



Republic of the Philippines
Department of Education

05 MAY 2017

DepEd MEMORANDUM
No. **88**, s. 2017

**SUBMISSION OF 2016 IN-SERVICE TRAINING, PHYSICAL
AND FINANCIAL ACCOMPLISHMENT REPORTS UNDER
THE MADRASAH EDUCATION PROGRAM**

To: Secretary DepEd, ARMM
Regional Directors
All Others Concerned

1. In line with the utilization of the Madrasah Education Program (MEP) Funds through DepEd Order (DO) No. 58, s. 2016 entitled *Implementing Guidelines on the Utilization of Funds for Madrasah Education Program*, the Madrasah Education Program Focal Persons of the regional offices are hereby required to submit the **2016 In-service Training (INSET), Physical and Financial Accomplishment Reports** using the templates provided in Annexes 4a and 4b of the said DO. The funds for INSET 2017 may only be downloaded upon submission of the reports duly signed by the regional director.
2. The reports and all accomplished forms shall be submitted to the **Bureau of Learning Delivery–Student Inclusion Division (BLD–SID)**, 4th Floor, Bonifacio Building, Department of Education (DepEd) Central Office (CO), DepEd Complex, Meralco Avenue, Pasig City, copy furnished the Planning Service–Planning and Programming Division (PS–PPD), DepEd CO, DepEd Complex, Meralco Avenue, Pasig City.
3. For more information, all concerned may contact **Ms. Jenifer Capistrano**, Senior Education Program Specialist of the BLD–SID at telefax no. (02) 631-9933 or through email at bld.sid@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:

DepEd Order (No. 58, s. 2016)
To be indicated in the Perpetual Index
under the following subjects:

FORMS
FUNDS
PROGRAMS
REPORTS