



Republic of the Philippines
Department of Education

AUG 02 2012

DepEd MEMORANDUM
No. **140**, s. 2012

**ESTABLISHMENT OF THE DEPED GENDER AND DEVELOPMENT (GAD)
FOCAL POINT SYSTEM**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. Pursuant to the provisions of Republic Act (RA) No. 9710 (Magna Carta of Women, Rule IV, Section 37, C of the IRR), the Department of Education (DepEd) establishes the Gender and Development (GAD) Focal Point System (GFPS) with the following composition:

	Name	Position
Chairpersons:	Yolanda S. Quijano	Undersecretary for Programs and Projects
	Francisco M. Varela	Undersecretary for Administration and Finance
Members:	Alberto Muyot	Undersecretary for Legal Affairs
	Jesus Lorenzo R. Mateo	Assistant Secretary for Planning
	Marilyn D. Dimaano	Director, Bureau of Elementary Education (BEE)
	Lolita M. Andrada	Director, Bureau of Secondary Education (BSE)
	Carolina S. Guerrero	Director, Bureau of Alternative Learning System (BALS)
	Rhunna Catalan	Chief, Accounting Division
	Shelwyn C. Briones	Chief, Budget Division
	Nerissa L. Losaria	Chief, Staff Development Division-Human Resource Development Service (SDD-HRDS)

2. The GFPS shall perform the following functions:

- a. ensure and sustain the agency's critical consciousness and support on women and gender issues;
- b. take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspectives in the agency programs, projects, activities, and processes;
- c. lead the assessment of the gender-responsiveness of policies, strategies, programs, activities, and projects of the agency based on the priority needs and concerns of its constituency, and the formulation of recommendations and ensure their implementation;
- d. assist in the formulation of new policies such as the advancing women's status in the agency;

- e. lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender-responsive planning;
- f. coordinate efforts of different divisions/offices/units of the agency and advocate for the integration of GAD perspectives in all their systems and processes;
- g. spearhead the preparation of the agency annual performance-based GAD Plans, Programs, and Budget in response to the women and gender issues of their employees/constituencies, following the format and procedure prescribed by the Philippine Commission on Women (PCW);
- h. lead in monitoring the effective implementation of the GAD Code and any other GAD-related policies, and the annual GAD Plans, Programs, and Budget;
- i. lead the preparation of the annual agency/local government unit (LGU) GAD Accomplishment Report and other GAD reports which may be required under the Act;
- j. promote the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle; and
- k. ensure that all personnel of the agency/LGU including the auditors are capacitated on GAD.

3. To provide administrative and technical support to the GAD Focal Point, the Staff Development Division-Human Resource Development Service (SDD-HRDS) is designated as Secretariat and GAD Coordinating Unit and shall perform the following functions:

- a. provide administrative support to the GFPS;
- b. organize and arrange meetings of the GFPS;
- c. document GAD activities and milestones for reporting;
- d. assist in the conduct of activities related to the recognition, promotion and fulfillment of the rights of women and girl children; and
- e. assist in the preparation of the annual GAD plan and accomplishment reports.

4. For more information, all concerned may contact **Ms. Nerissa L. Losaria**, Chief, SDD-HRDS, 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos.: (02) 633-7237 or (02) 638-8638.

5. Immediate dissemination of this Memorandum is desired.



BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

N o n e

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES
COMMITTEES

OFFICIALS
PROGRAMS