



Republic of the Philippines
Department of Education

AUG 13 2012

DepEd ORDER
No. **70**, s. 2012

GUIDELINES ON THE PREPARATION OF DAILY LESSONS

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. Beginning School Year (SY) 2012-2013, teachers of all public elementary and secondary schools will have more time for the preparation of necessary support instructional materials and student-centered activities as the Department of Education (DepEd) adopts flexibility in the preparation of daily lessons.

2. Teachers' Guides (TGs) have been prepared for teachers of Grades 1 and 7 in the K to 12 Curriculum and the same will be done for succeeding grades. Likewise, there are available Teachers' Manuals (TMs), textbooks and supplementary materials for use by teachers in the different year levels.

3. To enable the teachers to do other meaningful teaching-related tasks, which include, but not limited to preparing instructional aids, assessing learners' portfolios and conducting learning interventions, the following **Guidelines on the Preparation of Daily Lessons (DLs)** are issued:

a. Teachers who have been in the service for more than two (2) years, private school experience included, shall not be required to prepare detailed lesson plans (DLPs). They may adopt the Daily Lesson Logs (DLLs) which contain the following entries:

- **Lesson** as cited in the TG/TM reference materials with the page/s number;
- **Learners' Material** used such as Activity Sheets, Modules, other materials with the page number reference;
- **Remarks** indicating number of learners within mastery level; number of learners needing enrichment/refinement lessons; and
- **Other activities** include the interventions given to the pupils/students who did not master the lesson(s) in the previous day.

b. Teachers with less than two (2) years teaching experience shall be required to prepare DLPs which shall include the following:

- Objectives;
- Subject Matter;
- Procedure;
- Assessment; and
- Assignment.

c. Teachers may make modification of/or deviation from the TGs/TMs whenever necessary to suit the learners' ability provided that the learning standards and competencies are met. They are encouraged to enhance the TGs to provide activities that will develop higher thinking skills.

d. DLPs/DLLs shall be written in the language of the TGs/TMs. Grade 1 teachers need not translate them to the Mother Tongue (MT). However, the use of MT as medium of instruction must be strictly followed.

4. A sample DLLs Form is provided in the enclosure.
5. Immediate dissemination of and strict compliance with this Order is directed.



BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:
As stated

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
POLICY
TEACHING AIDS
TEACHERS

SUGGESTED DAILY LESSON LOG

DAILY LESSON LOG					
Grade _____					
Subject / Learning Area	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Example: Mathematics	Date: Lesson/s: References: Teacher's Guide pp. ____ Teacher's Manual pp. ____ Learners' Material Used: Textbook pp. ____ Module pp. ____				
	Remarks: No. of Learners within mastery level ____ No. of Learners needing remediation/ reinforcements ____ Other Activities:				