



Republic of the Philippines  
**Department of Education**

DepEd ORDER  
No. **23**, s. 2012

MAR 21 2012

**CLARIFICATIONS ON THE COMPUTATION OF CO-CURRICULAR PERFORMANCE  
IN THE RANKING OF HONOR PUPILS AND STUDENTS**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Department of Education (DepEd) issues these clarifications to DepEd Order No. 92, s. 2009 entitled "*Revised Guidelines on the Selection of Honor Pupils and Students in Public Elementary and Secondary Schools*", as amended by DepEd Order No. 4, s. 2010, otherwise known as the "*Revised Guidelines on the Selection of Honor Pupils and Students in Public and Private Elementary and Secondary Schools*," pertinent to the computation of co-curricular performance in the ranking of honor pupils and students.

2. Pursuant thereto, Paragraph 1.2 of Enclosure No. 1 to DepEd Order No. 92, s. 2009 shall now read as follows:

**1.2. Co-Curricular Performance (3 Points)**

*Co-curricular performance covers the achievements of the candidates at all levels (school, division, regional, national and international) in five (5) areas as indicated and/or defined in Enclosure No. 2 of DepEd Order No. 92, s. 2009; namely: a) Contests and Competitions (CC), b) Student Leadership (SL), c) Campus Journalism (CJ), d) Officership and Membership (OM), and e) Participation or Attendance (PA). The procedure in the computation of co-curricular performance in the ranking of honor pupils and students is as follows:*

- 1.2.1 *Require each candidate to present and submit certified true copies of all documentary and evidentiary requirements of his/her co-curricular achievements pursuant to Paragraphs 1 to 8 of Enclosure No. 2 to DepEd Order No. 92, s. 2009, except when the co-curricular achievement is of public knowledge;*
- 1.2.2 *Validate each co-curricular achievement of the candidate;*
- 1.2.3 *Classify all valid co-curricular achievements of each candidate and get their corresponding points according to the five (5) Areas/Activities and the points assigned to them as indicated in the Table of Points for Co-Curricular Performance in Enclosure No. 2 to DepEd Order No. 92, s. 2009;*
- 1.2.4 *Using the illustration matrix below, get the total points of each candidate by adding all points regardless of the number of valid co-curricular achievements in one Area/Activity;*
- 1.2.5 *Rank the candidates from the highest to the lowest based on their sums/total points; and*
- 1.2.6 *Multiply the rank by three (3) points to get the weighted rank..*

Illustration Matrix

Name of Candidate	AREA/ACTIVITY										Total	Rank	Weighted Rank
	Contests and Competitions (CC)		Student Leadership (SL)		Campus Journalism (CJ)	Officership and Membership (OM)		Participation and Attendance (PA)					
<b>A</b>	15	10	8	8	3	.75	.75	6	6	57.5	1	3	
<b>B</b>	10	8	6	-	3	.75	.75	6	6	40.5	2	6	
<b>C</b>	2	2	-	-	6	2	2	6	4	24	4	12	
<b>D</b>	8	8	-	-	5	2	1	8	6	38	3	9	
<b>E</b>	1	-	4	-	3	.75	-	6	6	20.75	5	15	

3. The useful matrix to validate and classify all co-curricular achievements of candidates for honors is enclosed.

4. Further, Paragraph 6 of Enclosure No. 2 to DepEd Order No. 92, s. 2009 is now clarified to read as follows:

6. *Computations of points shall be cumulative. However, points for concurrent positions held in violation of existing DepEd policies shall not be considered, in which case only the position with the highest point shall be included. Notwithstanding, the points for Presidents of the Supreme Student Government holding concurrent elective or appointive positions in the Division, Regional and National Federations of Supreme Student Governments shall all be added and credited cumulatively in favor of the holder of the positions.*

5. Previous issuances, policies, guidelines and interpretations inconsistent with these clarifications are hereby rescinded and/or repealed.

6. For more clarifications, concerned school heads (SHs), teachers and candidates for honors may contact:

**The Center for Students and Co-Curricular Affairs (CSCA)**

DepEd Central Office  
 Ground Floor, Mabini Building  
 DepEd Complex, Meralco Avenue, Pasig City  
 Telephone No.: (02) 636-3603  
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7. Immediate dissemination of and strict compliance with this Order is directed.

  
**BR. ARMIN A. LUISTRO FSC**  
 Secretary

Encl.: As stated

References: DepEd Order: (Nos. 4, s. 2010 and 92, s. 2009)

To be indicated in the Perpetual Index under the following subjects:

CHANGE  
POLICY

PUPILS  
RATINGS

STUDENTS

Department of Education

**CO-CURRICULAR PERFORMANCE VERIFICATION AND CLASSIFICATION FORM**

NAME OF CANDIDATE \_\_\_\_\_ A \_\_\_\_\_

CO-CURRICULAR PERFORMANCE	AREA/ACTIVITY	LEVEL OF PARTICIPATION	POSITION	COMPLIANCE WITH REQUIREMENTS OF PARAGRAPHS 1-8 OF ENCLOSURE NO. 2 TO DEPED ORDER NO. 92, S. 2009	POINTS GIVEN
Science Investigatory	Contests and Competitions (CC)	International	First/Gold	complied	15
Math Olympiad	Contests and Competitions (CC)	National	First/Gold	complied	10
Supreme Student Government (SSG)	Student Leadership (SL)	School	President	complied	8
Supreme Student Government (SSG)	Student Leadership (SL)	Division	Vice President	complied	8
School Paper Organization	Campus Journalism (CJ)		Contributor	complied	3
Youth for Environment in Schools-Organization (YES-O)	Officership and Membership (OM)	School	Member	complied	0.75
Youth Entrepreneurship and Cooperativism in Schools (YECS)	Officership and Membership (OM)	School	Member	complied	0.75
National Leadership Training for Student Government Officers	Participation and Attendance (PA)	National	Participant	complied	6
Youth for Environment Summer Camp	Participation and Attendance (PA)	National	Participant	complied	6
<b>TOTAL</b>					<b>57.5</b>

Verified by: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

Approved by: \_\_\_\_\_