



Republic of the Philippines
Department of Education

18 OCT 2017

DepEd MEMORANDUM
No. **163** s. 2017

ADMINISTRATION OF THE TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND THE PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Secondary Schools Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of schools divisions and public secondary schools personnel, will administer the **Test of English Proficiency for Teachers (TEPT) and the Process Skills Test (PST) in Science and Mathematics** by cluster from October to December 2017 on Saturdays and /or Sundays. The BEA will provide the specific dates, venues, and clustering of regions.
2. The TEPT-PST will be administered to all Grades 9 and 10 public school teachers in Science and Mathematics.
3. Aside from monitoring the conduct of the test administration, the BEA staff shall bring and retrieve the test materials intended for their assigned schools division.
4. In the conduct of the TEPT-PST, the Division Testing Coordinator will serve as the Chief Examiner, while the Education Program Supervisors and Secondary School Principals will be the Room Examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.
5. Teachers, who already took the recently concluded TEPT-PST for Grades 7 and 8 and are also teaching Grades 9 and 10 Science and Mathematics subjects need not take the forthcoming TEPT and PST.
6. For more information and clarifications, contact the Bureau of Education Assessment–Education Assessment Division (BEA–EAD), Department of Education (DepEd) Central Office, 2nd Floor Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 or through e-mail address: bea.ead@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

References: DepEd Order: Nos. (53, s. 2003) and 9, s. 2015
DepEd Memorandum: Nos. 153, s. 2011; 12 and 31, s. 2012;
111 and 222, s. 2013; and 78, s. 2014

To be indicated in the Perpetual Index
under the following subjects:

EXAMINATION
LEARNING AREA, MATHEMATICS
MONITORING
SCIENCE EDUCATION
TEACHERS
TEST

APA/ R DM Administration of TEPT and PST in Sci and Math
0903/September 25, 2017