



Republic of the Philippines
Department of Education

23 OCT 2017

DepEd MEMORANDUM
No. **171**, s. 2017

CHANGES IN DEPED MEMORANDUM NO. 143, S. 2017
(National and Regional DepEd ICT Summits)

To: Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The National and Regional Summits of the Department of Education (DepEd)-Information and Communications Technology Service was announced through DepEd Memorandum No. 143, s. 2017 entitled *National and Regional DepEd ICT Summits*. However, Paragraphs 1, 7, 8, and 9 of said Memorandum are hereby changed as follows:

a. **Paragraph 1**

1. The Department of Education (DepEd), through the Information and Communications and Technology Service (ICTS), will hold the National ICT Summit with the theme *Digital Transformation for the KID (K to 12 + ALS, ICT, DepEd)* **from December 7 to 8, 2017.**

b. **Paragraph 7**

7. All regional directors, schools division superintendents, school heads, ICT coordinators/focal persons, information technology officers, **and all others concerned** are enjoined to extend full administrative support to the conduct of the Summits.

c. **Paragraph 8**

8. Funds to subsidize the conduct of the Regional Summits shall be downloaded to the ROs, chargeable to the 2017 DCP Funds. The allocated amount for each region shall cover the venue, board and lodging, travel (transportation and per diem) of participants to and from the venue, and other incidental expenses relevant to the actual conduct of the Regional Summits. Board and lodging, travel, and other expenses relative to the on-site validation and/or evaluation of division applicants to the ICT Best Practices Awards by the Regional Selection Process Committees shall also be charged to the downloaded funds. All expenses mentioned shall be subject to the usual accounting and auditing rules and regulations.

d. **Paragraph 9**

9. Venue, board and lodging, prizes for the ICT Best Practices Awards, travel expenses (transportation and per diem) of participants from DepEd and its attached agencies to and from the venue, and other incidental expenses relevant to the conduct of the National Summit shall be charged to the 2017 DCP Funds. All expenses mentioned shall be subject to the usual accounting rules and regulations.

2. The **General Guidelines on the Conduct of the National and Regional Summits are also revised (copy enclosed).**
3. All provisions stated in DM 143, s. 2017 still remain.
4. For more information, all concerned may contact Mr. Gerard Atienza, National ICT Summit Organizing Committee, at telephone no. (02) 633-7264 or through email address: ictsummit@deped.gov.ph
5. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encl.:

As stated

Reference:

DepEd Memorandum (No. 143, s. 2017)

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
CHANGE
CONFERENCE
INFORMATION TECHNOLOGY
PRIZES OR AWARDS
PROGRAMS
PROJECTS

THE DEPED ICT SUMMITS

General Guidelines on the Conduct of the National and Regional Summits

Tagline, Theme, and Objectives

The DepEd ICT Summits' tagline is *Cultivating a Culture of ICT Excellence*.

With this year's theme *Digital Transformation for the KID (K-12 + ALS, ICT, DepEd)*, the Summits aim to:

- Update ICT practitioners in DepEd on emerging technologies;
- Start the culture of sharing and collaborating of ICT in teaching, learning, and governance;
- Provide a forum to update everyone on current ICT projects and implementations in DepEd as well as future plans; and
- Recognize ICT best projects and implementers.

Regional Summits

The Regional Summits will be conducted using the following structure:

Participants

Expected participants of the Regional Summits shall be the following:

1. Regional Office (RO)
 - a. The Regional Director (RD)
 - b. The Assistant RD
 - c. The Regional Information Technology Officer (ITO)
2. Schools Division Offices (SDO)
 - a. Schools Division Superintendents (SDS)
 - b. The Assistant SDS
 - c. Division ITOs
3. Representatives of applicant divisions for the Regional ICT Best Practices Awards
 - a. School heads
 - b. School ICT coordinators
 - c. Proponent personnel from the candidate division
4. The Regional Summit Organizing Committee
5. Representatives from the DepEd Central Office (CO)

Funding

Funds to subsidize the conduct of the Regional Summits shall be downloaded to the ROs, chargeable to 2017 DCP funds.

The allocated amount for each region shall cover the venue, board and lodging, travel expenses (transportation and per diem) of participants to and from the venue, and other incidental expenses relevant to the actual conduct of the Regional Summits.

Board and lodging, travel, and other expenses relative to the validation/evaluation of Division ICT Best Practices applicants by the Regional Selection Process Committees (RSPC) will be charged to the downloaded fund.

Expenses mentioned above are subject to the usual accounting and auditing rules and regulations.

Conduct of the Summits

1. Prior to the holding of the Regional Summits, the RSPCs shall conduct an on-site validation and/or evaluation of ICT Best Practices applicants from the Divisions. *(See ICT Best Practices Awards Guidelines/Mechanics for the mechanics and guidelines.)*
2. Each region, spearheaded by the RO, will hold their respective Regional Summits on dates not later than 15 November 2017, at a venue to be determined by the RO.
 - a. Each Regional Summit may last for at most two (2) days, exclusive of travel time for the participants.
 - b. The RO may choose topics or panels they see fit for their jurisdictions; they however, must conform to the Summit's theme when considering topics and panels to include in their respective programs. *(See National Summit Program of Activities for an example that ROs can refer to when creating their own schedules.)*
 - c. During the conduct of the Regional Summit, the RO must hold the Regional ICT Best Practices Awards, where participants and regional juries select the region's representatives for the National ICT Best Practices Awards. *(See ICT Best Practices Awards Guidelines/Mechanics for the mechanics and guidelines.)*

The National Summit

The National Summit will be conducted using the following structure:

Participants

Participants for the National Summit shall be the following:

1. The DepEd Executive Committee
 - a. The Secretary of Education and their staff
 - b. Undersecretaries and assistant secretaries, and their staff
2. The DepEd Management Committees
 - a. Directors of CO bureaux, services, and offices
 - b. Selected CO division chiefs
 - c. RDs and SDSs
3. Regional ITOs
4. Division ITOs
5. Regional representatives for the National ICT Best Practices Awards
 - a. School heads
 - b. School ICT coordinators
 - c. Proponent personnel from the candidate division
6. The National ICT Summit Organizing Committee
7. Selected guests from the public and private sectors

Funding

Venue, board and lodging, prizes for the ICT Best Practices Awards, travel expenses (transportation and per diem) of participants from DepEd and its attached agencies to and from the venue, and other incidental expenses relevant to the actual conduct of the National Summit shall be charged to the 2017 DCP funds.

Expenses mentioned are subject to the usual accounting and auditing rules and regulations.

Conduct of the National Summit

The DepEd CO, through the ICTS, will hold the National Summit on 7-8 December 2017.

- a. The National Summit will last for two (2) days, exclusive of travel time for the participants.
- b. The working program of activities, together with prospective topics and panels that will be included in the National Summit, are listed in *National Summit Program of Activities*.
- c. During the National Summit, the National ICT Best Practices Awards will highlight the achievements of the candidates from the Regional ICT Best Practices Awards, and select the top three finalists of the National ICT Best Practices Awards for each category. *(See ICT Best Practices Awards for the mechanics and guidelines.)*