



Republic of the Philippines
Department of Education



DepEd MEMORANDUM
No. **264**, s. 2011

NOV 23 2011

5TH NATIONAL CONGRESS FOR THE DEPED NATIONAL EMPLOYEES' UNION (NEU)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary Schools
All Others Concerned

1. The Department of Education-National Employees' Union (DepEd-NEU) will hold its **5th National Congress** with the theme "*Attaining Better Basic Education Services Through a Dynamic Management-Union Partnership Towards an Effective DepEd Rationalization Plan,*" on December 13-15, 2011 at the National Teachers Camp, Baguio City.

2. The Congress aims to:

- a. mobilize the participants to help identify overlaps and duplication of functions in their respective areas of assignment in order to improve the quality and efficiency of DepEd services;
- b. enable them to contribute to the improvement of agency performance by pinpointing ways of rationalizing service delivery and support systems;
- c. enable them to appreciate the role and significance of public sector unionism in the promotion, protection, development, education, advancement and advocacy of government workers rights, benefits and privileges, as well as their responsibilities as employees of the Department;
- d. strengthen the DepEd-NEU's representative group which shall coordinate with the management in advocating the rights, concerns and plans of the DepEd employees essential to the delivery of quality public service and agency performance; and
- e. sustain the binding relationship not only between and among the DepEd-NEU officers and members but also between the DepEd-NEU and the DepEd Management as partners towards reaching the goals of this Department in attaining quality education for all.

3. The topics to be discussed during the Congress shall include consultations on the DepEd Rationalization Plan/Program, Classification and Promotion Policies, Early Retirement Guidelines under Executive Order (EO) No. 366, Employees' Welfare and Economic/Non-Economic Benefits, Provident Fund, Government Service and Insurance Service (GSIS) Concerns, Civil Service Commission (CSC) Accreditation Requirements, including the Establishment of a Regularly-Updated Database of Occupied Non-Teaching Employees and other important programs and projects of DepEd.

4. The participants to this activity are the central, regional and division administrative officers (AOs), human resource management officers (HRMOs)/personnel officers (POs), accountants, budget officers, supply officers, utility employees and members of the DepEd-

NEU Board of Trustees and the National Executive Committee, chairpersons and members of NEU steering committees and central, regional and division chapter presidents, vice presidents, secretaries, DepEd cooperative board members and officers from the regions, divisions and schools.

5. Each participant shall be charged a registration fee of Four Thousand Five Hundred Pesos (PhP4,500.00) to cover expenses for the board and lodging, professional fees/honoraria of the resource persons and facilitators, and the travel expenses of the resource persons.

6. The participants may register with the DepEd Disbursing Officers assigned for the purpose at the training venue. The registration fees and travel expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Attendance of the participants shall be **on official business**.

7. Other related training expenses, supplies and materials shall be charged to OSEC Human Resource Training and Development (HRTD) Funds.

8. The members of the different working committees, Regional Chapter Presidents and the National Executive Committee shall be considered participants and shall pay the registration fee. They are authorized to travel two (2) days before the congress for the necessary preparations.

9. The arrival and registration of the participants shall be on **December 12, 2011** (Day 0). The first meal shall be p.m. snacks of the same day and the last meal shall be a.m. snacks on **December 16, 2011**.

10. The confirmation of attendance using the enclosed form must be sent through telefax nos.: (02) 633-6206, (02) 633-7236, (02)637-1241, (02) 633-6550, and (02) 637-0206 not later than five (5) days before the Congress.

11. For more information, please contact **Mr. Nestor Valles** at any of the telephone nos.: (02)633-7223; (02) 635-0552 or **Ms. Elizabeth Bermoy** at telephone no.: (02) 633-7247.

12. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary 

Encl.:

As stated

Reference: DepEd Memorandum: (No. 298, s. 2009)

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
OFFICIALS
SEMINARS

SOCIETY OR ASSOCIATIONS
WORKSHOPS