



Republic of the Philippines
Department of Education

28 MAY 2018

DepEd MEMORANDUM
No. **091** s. 2018

**CALENDAR YEAR 2018 CONFERENCE OF THE DEPARTMENT OF EDUCATION
BIDS AND AWARDS COMMITTEES**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
Bids and Awards Committee
All Others Concerned

1. The Department of Education (DepEd), through the Procurement Management Service (ProcMS), will hold its **Calendar Year (CY) 2018 Conference for Bids and Awards Committees (BACs)** in two clusters, scheduled as follows:

Cluster	Date	Venue
Central Office and Luzon	June 21-22, 2018	Within Metro Manila (specific venue to be announced)
Visayas and Mindanao	June 28-29, 2018	

2. The conference aims to:

- a. prepare DepEd central office (CO), regional offices (ROs), and schools division offices (SDOs) BAC committees to fast track CY 2018 procurement activities and prepare for the procurement of CY 2019 projects short of award, in anticipation of the CY 2019 Cash-Based Budgeting;
- b. increase awareness of participants in the latest Government Procurement Policy Board (GPPB) issuances, particularly on Framework Agreement, the Philippine Green Public Procurement (GPP) Roadmap, and revisions in the Agency Procurement Compliance and Performance Indicators (APCPI) Self-Assessment Tools that will be implemented in all government agencies by 2019; and
- c. improve the efficiency of the procurement function.

3. The ROs and SDOs are required to send three participants:

- a. one BAC Chairman/Vice Chair,
- b. one BAC Regular Member, and
- c. one BAC Secretariat Head.

4. All participants are required to accomplish and submit the enclosed confirmation form at least seven days before their scheduled activity. This is to facilitate billeting and meal accommodations. Accomplished confirmation forms should be sent to the Procurement Management Service (ProcMS) through telefax nos. (02) 635-3762 or (02) 636-6542, or email at procms.ppm@deped.gov.ph

5. No registration fee shall be collected from the participants; however, travel and transportation expenses shall be charged to local Maintenance and Other Operating Expenses (MOOE). All other expenses shall be charged to CO-GASS Funds, subject to existing accounting and auditing rules and regulations.

6. Additional information can be found in the following enclosures:

Enclosure No. 1 – Confirmation Form for Participants, and
Enclosure No. 2 – Program of Activities.

7. For more information, contact **Ms. Ruth F. Romano**, Supervising Administrative Officer, Contract Management Division Procurement Management Service (CMD-ProcMS), 5th Floor, Mabini Building, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 635-3762 or **Ms. Jenet R. Nadura**, Administrative Assistant III, Office of the Director, ProcMS at telephone no. (02) 636-6542.

8. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Encls:

As stated

Reference:

DepEd Memorandum No. 192, s. 2013

To be indicated in the Perpetual Index
under the following subjects:

BIDS

COMMITTEES

CONFERENCE

EMPLOYEES

OFFICIALS

PROCUREMENT

CONFIRMATION FORM

Attention: Ms. Ruth Romano/ Ms. Jenet Nadura
TeleFax Number: 6353762/ 6366543
Email Address: procems.ppmnd@deped.gov.ph

This is to confirm my/our attendance in the **CY 2018 DepEd BAC Conference** scheduled on

Date: _____ at Venue: _____.

Office: _____

Address: _____

Name	Designation	Contact Details

*** nothing follows ***

Submitted By:

Signature over printed name

Date

Note: Must be received by DepEd Procurement Management Service seven (7) days before the scheduled activity.



Republic of the Philippines
Department of Education

DEPED BIDS AND AWARDS COMMITTEE (BAC) CONFERENCE
 June 2018, Venue (TBA) Metro Manila

“Facing the Challenges in Procurement amidst Transition to Cash-Based Budgeting”

PROGRAM OF ACTIVITIES

TIME	Day 0	Day 1	Day 2
8:30 –9:00 AM		Opening Program <ul style="list-style-type: none"> • Invocation & National Anthem • Acknowledgment of Participants • Opening Remarks <p style="text-align: center;">Hon. Leonor M. Briones Secretary</p>	Preliminaries Session 4: 2019 Cash-Based Preparation and Readiness Usec. Annalyn M. Sevilla Undersecretary for Finance Budget Performance Monitoring
9:00 – 10:00		Session 1: Latest GPPB Resolutions and Issuances <ul style="list-style-type: none"> • <i>Framework Agreement</i> • <i>Philippine Green Public Procurement (GPP) Roadmap</i> <p style="text-align: center;">GPPB Resource Speakers</p> <p style="text-align: center;">** Open Forum **</p>	Session 5: 2018 Strategic Direction for Procurement Delivery Atty. Revsee A. Escobedo Assistant Secretary for Procurement, Project Management and Field Operations
10:00 –11:00			Closing Program: <ul style="list-style-type: none"> • Closing Remarks Joel Sevilla Erestrain Director IV Procurement Management Service • Awarding of Certificates
11:00 -12:00			Lunch
12:00 –1:00			
1:30 – 3:00 PM	Arrival of Participants, Billeting & Registration	Session 2: Updates on the Agency Procurement Compliance and Performance Indicators (APCPI) GPPB Resource Speaker	Check-Out and Departure of Participants
3:00 – 4:00		Session 3: Updates on the Philippine Government Electronic Procurement System (PhilGEPS) PhilGEPS Resource Speaker	
4:00 – 5:00		** Open Forum **	
6:00 – 7:00		Dinner	