



Republic of the Philippines
Department of Education

25 MAY 2018

DepEd MEMORANDUM
No. **090**, s. 2018

**LEARNER REFERENCE NUMBER VALIDATION FORMS FOR ENROLLED
PANTAWID PAMILYA BENEFICIARIES**

To: Bureau and Service Directors
Regional Directors
Schools Division/City Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. Since 2007, the Department of Education (DepEd) has been a strong partner of the Department of Social Welfare and Development (DSWD), the Department of Health (DOH), the National Economic and Development Authority (NEDA), and other government agencies for the implementation of the Conditional Cash Transfer *Pantawid Pamilya* Program.
2. As of December 31, 2017, the program has reached a total of 4.4 million households, of which 12.6% belong to the Indigenous People (IP) population.
3. A total of 9,503,068 million children are currently benefiting from the program; 64% (about 6.1 million) belong to the age group 6–14 years and 34% (about 3.2 million) belong to the age group 15–18 years.
4. In order to develop a more efficient monitoring tool of the education conditionality of the program, DSWD's *Pantawid Pamilya* Information Systems will now be collecting the Learners Reference Number for each child beneficiary, subject to the provisions of Republic Act No. 10173 also known as the Data Privacy Act of 2012.
5. Enclosed is a sample copy of the Learner Reference Number (LRN) Validation Form. This form will be distributed to schools with *Pantawid Pamilya* Beneficiaries to **ensure that each registered child-beneficiary currently enrolled in public/private, formal/nonformal and/or Alternative Learning System Learning Institutions will have an updated information database to include the *Pantawid* Member ID, and the LRN.**
6. The pre-generated LRN validation forms in printed and electronic copy will be provided to the schools by the DSWD field implementers/municipal links by mid May and June 2018.
7. An orientation will be conducted for school administrators by their DSWD counterparts to ensure proper accomplishment of forms and facilitate agreements on the collection and submission of accomplished forms.

8. Please coordinate with Mr. Warren Quisada, Office of the Director, Bureau of Learner Support Services (BLSS) at telephone no.: (02) 637-8422 or Ms. Antoniet I. Perez, Compliance Verification Division, *Pantawid Pamilyang Pilipino* Program, DSWD at telephone no.: (02) 931-8101 locl 235 or email at cvs.pantawid@e-dswd.net.

9. Immediate dissemination of this Memorandum is desired.



LEONOR MAGTOLIS BRIONES

Secretary

Encl.:

As stated

References:

DepEd Memorandum Nos. 26, s. 2015 and 110, s. 2009

To be indicated in the Perpetual Index
under the following subjects:

DATA
FORMS
LEARNERS
OFFICIALS
POLICY
PROGRAMS

LRN VALIDATION FORM FOR PANTAWID BENEFICIARIES

To be filled out by School Head / Teacher

Name of School/Preschool/DCC: [236143] TBAGAN ELEMENTARY SCHOOL
Barangay: BUTING
City/Municipality: CITY OF PASIG
Province: NCR SECOND DISTRICT

***DEPED SCHOOL ID**

* Write the School Identification Number Issued by DepEd

This form serves as a tool to capture the Learners Reference Number (LRN) of all Pantawid beneficiaries and the equivalent DepEd School ID of the school facility.

The LRN is a unique permanent 12-digit number assigned to a student who enters the basic education program regardless of transfer to another school or learning center in the public or private sector, and promotion/moving up to the secondary level. It is indicated in the students Permanent Record (Form 137/School Form 10), Report Card (Form 138/School Form 9), ALS Certificate, Diploma or Portfolio, National Achievement Test (NAT), and Accreditation and Equivalency (A&E) Examination.

- DepEd Order No. 12, s.2012 *Adoption of the Unique Learner Reference Number*

INSTRUCTIONS:

- STEP 1. Generate School Form 1 (SF 1) from Learners Information System (LIS)
- STEP 2. Compare the information appeared in the DSWD Pantawid Database vs-a- the LIS generated SF1
- STEP 3. Answer 'Yes' or 'No' in the column "Does all the information in the DSWD Pantawid Database Matched with the LIS?"
 - If the answer is 'No', indicate which Data Field's status not Matched. Provide the correct information in the column "As appeared in the LIS generated School Form (SF 1)".
 - The answer is also 'No' if the learners profile appeared in the DSWD Pantawid Database but has no available record in the LIS, use code 'NOR' (Not Registered in LIS)
 - The answer is also 'No' if the learners profile appeared in the DSWD Pantawid Database and matched with LIS but is not currently enrolled in your school, use code 'NCE' (Not Currently Enrolled)
- STEP 4. The LIS Administrator shall sign the validation form upon verification of the School Head

USE BALLPEN IN FILLING OUT THE FORM

DSWD Pantawid Database										As Appeared in the LIS Generated School Form 1 (SF 1)										Other Information				
#	Pantawid Member ID	Grade Level	LRN	Last Name	First Name	Middle Name	Ext. Name	Sex	Birthdate (mm/dd/yy)	Does all the information in the DSWD Database matched with LIS?	YES/NO	If NO provide the correct information in the next column	Grade Level	LRN	Last Name	First Name	Middle Name	Ext. Name	Sex	Birthdate (mm/dd/yy)	NCE - Not Currently Enrolled in our School	NOR - Not Registered in LIS		
1	909864231	2	123451175112	Butler	Rhett	Tucson		M	8/22/2012	Yes														
2	997984126	2	412558143821	Savilla	Soriel	Lopez		F	10/19/2012	No, LRN			4	12558143821	Sullivan									
3	903976418	3	145735123568	Soltano	Jamie	Elezar		F	11/20/2009	No, Last Name														
4	902956712	5	125473162548	Carter	Landon	Quiz		M	8/12/2007	No, DOB														
5	994187412	5	125687553269	Dinagha	Umhey	Silazar	Jr.	M	11/12/2004	No													NCE	
6	905473265	6	124575158965	Santos	Yernie	Franzido		M	12/1/2003	No														NOR

SAMPLE ONLY

LRN VALIDATION FORM FOR PANTAWID BENEFICIARIES

To be filled out by School Head / Teacher

I hereby certify that the above data are consistent with the school records.

Name and Signature of School Head/Teacher

 MM DD YYYY
 Date

Name and Signature of School L5 Administrator

 MM DD YYYY
 Date

Name and Signature of City/Municipal Link/SWA

 MM DD YYYY
 Date Retrieved

MM DD YYYY
 Date Encoded

Legend:
 (1) Pantawid Member ID - number assigned to each Pantawid beneficiary (2) Grade Level - grade level of the student beneficiary as recorded in the DSWD Pantawid Database (3) LRN DSWD Pantawid Database - refers to the LRN of the student beneficiary obtained during the pre-implementation phase of the validation activity (4) Name of Student Beneficiary in DSWD Pantawid Database - name of the student beneficiaries as recorded in the DSWD Pantawid Database (5) Sex - refers to the biological make up of the student beneficiary (6) Birthdate - refers to the date of birth of the student beneficiary.

SAMPLE ONLY