to CPPI as soon as possible.
- g. RSDs that have mailed back REGION MONITORING FORM will be provided with BSBF Program incentive and certificate.
- h. After mailing the REGION MONITORING FORM, Text us the following to keep track of your region accomplishment.
  - i. Text " Mailed" "Region / RSD Name / RSD Contact / Date of Mail Stamp
  - ii. Send to 0915 4907607 FOR GLOBE and 0929 6724387 FOR SMART
  - iii. We will text back to confirm your text.

**2. What Division Dentist-In-Charge should do upon receipt of BSBF Boxes?**

- a. Check if BSBF boxes are complete vis-à-vis BSBF School lists (see CD copy)
- b. Check if all BSBF boxes are properly sealed and in good condition. Note that you should not receive boxes in poor condition or boxes that are not properly sealed.
- c. Fill and sign receiving form provided by the freight forwarder. Indicate in the freight forwarder's receiving copy if there are boxes found to be incomplete, not in good condition, or not properly sealed.
- d. Once receiving copy is signed, send text message to the BSBF Monitoring Team at 0915 4907607 for Globe / 0929 6724387 for Smart. Please text the following information:
  - i. Text "Received No. of Boxes" "Region Name / Division Name / Name, Position and Contact of Person Receiving
  - ii. If Complete or Incomplete
  - iii. If Good Condition or Not
  - iv. Any other concern regarding the BSBF Boxes Delivery

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**COLGATE and DEPED'S BRIGHT SMILES BRIGHT FUTURES PROGRAM  
DISTRIBUTION OF ORAL HEALTH BUNDLES TO GRADE ONE PUPILS IN PUBLIC ELEMENTARY SCHOOLS FOR SCHOOL YEAR 2011-12**

**ANNEX A: DISTRIBUTION GUIDELINES**

- e. Inform the schools regarding the BSBF program and the arrival of BSBF Boxes and when it should be picked up or delivered.
- f. Deliver to schools and / or have schools pick up from Division Office their respective BSBF boxes. Note that allocated period is provided for your division to distribute the BSBF boxes. See allocated period of distribution detailed below:

Number of Schools	Allocated week to submit DIVISION MONITORING FORMS starting date of receive of BSBF Boxes	Number of Schools	Allocated week to submit DIVISION MONITORING FORMS starting date of receive of BSBF Boxes
1-10	1 week	131-150	7 weeks
11-30	2 weeks	151-180	8 weeks
31-50	3 weeks	181-200	9 weeks
51-80	4 weeks	201-230	10 weeks
81-100	5 weeks	231-250	11 weeks
101-130	6 weeks	250-more	12 weeks

- g. Make sure that there is photo documentation for each school that received the goods.
- h. Accomplish the DIVISION MONITORING FORM (See Annex D) provided by the BSBF Boxes.
- i. Once all BSBF BOXES are delivered to or picked up by the schools, DIVISION MONITORING FORM must be completed and mailed, within the allocated period per division reflected in the table above.
- j. After mailing the DIVISION MONITORING FORM, text the following to keep track of your division accomplishment.
  - i. Text "Mailed" "Region / Division / DIC Name / DIC Contact / Date of Mail Stamp
  - ii. Send to 0915 4907607 FOR GLOBE and 0929 6724387 FOR SMART
  - iii. We will text back to confirm your text.

**3. What School heads should do upon arrival of BSBF Boxes?**

- a. BSBF Boxes which include Colgate toothbrushes and toothpastes for grade one pupils and oral health education materials such as Dr. Rabbit Flipbook and Lesson Plan Guide / Teacher's Guide will be sent to your school thru the division office.
- b. Call your division DIC to inquire on BSBF Boxes arrival and when it can be picked up from the division office or delivered to your school.
- c. After receiving the BSBF Boxes, fill up BSBF Division Monitoring Form.
- d. Once BSBF Boxes are in your school, immediately distribute Colgate toothbrushes and toothpastes to grade one pupils within one week after arrival of BSBF Boxes.
- e. Distribution must be witnessed by a third party volunteer. Third party volunteer can be local civic society organizations, non-government offices (NGOs), parents-teachers association (PTA), local government units (LGUs), and other community groups.
- f. During distribution, oral health lecture and toothbrushing drill can be conducted by a school teacher or your school dentist.
- g. A photo documentation of the distribution is encouraged.
- h. Provide list of grade one pupils who received toothbrushes and toothpastes.
- i. After distribution, school heads are required to accomplish the SCHOOL DISTRIBUTION FORM (see Annex D). The School Distribution Form together with the photo and list of grade 1 students will be mailed using the postage-paid envelope provided. This should be done one week after receiving the BSBF Boxes.
- j. After mailing the SCHOOL DISTRIBUTION FORM, please text us the following details to keep track of your school's accomplishment:
  - i. Text "Mailed" "School Name / School Division / School Region / Principal's Name.
  - ii. Send to 0915 4907607 FOR GLOBE and 0929 6724387 FOR SMART

