



Republic of the Philippines  
**Department of Education**

25 JUL 2018

DepEd MEMORANDUM  
No. **121**, s. 2018

**REMINDER TO ALL OFFICIALS AND ADMINISTRATORS OF PUBLIC AND PRIVATE  
ELEMENTARY AND SECONDARY SCHOOLS TO EXERCISE DUE DILIGENCE  
IN APPROVING ACTIVITIES, PROGRAMS, OR PARTNERSHIPS  
INVOLVING STUDENTS' TRAVEL ABROAD**

To: Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues this Memorandum to remind all officials and administrators of elementary and secondary schools, both public and private, to exercise the requisite due diligence in approving activities, programs, or partnerships involving travel of students in foreign countries.
2. This department received a report from concerned parents whose children participated in a cultural immersion program organized by a foreign outfit, with endorsement from the school. After conducting a background check after program completion, they found out that this outfit has no accreditation for exchange program operation, and its address is fictitious.
3. All school administrators, principals and heads are advised to undertake steps to carefully check the background and legitimacy of proponent partners for out-of-country students' activities or programs, as a pre-condition to the approval of programs, activities, or partnerships with these entities.
4. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Reference:  
None

To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS  
SCHOOLS

STUDENTS  
TRAVEL