



Republic of the Philippines
Department of Education


29 JUL 2013

DepEd MEMORANDUM
No. **133**, s. 2013

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **July 9, 2013** to **August 7, 2013**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office (CO) or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m. (but not later than 9:00 a.m.)** until such time when they complete the eight working hours without noon, a.m. and p.m. breaks that are equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. Previously, all Filipino Muslims who are working in local or national government offices in areas outside the autonomous regions throughout the country and who are fasting during the month of *Ramadan* rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified to 7:30 a.m. – 3:30 p.m. without noon break and the difference of two hours is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

References: DepEd Memorandum: No. 130, s. 2012
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS & FESTIVALS

EMPLOYEES

OFFICIALS

Madel: Ramadhan
0619-July 4, 2013/7-12/7-26