**4. Use of New BSBF Oral Health Educational Materials**

- a. All schools are encouraged to integrate the use of the BSBF Oral Health Educational Materials in the grade one pupils English subjects.
- b. The Flipbook and the Lesson Plan Guide / Teacher's Guide must be given to the Teacher-In-Charge for grade one pupils.
- c. This is a 4 day lesson plan that can be taught once a week or 4 consecutive days.
- d. Timing of teaching can be integrated during scheduled oral health topic or during the months of October where Oral Health Awareness Week is celebrated or February where National Dental Health Month is celebrated.
- e. After utilizing the BSBF Oral Health Educational Materials, please provide us feedback by simply texting us at 0915 4907607 FOR GLOBE and 0929 6724387 FOR SMART. Don't forget to provide us your contact name and details.
- f. We will get in touch with your school to provide you with evaluation materials.

**5. Some Important Notes**

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**COLGATE and DEPED'S BRIGHT SMILES BRIGHT FUTURES PROGRAM  
DISTRIBUTION OF ORAL HEALTH BUNDLES TO GRADE ONE PUPILS IN PUBLIC ELEMENTARY SCHOOLS FOR SCHOOL YEAR 2011-12**

**ANNEX A: DISTRIBUTION GUIDELINES**

- a. Ensure implementation of the Toothbrushing Habit Campaign in the morning or after meals. Toothbrushing drill can be accompanied by Oral Health Lecture by the school dentist or teacher.
- b. Ensure that toothbrushes and toothpastes provided are kept in the classroom and not brought home by the students. A toothbrush holder must be provided in each classroom to store the toothbrushes and toothpastes of the pupils.
- c. Teacher can control amount of toothpaste used by the pupil. It is best that toothpaste sachets are not open all at once. Teacher can open the sachets one by one depending on the need and use. This will limit waste of the toothpaste to maximize use.

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**ANNEX B: BSBF PROGRAM FOR SY 2011-2012****REGION and DIVISION ALLOCATION**

REGION	DIVISION		# OF SCHL	TOTAL SCH	GRADE I	TOTAL G-I
	ALAMINOS CITY	1	36		2,429	
	CANDON CITY	1	28		1,589	
	DAGUPAN CITY	1	33		4,199	
	ILOCOS NORTE	1	331		12,112	
	ILOCOS SUR	1	414		14,815	
	LA UNION	1	306		17,455	
	LAOAG CITY	1	33		1,966	
	PANGASINAN I, LINGAYEN	1	541		38,211	
	PANGASINAN II, BINALONAN	1	455		29,197	
	SAN CARLOS CITY	1	53		5,749	
	SAN FERNANDO CITY	1	26		2,463	
	URDANETA CITY	1	45		3,545	
	VIGAN CITY	1	18		1,027	
<b>I</b>				<b>2,319</b>		<b>134,757</b>
	BATANES	1	17		483	
	CAGAYAN	1	677		30,916	
	CAUAYAN CITY	1	62		3,378	
	ISABELA	1	869		40,218	
	NUEVA VIZCAYA	1	321		13,357	
	QUIRINO	1	160		6,215	
	TUGUEGARAO CITY	1	27		3,140	
<b>II</b>				<b>2,133</b>		<b>97,707</b>
	ANGELES CITY	1	40		10,147	
	AURORA	1	132		7,102	
	BALANGA CITY	1	18		2,139	
	BATAAN	1	167		16,152	
	BULACAN	1	436		52,580	
	CABANATUAN CITY	1	57		6,704	
	GAPAN CITY	1	33		3,300	
	MALOLOS CITY	1	38		4,818	
	MUNOZ SCIENCE CITY	1	33		2,279	
	NUEVA ECIJA	1	636		41,324	
	OLONGAPO CITY	1	27		5,958	
	PAMPANGA	1	453		48,089	
	SAN FERNANDO CITY	1	37		6,564	
	SAN JOSE DEL MONTE CITY	1	27		11,821	
	TARLAC	1	409		26,157	
	TARLAC CITY	1	87		8,869	
	ZAMBALES	1	231		16,103	
<b>III</b>				<b>2,861</b>		<b>270,106</b>
	ANTIPOLO CITY	1	40		17,559	
	BATANGAS	1	595		44,728	
	BATANGAS CITY	1	82		7,537	
	CALAMBA CITY	1	51		10,136	
	CAVITE	1	350		66,371	
	CAVITE CITY	1	12		2,763	
	LAGUNA	1	309		40,458	
	LIPA CITY	1	65		7,290	
	LUCENA CITY	1	41		6,735	
	QUEZON	1	795		58,590	
	RIZAL	1	196		41,977	
	SAN PABLO CITY	1	64		6,689	
	STA. ROSA CITY	1	17		5,780	

