



Republic of the Philippines
Department of Education


29 JAN 2013

DepEd MEMORANDUM
No. **19**, s. 2013

**DEPED-MTAP SCHOLARSHIP GRADUATE SCHOOL PROGRAM
IN SECONDARY MATHEMATICS**

To: Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools
All Others Concerned

1. The Department of Education (DepEd) and the Mathematics Teachers Association of the Philippines (MTAP) will offer the **DepEd-MTAP Scholarship Graduate School Program in Secondary Mathematics** starting first semester of June 2013 until summer of 2014.
2. The MTAP scholarship includes the following provisions:
 - a. schooling expenses such as tuition and miscellaneous fees and thesis writing for the 32 qualified public secondary Mathematics teachers (preferably one female and one male per region) for the Master of Science in Mathematics Education Program in consortium with the National Teachers College (NTC) to prepare them to teach the Grades 11 and 12 Mathematics of the K to 12 Basic Education Program;
 - b. transportation fares of the scholars from the airport to the training center; and
 - c. board and lodging at the MTAP Training Center located at 039 Oxford St., corner Columbia St., Cubao, Quezon City.
3. The regional offices (ROs) are requested to assist in the selection of the 32 qualified scholars. The details for the selection are found in the enclosure.
4. The details for the qualifications/requirements, schedules of screening process at the different levels and submission of documents to the MTAP Office are found in the enclosure.
5. For further details, interested participants may contact **Sis. Iuminada C. Coronel**, President, MTAP at telephone no.: (02)912-5249 or send her a message through email address: iccoronel_mtaphil@yahoo.com.
6. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. DUISTRO FSC
Secretary

Encl.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index
under the following subjects:

Learning Area, MATHEMATICS
SCHOOLS
SCHOLARSHIP
TEACHERS

R-MCR/DM-MTAP Scholarship Graduate
0061/ **January** 22, 2013

Enclosure No. 1 to DepEd Memorandum No. 19, s. 2013

**DEPED – MTAP SCHOLARSHIP GRADUATE SCHOOL
PROGRAM IN SECONDARY MATHEMATICS
MS in Mathematics Education Program
June 2013 – May 2014**

A. Qualifications

1. Current Public Secondary Mathematics Teachers
2. Education: BSE Mathematics
AB Mathematics with Education Units **and/or**
Engineering Courses with Education units
3. Civil Service Eligibility: Any of the following
Philippine Board Examination for Teachers (PBET)
Licensure Examination for Teachers (LET)
4. Experience: At least three (3) years teaching (third **and/or** fourth year Mathematics)
5. Age : 25 – 40 years old
6. Physically fit
7. Passer of the MTAP Qualifying Test

B. Screening Process and Documents to be Submitted

1. **School Level** On or before February 22, 2013
Nomination letter by the School Principal
to be submitted to the Division **Office**
2. **Division Level** On or before March 1, 2013
Endorsement of the nominees by the Division
Office to the Regional Office
3. **Regional Level** On or before March 15, 2013
Selection of 3 to 5 nominees
Submission to the MTAP Office of the following:
 - a. Personal **Data** Sheet (PDS)
Attachment : Certified **xerox** copies of of the following:
Transcript of Record
Performance Rating for the last 3 years
Seminar/Training Certificates for the last 3 years

- b. Letter of consent of the spouse (if applicable)
- c. At least two certificates of good moral character (from the Principal, Division Math Supervisor **and/or** Regional Math Supervisor)
- d. Medical Certificates **from** a Government Physician, including:
 - X-ray
 - Urinalysis
 - Blood Chemistry
 - Certification that she is not pregnant or nursing mother
- e. Training Contract (Enclosure 2)

C. Qualifying Test

1. The Mathematics Teachers Association of the Philippines through the Regional **Office** shall administer the Qualifying Examination to the 3 to 5 candidates per region on **April 5, 2013**.
2. The examination will be administered by the **Regional/Division** Secondary Math Supervisor preferably witnessed by the Chief of the Secondary Education **Division/Assistant** Schools Division Superintendent
3. The answer sheets will be checked in the MTAP Office at Quezon City and the 32 qualifier will be announced by the MTAP through a **formal** letter addressed to the **DepED** Central and Regional Office.

