JUN 15 2012

DepEd ORDER
No. 48, s. 2012

QUARTERLY CONDUCT OF THE NATIONAL SCHOOL-BASED
EARTHQUAKE AND FIRE DRILLS

To: Bureau Directors
    Regional Directors
    Regional Secretary, ARMM
    Schools Division/City Superintendents
    Heads, Public and Private Elementary and Secondary Schools
    All Others Concerned

1. The Department of Education (DepEd) with partner agencies, the Department of
   National Defense (DND), members of the National Disaster Risk Reduction Management
   Council (NDRRMC), all public and private schools, and DepEd offices and attached
   agencies are enjoined to undertake the Quarterly Conduct of the National School-Based
   Earthquake and Fire Drills.

2. The activity aims to generate the highest level of awareness among the public on
   Disaster Risk Reduction/Climate Change Adaptations (DRR/CCA) concerns and to assess
   the capacity level of the school and the community in the eventuality of disasters and
   emergencies.

3. The National School-Based Earthquake and Fire Drills will be hosted by the Pasig
   Central Elementary School located at Caruncho Avenue, San Nicolas, Pasig City on June
   29, 2012 at 8:30 a.m. As host school, it is here where the ceremonial pressing of the
   button will be undertaken to start the simultaneous quarterly conduct of the national
   school-based earthquake and fire drills.

4. All public and private schools are enjoined to be ready with the following
   requirements for the conduct of the said activity:

   a. School Site Development Plan;
   b. School Disaster Management Committee;
   c. Identification of High Risk Areas Inside the School (properly labelled);
   d. Emergency Preparedness Evaluation and Contingency Plan; and
   e. Communication and Coordination Plan with the LGUs and Local DRRMOs.

5. Enclosed are the pertinent documents related to the said activity for compliance and
   submission:

   Enclosure No. 1 - The Guidelines on How to Conduct an Earthquake
   Drill in Schools; and
   Enclosure No. 2 - Drill Evaluation Forms A and B
6. Close coordination of the school with the Regional, Municipal and Barangay DRRMC and all other concerned agencies prior to the conduct of the said activity whose assistance are deemed necessary for the successful conduct of the nationwide drill is encouraged.

7. Reports of the drill conducted, level of participation, school evaluation and contingency plan evaluation and assessment shall be submitted by respective schools to the Division DRRM for consolidations. The Drill Evaluation Forms shall be submitted to the DepEd Regional DRRMO or send through the DepEd DRRMO Operation Center at e-mail address: deped_drrmo@yahoo.com or through telefax nos. (02) 638-4108 local 108 copy furnished the National and Regional Disaster Risk Reduction Management Council (DRRMC) not later than July 6, 2012. Submission of reports are for strict compliance in order to evaluate the level of awareness and preparedness of all schools during disasters and emergencies.

8. Immediate dissemination of and strict compliance with this Order is directed.

BR. ARMIN A. LUISTRO FSC
Secretary

Encls.:
As stated

Reference:

To be indicated in the Perpetual Index under the following subjects:

CALAMITY
REPORTS
SAFETY EDUCATION
SCHOOLS

Model: Earthquake and Fire Drills
1328-June 4, 2012
PHASES OF AN EARTHQUAKE DRILL

Phase 1: Alarm
- Earthquake or shaking
- During the drill, the 1-minute alarm indicates
  
Phase 2: Response
- Move to the closest inside corner
- Cover your face, head, and neck

Phase 3: Evacuation
- Follow the designated evacuation routes
- Head for the nearest exit

Phase 4: Assembly
- Meet at the designated assembly area
- Reunite with your class and teacher

In School
- An earthquake drill
- How to conduct

PREMIER
IN SCHOOL
NATIONAL EARTHQUAKE DRILL 2012
CHECKLIST OF REQUIREMENTS
(To be filled up by the School Principal, Head Teacher or Teacher-in-Charge)

Direction:

Please check in the appropriate space if the school has the following requirements in conducting the Earthquake/Fire Drill:

- School Site Development Plan
- Organized Disaster/Calamity Control Group or a School Disaster Management Committee (SDMC) composed of several teams with specific tasks (e.g. First Aid Team, Site Security Team, Fire Safety Team, Evacuation Team, Communications Team, with Organizational Chart and persons involved, their duties and functions;
- Hazard and Risks Areas/Assessment
- Emergency Preparedness Evacuation and Contingency Plan
- Communication and Coordination Plan with the LGUs and Local DRRMOs

Submitted by:

(Signature over Printed Name)

* Please send this back to the DepED Central Office DRRMO through fax number (02) 638-4108 loc 108 or email at on or before July 6, 2012.
EVALUATION FORM A

EARTHQUAKE DRILL EVALUATION FORM

Date/Time: ________________________________
Place of Drill: ________________________________
Evaluator: ________________________________
Location During the Drill: ________________________________

1. Is the siren loud enough to be heard by all the drill participants?  
   Yes/No  If NO, please elaborate ________________________________

2. Did the drill participants practice the “Duck, Cover and Hold” technique during the  
   Alarm Phase (while the siren is being sounded)? Yes/No  
   If NO, please elaborate ________________________________

3. Did the drill participants a) evacuate during the Alarm Phase b) waited for the siren  
   to stop before evacuating c) others, please elaborate ________________________________

4. Did the drill participants follow their designated routes to evacuation area?  
   Yes/No  If NO, please elaborate ________________________________

5. Did the drill participants a) run b) walk casually or c) walk faster than normal  
   during the evacuation phase? Please specify a, b or c ________________________________

6. Did the drill participants bring any first aid kit or any item noticeable during the  
   evacuation phase? Yes/No  If NO, please elaborate ________________________________

7. Did the drill participants conduct the headcount during the headcount phase?  
   Yes/No  If NO, please elaborate ________________________________

8. Is the evacuation area big enough to accommodate the evacuees?  
   Yes/No  If NO, please elaborate ________________________________

9. Any other problem observed during the drill that might need to be addressed?  
   Please elaborate ________________________________

10. How long did it take for all the drill participants to vacate the building and time to  
    reach the designated evacuation area? ________________________________

11. Did the drill participants a) stay in the evacuation area b) move to other place  
    c) go back to the building without instruction? Please specify a, b or c ________________________________

12. Observed number of drill participants (estimate will do) ________________________________

13. Any untoward incident observed during the drill? ________________________________

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(Enclosure No. 2 to DepEd Order No. 48, s. 2012)

EVALUATION FORM B  
Primer on “How to Conduct an Earthquake/Fire Drill in School”

Dear Sir/Madam:

We would like to request you to evaluate the effectiveness of the PHIVOLCS primer on “How to Conduct an Earthquake/Fire Drill in School” in order to improve it further.

1. Are the instructions in the primer very clear? If not, why?

2. Which part of the primer is difficult to implement and why?

3. In order to improve future drills, which part of this primer needs improvement?

4. What do you think would be the other form of media that this primer be best represented? Example: Poster, VCD, Comics, etc.

Date/Time: ___________________________________________

Place/location of drill: _______________________________________

Drill Implementor: _______________________________________

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