**ANNEX B: BSBF PROGRAM FOR SY 2011-2012  
REGION and DIVISION ALLOCATION**

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REGION	DIVISION		# OF SCHL	TOTAL SCH	GRADE I	TOTAL G-I
	TANAUAN CITY	1	44		3,961	
<b>IV-A</b>				<b>2,661</b>		<b>320,574</b>
	CALAPAN CITY	1	49		3,711	
	MARINDUQUE	1	180		8,689	
	OCCIDENTAL MINDORO	1	291		19,601	
	ORIENTAL MINDORO	1	412		24,221	
	PALAWAN	1	543		30,143	
	PUERTO PRINCESA CITY	1	70		7,001	
	ROMBLON	1	215		12,136	
<b>IV-B</b>				<b>1,760</b>		<b>105,502</b>
	ALBAY	1	454		32,373	
	CAMARINES NORTE	1	252		19,124	
	CAMARINES SUR	1	855		60,152	
	CATANDUANES	1	229		10,040	
	IRIGA CITY	1	39		3,179	
	LEGASPI CITY	1	41		5,112	
	LIGAO CITY	1	49		4,456	
	MASBATE	1	571		40,833	
	MASBATE CITY	1	33		4,208	
	NAGA CITY	1	28		5,634	
	SORSOGON	1	445		26,066	
	SORSOGON CITY	1	67		5,657	
	TABACO CITY	1	39		4,744	
<b>V</b>				<b>3,102</b>		<b>221,578</b>
	AKLAN	1	316		17,882	
	ANTIQUE	1	464		19,250	
	BACOLOD CITY	1	45		13,175	
	BAGO CITY	1	39		5,346	
	CADIZ CITY	1	51		6,013	
	CAPIZ	1	422		21,849	
	GUIMARAS	1	97		4,517	
	ILOILO	1	965		51,802	
	ILOILO CITY	1	52		9,006	
	KABANKALAN CITY	1	69		7,139	
	LA CARLOTA CITY	1	23		1,990	
	NEGROS OCCIDENTAL	1	591		57,037	
	PASSI CITY	1	33		2,602	
	ROXAS CITY	1	38		4,607	
	SAGAY CITY	1	52		5,442	
	SAN CARLOS CITY	1	59		6,103	
	SILAY CITY	1	31		3,798	
<b>VI</b>				<b>3,347</b>		<b>237,558</b>
	BAIS CITY	1	39		3,076	
	BAYAWAN CITY	1	50		5,277	
	BOGO CITY	1	22		2,092	
	BOHOL	1	903		37,995	
	CARCAR	1	31		3,355	
	CEBU	1	873		62,488	
	CEBU CITY	1	68		19,608	
	DANA O CITY	1	43		3,468	
	DUMAGUETE CITY	1	18		2,585	
	LAPU-LAPU CITY	1	44		8,811	
	MANDAUE CITY	1	26		7,191	
	NAGA	1	22		3,037	
	NEGROS ORIENTAL	1	523		35,427	
	SIGUIJOR	1	59		2,375	
	TAGBILARAN CITY	1	16		2,064	

