



Republic of the Philippines  
**Department of Education**

07 OCT 2014

DepEd MEMORANDUM  
No. **105**, s. 2014

**SUBMISSION OF TEACHERS' NAMES FOR THE 2015 NATIONAL TRAINING  
OF TRAINERS AND MASS TRAINING FOR THE GRADE 4 TEACHERS  
OF THE K TO 12 BASIC EDUCATION PROGRAM**

To: Bureau Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
Heads, Public Elementary Schools  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Elementary Education (BEE), is in its planning phase for the conduct of the **2015 National Training of Trainers (NToT) and Mass Training for Grade 4 Teachers of the K to 12 Basic Education Program**.

2. In view of this, all regional offices are requested to submit the consolidated report of the names of Grade 4 teacher-participants by district, schools division, and region with their corresponding subject areas being taught. This report shall be prepared based on the suggested formats provided in the following enclosures:

Enclosure No. 1 - List of Grade 4 Teacher-Participants by schools division to include data on district, school, gender, position and subject area taught;

Enclosure No. 2 - Division Summary of Grade 4 Teacher-Participants; and

Enclosure No. 3 - Regional Summary of Grade 4 Teacher-Participants.

3. To facilitate the planning activities for the 2015 NToT and Mass Training for Grade 4 Teachers, the regional focal persons shall submit the consolidated report to the **Office of the Director IV**, Bureau of Elementary Education (BEE), 2<sup>nd</sup> Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City through email address: [beedirector4@yahoo.com](mailto:beedirector4@yahoo.com) or by postal mail **on or before October 10, 2014**.

4. For more information, concerned DepEd regional and division officials/coordinators may contact said Office at telephone nos.: (02) 636-6540; (02) 637-4346.

5. Immediate dissemination of this Memorandum is desired.

**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.:  
As stated

Reference:  
DepEd Memorandum: No. 34, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM  
ELEMENTARY EDUCATION  
TEACHERS  
TRAINING PROGRAM

Sally/MCR: submission of names of grade 4 teachers for the K to 12 prog.  
0609 - September 9, 2014/9-16/10-2-14  
final 2<sup>nd</sup> version: mcr/sally





