



Republic of the Philippines
Department of Education

JUN 15 2012

DepEd ORDER
No. **58**, s. 2012

**REVISED IMPLEMENTING GUIDELINES ON THE PROVISION OF TEACHING AID
AND TRANSPORTATION ALLOWANCES TO ALS MOBILE TEACHERS
AND DISTRICT ALTERNATIVE LEARNING SYSTEM
COORDINATORS (DALSCs)**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. In recognition of the invaluable service rendered by Alternative Learning System (ALS) Mobile Teachers (MT) and District ALS Coordinators (DALSCs) on the implementation of ALS programs, and in consideration of the increasing amount of traveling expenses they incur due to petroleum/gasoline price hikes, the Bureau of Alternative Learning System (BALS) of the Department of Education (DepEd) allocates the transportation and teaching aid allowances in the amount of Twenty Nine Thousand Pesos (PhP29,000.00) for MTs and Full-time DALSCs and Fourteen Thousand Five Hundred Pesos (PhP14,500.00) for Part-time DALSCs annually.
2. Enclosed are the **Revised Implementing Guidelines on the Provision of Teaching Aid and Transportation Allowances to ALS Mobile Teachers and District Alternative Learning System Coordinators (DALSCs)** which will help facilitate the standardized disbursement and utilization of funds.
3. All existing Orders and Memoranda inconsistent with this Order are rescinded. These guidelines will remain in force and effect during the duration of the program, unless sooner repealed, amended or rescinded.
4. For inquiries and other concerns, please contact the Bureau of Alternative Learning System (BALS), DepEd Central Office, 3rd Floor Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City at telephone no.: (02) 635-51-89 or at e-mail address: balsdeped@yahoo.com.
5. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:

As stated

Reference:

DepED Memorandum: No. 313, s. 2008

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
CHANGE
POLICY
TEACHERS

Madel: Revised Guidelines on ALS Mobile Teachers
June 12, 2012

**REVISED IMPLEMENTING GUIDELINES ON THE PROVISION OF TEACHING AID
AND TRANSPORTATION ALLOWANCES TO ALS MOBILE TEACHERS AND
DISTRICT ALS COORDINATORS**

1.0 Purpose

The ALS program implementation is lodged primarily with the Mobile Teachers and District ALS Coordinators (DALSC) who are assigned to conduct intensive community-based learning sessions for out-of-school children, youth and adults in far-flung and isolated communities as well as in other marginalized communities in all divisions nationwide.

Considering the nature of work of both Mobile Teachers and DALSCs as learning facilitators, the Department of Education, through the Bureau of Alternative Learning System (BALS) provided them with monthly transportation allowance and yearly teaching aid.

The revised guidelines shall provide information as to who are entitled to receive teaching aid and transportation allowances, as well as fund allocation, release and disbursement.

2.0 Coverage

All Divisions that employ and supervise Mobile Teachers and DALSCs nationwide are covered by these guidelines.

3.0 Definition of Terms

For purposes of these guidelines, the following terms shall be construed to mean as follows:

- 3.1 ALS Mobile Teachers – “specialized” DepED teachers who live among the people in remote and marginalized communities to conduct intensive community-based ALS programs and learning sessions for the illiterates and out-of-school children, youth and adults and formal school leavers.
- 3.2 Full-time District ALS Coordinators – DepED formal school teachers who are locally designated as District ALS Coordinators and take on full-time load to coordinate ALS implementation in the district and conduct learning sessions for illiterates and out-of-school children, youth and adults and formal school leavers.
- 3.3 Part-time District ALS Coordinators – DepED formal school teachers who are locally designated as District ALS Coordinators and take on partial load to coordinate ALS implementation in the district and/or conduct learning sessions for illiterates and out-of-school children, youth and

adults and formal school leavers; and maintains a set of regular teaching assignment in the classroom for the formal system.

4.0 Entitlement

All Mobile Teachers and DALSCs are entitled to receive the teaching aid and transportation allowances. Such allowances shall be used to defray additional transportation expenses that the learning facilitators incur to reach all types of ALS learners in far-flung barangays. The teaching aid allowance is intended for purchase and or reproduction of supplies and materials in the facilitation of the teaching-learning process.

All MTs and DALSCs are required to enlist at least Fifty (50) learners as the minimum, excluding InfED enrollees, in order to qualify and avail of this benefit. However, the number of InfED learners must still be included in the list of enrollees and serve as a value-added in the ALS implementer’s performance.

5.0 Types and Amount of Allowances

Each learning facilitator (ALS Mobile Teachers and District ALS Coordinators) shall receive incentives/extra allowances, as follows:

Learning Facilitator	Teaching Aid (entire year)	Transportation Allowance	Total
1. Mobile Teacher	P5,000.00	P24,000.00 (P2,000 x 12 months)	P29,000.00
2. District ALS Coordinator 2.1 Full-time DALSC	P5,000.00	P24,000.00 (P2,000 x 12 months)	P29,000.00
2.2 Part-time DALSC	P2,500.00	P12,000.00 (P1,000 x 12 months)	P14,500.00

6.0 Fund allocation, Release and Disbursement

- 6.1 Upon release of the allotment by Department of Budget and Management (DBM) to DepEd-CO, the Budget Division-FMS shall issue the Sub-Allotment Release Order (Sub-ARO) through the Schools Division Offices.
- 6.2 After receipt of Sub-ARO, the IUs and the concerned Division Offices (for the Non-IUs) shall request from DBM-Regional Office the corresponding cash requirements or Notice of Cash Allocation (NCA).

6.3 The allocated amount must be disbursed directly to the ALS Mobile Teachers and District ALS Coordinators following the conditions below:

- 6.3.1 show proof of identification as Mobile Teacher or DALSC (full-time or part-time) based on the official list submitted by the Division Office to the Central Office;
- 6.3.2 no withholding tax shall be deducted from the allocated amount per Mobile Teacher/District ALS Coordinator;
- 6.3.3 no receipt or whatever form of proof shall be required to claim the teaching aid funds.
- 6.3.4 no Reimbursement Expenses Receipt (RER) nor Certificate of Appearance shall be required to claim transportation allowance; and
- 6.3.5 a General Payroll is recommended to document disbursement and support liquidation requirements to be prepared by the Education Program Supervisor in-charge of ALS, noted by the Schools Division Superintendent.

7.0 Utilization of the Funds

Utilization of the subsidy shall be subject to the usual accounting and auditing rules and regulations.

8.0 Effectivity

All existing Orders and Memoranda inconsistent with this Order are rescinded. These guidelines will remain in force and effect during the duration of the program, unless sooner repealed, amended or rescinded.