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**ANNEX B: BSBF PROGRAM FOR SY 2011-2012**  
**REGION and DIVISION ALLOCATION**

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REGION	DIVISION		# OF SCHL	TOTAL SCH	GRADE I	TOTAL G-I
	TALISAY CITY	1	22		4,920	
	TANJAY CITY	1	40		2,697	
	TOLEDO CITY	1	50		6,251	
VII				<b>2,849</b>		<b>212,717</b>
	BILIRAN	1	125		6,101	
	CALBAYOG CITY	1	143		7,374	
	EASTERN SAMAR	1	446		20,079	
	LEYTE	1	1141		52,295	
	MAASIN CITY	1	59		2,305	
	NORTHERN SAMAR	1	513		28,352	
	ORMOC CITY	1	80		5,889	
	SAMAR (WESTERN SAMAR)	1	663		24,586	
	SOUTHERN LEYTE	1	280		9,935	
	TACLOBAN CITY	1	40		6,391	
VIII				<b>3,490</b>		<b>163,307</b>
	DAPITAN CITY	1	49		2,972	
	DIPOLOG CITY	1	38		3,819	
	ISABELA CITY	1	5		843	
	PAGADIAN CITY	1	60		5,826	
	ZAMBOANGA CITY	1	165		30,249	
	ZAMBOANGA DEL NORTE	1	609		37,877	
	ZAMBOANGA DEL SUR	1	633		32,866	
	ZAMBOANGA SIBUGAY	1	414		24,076	
IX				<b>1,973</b>		<b>138,528</b>
	BUKIDNON	1	573		46,174	
	CAGAYAN DE ORO CITY	1	69		15,475	
	CAMIGUIN	1	56		2,650	
	GINGOOG CITY	1	73		5,498	
	ILIGAN CITY	1	81		11,137	
	LANAO DEL NORTE	1	306		20,345	
	MISAMIS OCCIDENTAL	1	308		10,695	
	MISAMIS ORIENTAL	1	357		24,877	
	OROQUIETA CITY	1	43		1,958	
	OZAMIS CITY	1	48		4,059	
	TANGUB CITY	1	55		2,706	
	VALENCIA CITY	1	54		6,313	
X				<b>2,023</b>		<b>151,887</b>
	COMPOSTELA VALLEY	1	319		24,520	
	DAVAO CITY	1	284		41,545	
	DAVAO DEL NORTE	1	164		14,902	
	DAVAO DEL SUR	1	358		29,970	
	DAVAO ORIENTAL	1	304		25,222	
	DIGOS CITY	1	35		4,784	
	ISLAND GARDEN CITY OF SAMAL	1	51		3,404	
	PANABO CITY	1	44		5,506	
	TAGUM CITY	1	31		6,229	
XI				<b>1,590</b>		<b>156,082</b>
	COTABATO CITY	1	27		7,995	

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**ANNEX B: BSBF PROGRAM FOR SY 2011-2012**  
**REGION and DIVISION ALLOCATION**

