



Republic of the Philippines  
**Department of Education**

09 DEC 2013

DepEd MEMORANDUM  
No. 220, s. 2013

**2014 METROBANK FOUNDATION SEARCH FOR OUTSTANDING TEACHERS**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. The Metrobank Foundation, Inc. (MBFI), in cooperation with the Department of Education (DepEd), announces the launching of the **2014 Search for Outstanding Teachers**. Now on its 30<sup>th</sup> year milestone, the Search has awarded a total of 326 outstanding teachers from public and private schools all over the country.
2. The Search bestows honor upon the teaching profession by according special recognition to teachers who manifest profound commitment to the development of the youth through exemplary competence, remarkable dedication to their work and effective educational leadership.
3. The Search is open to teachers who are Filipino citizens teaching in the elementary, secondary or tertiary levels, including alternative learning system, with full-time or permanent appointment and with full load. Nominees should have been actively teaching in the Philippines for the last 10 years (inclusive of leaves not exceeding three years and provided that the nominee is not on leave, i.e., actually teaching at the time of nomination). However, the nominee must not be on leave for more than two years immediately prior to nomination.
4. Nominees must be teachers with valid Professional Regulation Commission (PRC) license.
5. Their average performance ratings for the last five years should be at least *Very Satisfactory* with no rating below *Satisfactory*. For those who have been on official/study leave or on secondment, performance ratings for five years closest to the period of nomination should be provided.
6. Elementary school heads (SHs) are entitled to nominate two teacher-nominees, *one each for the primary (Kindergarten to Grade 3) and intermediate (Grades 4 to 6)*, while each high school head is entitled to nominate only one teacher.
7. Nominees need to accomplish a two-page Basic Information Sheet (BIS), **without any attachments yet**. The accomplished BIS should be submitted to any Metrobank Branch nearest the nominee's school or sent via courier to Metrobank Foundation, 4<sup>th</sup> Floor, Executive Offices, Metrobank Plaza, Sen. Gil J. Puyat Avenue, Makati City on or before **January 27, 2014** (Monday). *There is no need to submit an accomplished nomination form and supporting documents yet.*

8. The nominees must be officially endorsed by the school principals, SHs, or head teachers (HTs) who are the only ones authorized to nominate teachers to the Search. For DepEd schools without principals, the teachers-in-charge (TICs) can nominate, but the schools division superintendent (SDS) must endorse the nomination. The HTs, TICs and assistant school principals are eligible to join the Search, provided they carry a teaching load of at least 50% of the total load required by the nominating school for full-time faculty. However, they should be endorsed by any of the division/district supervisors. In this case, the SDSs concerned should be the official nominators.

9. Winners of other searches/awards for outstanding teachers conducted by reputable organizations at the regional, national and international levels are deemed *Automatic Provincial Finalists*, provided that they meet the basic eligibility requirements of tenure, performance and teaching load and passed different levels of screening. Awardees to be considered are only those at the level of a particular nominee. Moreover, nominees must go through the usual nomination process and submit the duly accomplished BIS and nomination form on or before the deadlines.


10. Past regional finalists and national finalists of the Search, who met the basic eligibility requirements and have shown sustained good moral standing in the community, are deemed *Automatic Provincial Finalists*. As a privilege and to give premium to them, there is no need for them to submit their accomplished nomination form immediately on February 21, 2014. Instead, they will submit the accomplished form together with their supporting documents, which are due on **April 25, 2014**. However, to make their nomination official, they still need to submit their duly accomplished **BIS** on **January 27, 2014**.

11. *Each DepEd division is directed to generate a minimum of five nominations and to encourage school principals to nominate their best candidates.* However, screening at the division level is not necessary. To report on the compliance, the Metrobank Foundation will submit a list of DepEd divisions which met the target of five nominations to the Office of the Secretary for his record.

12. As token of appreciation from the Metrobank Foundation, DepEd division offices, which will produce at least **ten eligible nominees**, will receive corporate gifts. Awarding will be done on **October 15, 2014** in celebration of **World Teachers Day**.

13. Request for additional forms, questions and suggestions may be addressed to **Mr. Allan Reyes**, Senior Program Officer of Metrobank Foundation, at telephone nos.: (02) 857-0618; (02) 898-8898; mobile phone nos.: 0922-804-3102; 0922-898-8856 or through email address: [aareyes@metrobank.com.ph](mailto:aareyes@metrobank.com.ph) or visit website address: <http://www.mbfoundation.org.ph>.

14. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Reference: DepEd Memorandum: No. 214, s. 2012  
To be indicated in the Perpetual Index  
under the following subjects:

PRIZES or AWARDS

SEARCH

TEACHERS