D. What to expect in the program

1. This is a Master of Science in Mathematics Education program that runs for 10 to 12 months.
2. It consists of **10** math subjects (30 units), three education subjects (9 units) and a 6 - units thesis based on a mathematics article;
3. There will be no **semestral** break but a 3-week Christmas break.
4. Scholars are expected to help in the different day-to-day chores in the MTAP Training Center

Enclosure No. 2 to DepEd Memorandum No. 19, s. 2013

Republic of the Philippines
DEPARTMENT OF EDUCATION
DepED Complex, Meralco Avenue
Pasig City

MEMORANDUM OF AGREEMENT
(Training Contract)

The Department of Education, herein referred to as "**DepED**" with principal office at the DepED Complex, Meralco Avenue, Pasig City, herein represented by Undersecretary _____, Undersecretary for Programs and Projects
and

(Name of Trainee/Scholar) (Designation)

(Name of School/ Office) (Division) (Region)

(Name of Principal) (Name of Superintendent)

(Name of Regional Director)

in consideration of the privilege to avail of the scholarship on official time with pay,

(Title of Training)

do hereby agree to the following obligations of the trainee:

1. Specialize in _____
(Title of the Training)
at the _____
(Name of Institution)
for the period of _____ which will be the duration of the training;
2. Maintain at least the minimum standards for the training and that failure to do so would be sufficient ground for disqualification in the event of which **he/she** shall refund whatever amount has been paid by the government in favor of **his/her** training;
3. Conduct **himself/herself** in such a manner as not to bring disgrace or dishonor for **himself/herself**, **his /her** school/ agency / and the Department;
4. Submit to the Bureau of Secondary Education, copy furnish MTAP Office at the end of the training, a copy of **his/her** action plan for the **Division/Region**;

5. Immediately report to **his/her** station and assume **his/her** function upon the completion or termination of the training;
6. Teach grades **11** and 12 classes in the area where **he/she** was trained;
7. Shall serve **his/her school/agency** for at least three (3 years after the training);
8. Shall refund in full to DepED and MTAP all expenses incurred on tuition fees, stipend, salaries and other benefits for failure to comply with any of the foregoing conditions, through willful neglect, resignation from service, transfer to other government agencies, voluntary retirement or other causes within **his/her** control. For reasons beyond the scholar's control, the conditions do not apply, provided all documentary requirements including the doctor's certification are submitted and are acceptable to DepED.
9. Shall live up to the terms and conditions of the scholarship.

IN WITNESS HERE OF, the parties hereto signed this AGREEMENT, this d a y of _____ 2013.

SISTER ILUMINADA C. CORONEL, FMM

President, MTAP

DepED Scholar
(Signature over printed Name)

Regional Director
(Signature over Printed Name)

Schools Division Superintendent
(Signature over Printed Name)

WITNESSES

Director, Bureau of Secondary
(Signature over Printed Name)

JOEL T. TORRECAMPO
Vice – President, MTAP
(Signature over Printed Name)

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES

BEFORE ME, this _____ day of _____, 2013 at _____,
Philippines personally appeared:

NAME	CTC Number	Date	Place of Issue
_____ (MTAP, President)	_____	_____	_____
_____ (Name of Scholar)	_____	_____	_____
_____ (Name of Regional Director)	_____	_____	_____
_____ (Name of Division Superintendent)	_____	_____	_____

Know to me and to me known as the parties who executed the foregoing instrument and they acknowledged to me that the same is either free and voluntary act and deed and that of the entities they respectively represent.

This instrument refers to a Memorandum of Agreement (Training Contract) consisting of three (3) including this page whereon this acknowledgement is written and signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS, MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Doc No. _____
Page No. _____
Book No. _____
Series of 2013