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REGION	DIVISION		# OF SCHL	TOTAL SCH	GRADE I	TOTAL G-I
	GENERAL SANTOS CITY	1	62		15,573	
	KIDAPAWAN CITY	1	49		4,052	
	KORONADAL CITY	1	44		4,831	
	NORTH COTABATO	1	607		48,455	
	SARANGANI	1	217		22,793	
	SOUTH COTABATO	1	283		24,625	
	SULTAN KUDARAT	1	306		24,276	
	TACURONG CITY	1	24		2,391	
<b>XII</b>				<b>1,619</b>		<b>154,991</b>
	AGUSAN DEL NORTE	1	184		13,383	
	AGUSAN DEL SUR	1	398		24,867	
	BISLIG CITY	1	49		3,323	
	BUTUAN CITY	1	101		10,734	
	DINAGAT ISLAND	1	12		408	
	SIARGAO	1	114		5,142	
	SURIGAO CITY	1	63		4,620	
	SURIGAO DEL NORTE	1	247		10,883	
	SURIGAO DEL SUR	1	367		19,027	
<b>CARAGA</b>				<b>1,535</b>		<b>92,387</b>
	BASILAN	1	184		15,349	
	LANAO DEL SUR I	1	359		38,155	
	LANAO DEL SUR II	1	325		30,669	
	MAGUINDANAO	1	240		40,085	
	MARAWI CITY	1	63		15,159	
	SHARIFF KABUNSUAN	1	254		28,192	
	SULU I	1	198		19,580	
	SULU II	1	195		17,633	
	TAWI TAWI	1	225		21,871	
<b>ARMM</b>				<b>2,043</b>		<b>226,693</b>
	ABRA	1	248		7,649	
	APAYAO	1	142		5,468	
	BAGUIO CITY	1	39		6,243	
	BENGUET	1	324		12,518	
	IFUGAO	1	211		7,985	
	KALINGA	1	220		9,061	
	MT. PROVINCE	1	179		6,196	
<b>CAR</b>				<b>1,363</b>		<b>55,120</b>
	CALOOCAN CITY	1	59		30,588	
	LAS PIÑAS CITY	1	20		12,339	
	MAKATI CITY	1	26		10,228	
	MALABON	1	28		10,182	
	MANDALUYONG CITY	1	15		5,871	
	MANILA	1	73		39,293	
	MARIKINA CITY	1	17		9,160	
	MUNTINLUPA CITY	1	17		8,795	
	NAVOTAS	1	15		7,461	
	PARANAQUE CITY	1	21		11,478	
	PASAY CITY	1	20		8,300	
	PASIG CITY	1	27		13,351	
	QUEZON CITY	1	97		52,668	
	SAN JUAN	1	9		3,766	
	TAGIG & PATEROS	1	29		14,611	
	VALENZUELA CITY	1	37		12,415	
<b>NCR</b>				<b>510</b>		<b>250,506</b>
	<b>TOTAL</b>	<b>195</b>		<b>37,178</b>		<b>2,990,000</b>

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Region	No. of Grade I Pupils	No. of Schools	Pickup Sched in NDC	(GRF Twin Sachel) Item code 1521401 In Pcs	(GRF Twin Sachel) Item code 1521401 Cases	Red Kool Looks with Cap) Item code 1051605 In Pcs	Red Kool Looks with Cap) Item code 1051605 Cases	NO OF REPACKING DAYS	DATE OF REPACKING COMPLETION	PICK UP DATE BY FREIGHT FORWARDER FROM ACCESS	ESTIMATE PERIOD OF ARRIVAL TO DIVISION OFFICE
2011 DISTRIBUTION											
XI	156,082	1,590	Mierkoles, Hunyo 29, 2011	78,041	541.95	156,082	260.14	6	06-Jul-11	07-Jul-11	* 7/22/2011
NCR	250,506	510	Huebes, Hulyo 07, 2011	125,253	869.81	250,506	417.51	7	15-Jul-11	16-Jul-11	7/20/2011
X	151,887	2,023	Sabado, Hulyo 16, 2011	75,944	527.39	151,887	253.15	7	25-Jul-11	26-Jul-11	* 8/18/2011
IX	138,528	1,973	Martes, Hulyo 26, 2011	69,264	481.00	138,528	230.88	7	03-Aug-11	04-Aug-11	* 8/27/2011
VIII	163,307	3,490	Huebes, Agosto 04, 2011	81,654	567.04	163,307	272.18	10	16-Aug-11	17-Aug-11	* 9/07/2011
V	221,578	3,102	Mierkoles, Agosto 17, 2011	110,789	769.37	221,578	369.30	9	27-Aug-11	29-Aug-11	* 9/28/2011
VIII	212,717	2,849	Lunes, Agosto 29, 2011	106,359	738.60	212,717	354.53	8	08-Sep-11	09-Sep-11	* 10/8/2011
IV-B	105,502	1,760	Biernes, Setyembre 09, 2011	52,751	366.33	105,502	178.84	6	16-Sep-11	17-Sep-11	* 10/17/2011
	<b>1,400,107</b>	<b>17,297</b>	<b>TOTAL</b>	<b>700,054</b>	<b>4,861.48</b>	<b>1,400,107</b>	<b>233.51</b>				

NOTE : All regions w/ asterisk (\*) would depend on the schedule of vessel & weather condition

2012 DISTRIBUTION											
CARAGA	92,387	1,535	Mierkoles, Enero 04, 2012	46,194	320.79	92,387	153.98	6	11-Jan-12	12-Jan-12	
II	97,707	2,133	Huebes, Enero 12, 2012	48,854	339.26	97,707	162.85	7	20-Jan-11	21-Jan-12	We will advise
III	270,106	2,861	Sabado, Enero 21, 2012	135,053	937.87	270,106	450.18	9	01-Feb-12	02-Feb-12	on a separate
IV-A	320,574	2,661	Biernes, Pebrero 03, 2012	160,287	1,113.10	320,574	534.29	8	11-Feb-12	13-Feb-12	DepEd Memo
VI	237,558	3,347	Lunes, Pebrero 13, 2012	118,779	824.85	237,558	395.93	9	23-Feb-12	24-Feb-12	
XII	154,991	1,619	Biernes, Pebrero 24, 2012	77,496	538.16	154,991	258.32	6	02-Mar-12	03-Mar-12	
CAR	55,120	1,363	Sabado, Marso 03, 2012	27,560	191.39	55,120	91.87	6	09-Mar-12	10-Mar-12	
I	134,757	2,319	Sabado, Marso 10, 2012	67,378	467.91	134,757	224.59	7	19-Mar-12	20-Mar-12	
ARMM	226,693	2,043	Martes, Marso 20, 2012	113,347	787.13	226,693	377.82	7	28-Mar-12	29-Mar-12	
	<b>1,589,893</b>	<b>19,881</b>	<b>TOTAL</b>	<b>794,946</b>	<b>5,520.46</b>	<b>1,589,893</b>	<b>2649.82</b>				
	<b>2,990,000</b>	<b>37,178</b>	<b>TOTAL FOR SY 2011-2012</b>	<b>1,495,000</b>	<b>10,382</b>	<b>2,990,000</b>	<b>4,983</b>				

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(Enclosure No. 4A to DepEd Memorandum No. 174, s. 2011)


  
**BRIGHT SMILES, BRIGHT FUTURES PROGRAM (BSBF) SY 2008-2009**  
**SCHOOL MONITORING FORM**

ACCEPTANCE CERTIFICATE (Completed between School Dentists and School Principal / Representative)

ANNEX D

Directions: This form is to be accomplished by School Principal / Representative once BSBF Boxes are received by the schools. Once ACCEPTANCE CERTIFICATE IS COMPLETED, this document should be mailed back to Colgate using the accompanying postage-paid envelope within the schedule indicated in the table on the right-most portion of this form. Text us once mailed.

Region \_\_\_\_\_ Division \_\_\_\_\_

SCHOOL DATA / INFORMATION						# of Boxes Given to Schools	Amount	TOOTHBRUSH		TOOTHPASTE		FLIPBOOK&TEACHER'S GUIDE		DETAILS ON THE RECEIPT AND DISTRIBUTION OF ORAL HEALTH KITS				
School Name	School Address	School Principal	Landline / Mobile / Email	Grade 1 Population	QTY Indicated in the Box			ACTUAL QTY Given	Number missing If any?	QTY Indicated in the Box	ACTUAL QTY Given	Number missing If any?	QTY Indicated in the Box	ACTUAL QTY Given	Number missing If any?	Name of School Head or Authorized Representative who received packages	Landline / Mobile / Email	Date Received
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		

For Inquiries / concerns please call BSBF Monitoring TEAM at 02 7248306 / 0915 4907607 FOR GLOBE / 0929 6724387 FOR SMART or email at bsbf.phils@gmail.com

*BS*



# BRIGHT SMILES, BRIGHT FUTURES PROGRAM

An Oral Health Education Program (2011-2012)

DIVISION of \_\_\_\_\_

REGION \_\_\_\_\_

**INSTRUCTIONS FOR Dentist-In-Charge:**

1. Once BSBF Boxes arrive, these must be distributed to schools immediately.
2. DIC must lead and monitor distribution. Every BSBF Box must be accounted for.
3. Once schools received the BSBF Boxes (either picked up or delivered), School Representative must sign on this DIVISION MONITORING FORM.
4. Once DIVISION MONITORING FORM IS COMPLETED, this document should be mailed back to Colgate using the accompanying postage-paid envelope within the schedule indicated in the table on the right-most portion of this form. Text us once mailed.
5. Divisions that submit this form on time will be provided with giftpack incentives and certificates. Late submissions will only be provided giftpack incentives at half the value.

**This Control Form accomplished by:**

Name of Dentist In Charge (DIC)	_____
Landline / Mobile No.	_____
Date Received	_____
Remarks / Suggestions to improve BSBF Program Process:	_____ _____ _____
Email Address of DIC	_____
Date Accomplished	_____

**DELIVERY RECEIPT INFORMATION**

Total Number of Schools in the Division	_____
Number of Schools provided with BSBF Goods	_____
Total Number of Grade 1 Pupils in the Division	_____
Number of Grade 1 Pupils Provided with BSBF Goods	_____
DIVISION ADDRESS & LANDMARK FOR EASTER LOCATION	_____ _____ _____

Number of Schools	Allocated time period to submit monitoring sheets or control form 2	Allocated Weeks to accomplish and submit monitoring sheets
1-10	1 week	
11-30	2 weeks	
31-50	3 weeks	
51-80	4 weeks	
81-100	5 weeks	
101-130	6 weeks	
131-150	7 weeks	
151-180	8 weeks	
181-200	9 weeks	
201-230	10 weeks	
231-250	11 weeks	
250-more	12 weeks	

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**REGION MONITORING FORM (Completed by RSD)**



**BRIGHT SMILES, BRIGHT FUTURES PROGRAM**

An Oral Health Education Program (2011-2012)

Region Name \_\_\_\_\_

Name & Signature of Regional Supervising Dentist \_\_\_\_\_

Region Address \_\_\_\_\_

Contact No of RSD (landline / mobile / email) \_\_\_\_\_

No.	Division Name	DIC Name	DIC Contact	No. of Grade One Pupils	No. of School	No. of BSBF Boxes	Date of Received BSBF Boxes	Date of Mailing of Division Monitoring Forms	Complete (YES/NO)	Good Condition (YES/NO)	Remarks
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											

Once completed, mail back to Colgate-Palmolive Philippines, Inc. using the accompanying postage-paid envelope. Text us once mailed. Regions who mail this completed form will receive giftpack incentive and certificate from Colgate Palmolive Philippines, Inc.

THANK YOU!

For inquiries / concerns please call BSBF Monitoring TEAM at 02 7248306 / 0915 4907607 FOR GLOBE / 0929 6724387 FOR SMART or email at bsbf.phils@gmail.com

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**SCHOOL DISTRIBUTION FORM** (Completed by School Head)



**BRIGHT SMILES, BRIGHT FUTURES PROGRAM**

An Oral Health Education Program (2011-2012)

**SCHOOL DISTRIBUTION FORM TO BE FILLED AFTER DISTRIBUTION TO GRADE ONE PUPILS**

BSBF Boxes Received From: \_\_\_\_\_  
PLEASE PRINT Name & Position of DepEd Division representative who distributed goods

Name of Region and Division \_\_\_\_\_

Date and Time Received: \_\_\_\_\_

Name of School: \_\_\_\_\_

School Address: \_\_\_\_\_

Name of Principal/School Head: \_\_\_\_\_

Landline / Mobile / Email \_\_\_\_\_

Total Number of Grade 1 Pupils in your school	TOOTHBRUSHES			TOOTHPASTES			FLIPBOOK&TEACHER'S GUIDE		
	QTY Indicated in the Box	QTY Received (Your Actual Count)	Number missing if any?	QTY Indicated in the Box	QTY Received (Your Actual Count)	Number missing if any?	QTY Indicated in the Box	QTY Received (Your Actual Count)	Number missing if any?

**NGO / Parent's Association Witness of Distribution to Grade 1 Pupils**

Name \_\_\_\_\_

Designation \_\_\_\_\_

Organization \_\_\_\_\_

Landline / Mobile / Email \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Remarks / Suggestions on BSBF Program:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Once completed, kindly attach the list of grade 1 pupil recipients of Colgate toothbrushes and toothpastes and a photo documentation (optional). Mail back to Colgate-Palmolive Philippines, Inc. using the accompanying postage-paid envelope within one week after receipt of BSBF BOXES. Text us once mailed.

**THANK YOU!!**

For inquiries / concerns please call BSBF Monitoring TEAM at 02 7248306 / 0915 4907607 FOR GLOBE / 0929 6724387 FOR SMART or email at [bsbf.phils@gmail.com](mailto:bsbf.phils@gmail.com)

*Handwritten initials*